

January 23, 2020

Cowichan Valley Lacrosse Association

Participants

Chris Claxton	President	Absent
Teri Zunti	Secretary	Present
Marnie Isherwood	1st VP	Present
Dale Gardiner	2 nd VP	Present
Taylor Martin	Head Coach	Present
Janice Parmar	Treasurer	Present
Raina Bennefield	Registrar	Absent
Dallas Lister	Head Referee	Absent
	Referee Allocator	
Katrina McCormick	Head Manager	Absent
Teri Zunti	Facility Coordinator	Present
	Equipment Manager	
	Booster Club	
Anthony Bone	Website Coordinator	Absent
Lorne Winship	Senior	Absent

Old Business

- **None**

Treasurer Report

- Account Balances
 - General Account \$6117.93
 - Gaming Account \$498.63
 - Gaming Grant was denied.
- The following people will be removed from signing authority on the account, Jeannine Creamer and Julie O'Brien. The following people will be added to signing authority, Marnie Isherwood and Janice Parmar.

Registration

- Issues with PayPal, motion by Janice for Cowichan repay \$12.92 and \$13.93 back to the two families, 1st by Taylor, 2nd Dale – all in favour, carried.
- Discussion around Tribes paying Fundraising Fee (this is included in the registration fees and therefore part of the fee). It is Tribes responsibility to re-coop from their members.

Drop In Sessions/Evaluations

- Drop In session dates have been booked at the Multi-purpose room ISC.
 - February 15, 2020 9 :00 – 2 :00 pm
 - February 22, 2020 4 :00 – 9 :00 pm
 - March 1, 2020 5 :00 – 10 :00
 - March 5, 2020 5 :30 – 7 :30pm
- Evaluation slots have been booked at the box as follows:
 - Wednesday Feb 26, 6pm – 10pm
 - Friday February 28, 6pm – 10pm
 - Tuesday March 3, 6pm – 10pm
 - Thursday March 5, 6pm – 10pm

Concussion Protocol

- Concussion Policy – motion to adopt, all in favor – carried.
- Baseline testing will not be done.
- Team manager and coach must record and report any suspected concussion to the Association Head Manager.

Managers Handbook

- Katrina McNeill has asked to be removed from this position as she does not feel she would have the time.
- Need to add in Section 19.02 BCLA General Operating Policy regarding volunteer drivers – see attachment.

Fundraising

- Marnie has created a Sponsorship letter to be sent as a mailout to companies

Apparel – Booster Club

1. Identity Graphics is going to set up a Cowichan Valley Lacrosse section in their store for players to purchase items.
 - All pricing will be on the website.
2. Teams are not allowed to go outside of our vendor to purchase clothing for their teams with the CVLA logo on it. They must have approval from the board.

Meeting adjournment : 8 :40 pm

Next Meeting : February 12, 2020 7pm Cowichan Sportsplex Office

Approved by: