

# Cold Lake Minor Soccer Association

## Executive Meeting Minutes

March 10, 2024



1. Call to Order at 3:35 pm

Roll Call: Andrea Williams, Julie Robicheau, Josh Correia, Chad Kujat, Meagan Debney, Lori Midford, Amanda Raglan, Frank Mayer, Latoya Waters

2. Motion to approve minutes of last regular meeting January 21, 2024 by Meagan Debney. All approved.

3. Motion to approve agenda by Josh Correia. All approved.

4. Reports

a. U5 – Josh

- i. Indoor season done on the 17<sup>th</sup>, ready to go
- ii. Outdoor, capped at 101 kids, 10 teams will be made
  1. 12 coaches
  2. Josh will get outdoor started for new Director (to be voted in on/after March 13<sup>th</sup>)
  3. Ideal 1Xweek, Wednesdays 5-6 pm
  4. Josh will talk to Tina re: mini nets, would be kept with coaches not permanent set up
  5. Will need more first aid kids, coach bags since more teams in outdoor

b. U7 – Chad

- i. Indoor wrapped up, went well
- ii. Open Director position received 1 interest so far
- iii. Outdoor, 83 registered, will make 8 teams
- iv. Ideal 2Xweek, Monday and Wednesday usually 5:30-6:30 pm
- v. Josh will help new Director, Chad will also be around if needed

c. U9 – Meagan

- i. Indoor wrap up went well, had a fun night and a wrap up party
- ii. Outdoor, 101 kids, only 4 coaches 2 assistant coaches, 5 managers so far
- iii. Looking at 10 teams
- iv. Sent out emails to past coaches and parents re: coach need
- v. Ideally Tuesday and Thursday, 5-6 pm
- vi. Next year would be good to have 2 metal nets to use for games for U9 indoor

\*Frank will look at requests, timings, fields to come up with best schedule for outdoor season and to have fields lined appropriately \*

d. U11 – Amanda

- i. Last league games this past weekend, finishes tomorrow
- ii. Outdoor 63 boys registered, 18 girls, good for coaches
- iii. 2 girls teams? 5 or 6 boys teams
- iv. Usually Monday and Wednesdays 6:30 – 8 pm

e. U13 – Julie

- i. Indoor: boys done last week, girls go to provincials next weekend, practices done Thursday
- ii. Outdoor: boys 38, 2 teams; 2 head coaches 3 assistant coaches 1 manager  
Girls 23, dilemma – 2 teams? Move some to U15? Some play with boys? Coaches?

Usually Tuesday and Thursday 6:30-8 pm

\*find out what Lakeland going to do with numbers so we know what CLMSA should do re: numbers/teams

\*\* Discussions with Lakeland re: stacking teams needed. Blatant in U13 boys. Lori will discuss with Lakeland.\*\*

- f. Youth Boys
  - i. A few people interested in Director position
  - ii. U15 boys have 14 registered in outdoor
- g. Youth Girls – from Andrea K. read by Lori
  - i. U19 headed to provincials with some U17 on team, U15 going with Bonnyville to provincials
  - ii. Outdoor numbers look good, may have a few more, waiting to hear district numbers; U15 -5, U17 – 9, U19 – 7, coaches good
- h. Registrar - Latoya
  - i. Feedback on RAMP registration: much smoother, easier to get on, liked having all their kids on one sports platform, understanding of hiccups
  - ii. Latoya doing webinars, will do app training to set up communication
  - iii. Couple parents asked about goalie development
  - iv. Sports equipment swap – looking at starting before indoor season, would this be volunteer time? Yes. Volunteer commitment minimum 5 hours. Discussion re: one U11 parent volunteering, Latoya will send name to Darla.
  - v. Move Requests – tabled
  - vi. RAMP coaches/technical will be updated, needs to be figured out
- i. Equipment
  - i. Director sent message to Lori March 4<sup>th</sup>, update included in meeting minutes from that date
  - ii. Lori will look into Equipment Director situation
- j. Treasurer - Julie
  - i. Received review from accountant, circulated, a few errors in entries but nothing major
  - ii. Current balances:
    - a. Casino \$29,991.74
    - b. Unlimited \$182,283.45
    - c. Bingo \$86,726.94
  - iii. Insurance paid
  - iv. RAMP question: money taken out of account, should have invoice or something with details, Latoya will look into this, RAMP should not have authority to take money out of CLMSA account
- k. Fundraising - Darla
  - i. A bit chaotic since RAMP started, does not have access in RAMP, some in SportsEngine still
  - ii. Latoya will re-send Darla her RAMP password
  - iii. Bingo full until June 24th
- l. Facilities - Frank
  - i. Working on fields
  - ii. Turf booked every day for U11 and up to get out at 6 pm Monday-Thursday, weather dependent
- m. Technical – Frank
  - i. See previous discussions
  - ii. Will work on field sizes, net sizes to be ready for outdoor
- n. Tournaments
  - i. Tracie working on it
- o. Officials

- i. 1 person messaged re:open position
- 5. Old Business
  - a. Postal Box - complete
  - b. President/VP Position - complete
  - c. WhatsApp – better
  - d. Communication - better
  - e. Outdoor Season – discussed in reports
  - f. Lakeland Cup – Cold Lake will host U13/U17 June 14-16, 2024 as Bonnyville did not want to host
  - g. Provincials (indoor) - next weekend
  - h. Purchasing – nothing to report at this time.
  - i. Equipment Locker – fixed, rent paid
  - j. Adult Soccer Director Position – in new by-laws
- 6. New Business
  - a. Policy for Birthdates/lying about age
    - i. Need to put in RAMP, proof can be asked in RAMP and Latoya will figure out how to do this
    - ii. Wrong birthdates a liability issue
    - iii. Technical matter as well
  - b. Coaching requirements prior to season
    - i. Prior to season all coaches must have all requirements, no exceptions
    - ii. Practical portions of coach courses waived by Lakeland in past until able to do
    - iii. Communicate with managers and coaches that can't bring someone out on field until courses are checked, record check complete
    - iv. Let others know if need someone to help check (if a director can't be at practices)
    - v. Pre-season Directors should start practice of having a staff meeting with all coaches and manager(s). Technical Director could come to these to discuss requirements and give information.
  - c. Open positions – previously discussed. Interest to President by March 13<sup>th</sup> and voting by email.
  - d. Registrations for outdoor – see previous discussions.
  - e. Hosting Lakeland Cup – see previous. Lori will let Lakeland know.
  - f. Hosting Provincials 2025 – March 15<sup>th</sup> deadline for application, Lori will work on this.
  - g. Outdoor League for adults – Lori will talk to Josh (Lakeland) re: adults.
  - h. Referee Clinic – Lori working on this.
  - i. Responsibilities for Directors – in new by-laws.
  - j. Move Requests – wait until Lori goes to Lakeland to discuss teams.
- 7. Open Discussion
  - a. Head coaches – how to get more, how to recognize. Idea – nice bag that can only get if a head coach, gift cards for food and gas. Add a small fee to each registration in future to cover.
  - b. Broken equipment – Julie needs an inventory list. Ball bags broken/falling apart, Lori will message Tina to see if have more.
  - c. By-laws Meeting – need to have everyone sign in, make sure members (registration list), try a QR code for voting (Frank will look into this)
- 8. Next Meeting – Monday, April 8th 2024 at 6 pm at Cold Lake Energy Centre.
- 9. Adjournment at 5:57 pm.

Submitted by *Andrea Williams*, Secretary.