



Executive Meeting Minutes

September 20th, 2021

Present: Kelly Grooms, Amanda McKenzie, Sheri Berard, Leanne Plester, Carrie Bradshaw, Brad Scafe, Mike Ganter, Candice McClean, Cleve Shillingford and Lauren Nunweiler, (recording secretary) Guest Kathy Irving

Absent with Regrets:

Meeting called to Order: 7:05pm

Motion: To adopt agenda as presented.

Motion: Amanda, 2nd Leanne

Motion: To adopt previous minutes.

Motion: Sher, 2nd Amanda

Old Business:

- a) **Policy Manual** – Will send out – need to do final review and finalize

- b) **Vaccine Mandate Information** – Update from Via Sport – Duncan only – do not need to request from spectators. North Cowichan update – next couple of days, no to double vaxxed. Coaches need to wear masks the entire time in arena, dressing room, and benches. **Motion** for coaches to wear masks on bench, Carrie to motion, 2nd Amanda. Office will send something out about this to all managers etc.

Treasurer`s Report-Sheri Berard:

- **Motion:** Sheri/Kathy to meet with bookkeeper to go over process. Financials were presented and handed out for everyone to review. Issue with email has come up again, being dealt with at Seaside and ISCU for Auto deposit.

Administration – Lauren Nunweiler:

- Ratio chart updated for everyone to review.
- Kathy schedule with VIAHA for Island League ice.
- Website needs to be updated, looking for someone to take over.
- Hours for office are now 9-1 Mon/Wed/Fri

President – Kelly Grooms:

Kelly attended VIAHA district meeting Sept 12th

- Respect in Sport by October 31/21 need to be done by all new parents, Lauren reaching out to parents to have them complete.
- VIAHA has new legal representation for any legal opinions.
- Atom rep has a new commissioner, just waiting on contact info.
- Atom Pathways went well but would like pre tryout skates to be done in August
- Tri Port to hold U18 T3 Provincials, Campbell River U18 T2 to hold Provincials Supervisors needed for both
- New VIAHA policy ages U13 and up need to wear face masks.

1st Vice President – Amanda McKenzie:

- a few have come up, will address with coaches and managers.
- all U8/U9 & U11 need copies of the Cross Ice and Atom Pathways programs once coaches in place

2nd Vice President – Cleve Shillingford:

- Coaching development, player development and goalie development has been set up
- Gold In the Net is set up for the season, 1/2hr private sessions available for purchase some are full already.

Rec Level I-U 6-9- Leanne Plester:

- U8/U9, Amanda helping with parent complaints
- Cleve came to help evaluate the U9 two teams to make them even.
- Policy – team selection – send to U9 head coaches.

Rec Level II-U 11- U13 Candice Mclean:

- U13 teams are balanced
- U11 Pathways to be the 3rd week of August next year. The same time as U13 tryouts. Was done too late this year and every other association was able to do it earlier. Nothing to be done on the first week of school.

Rec Level III- U 15- U18 – Kristin Marshall W/R:

- Email from Kristin “Things are finally smoothing out in U15, U18. U15 has had no hiccups. Moved one player to the other team after their game yesterday. Hoping to finalize this weekend. Most bench staff is in place. U18 was a bumpy start. Back and Forth between 2/3 teams. Players broken into 3 groups to utilize ice. Drafting took place and everyone is happy. Kristin is happy with enforcing masks on bench but not with enforcing vaccines (vaccine comment - this was in her email but not discussed at meeting)

Female Coordinator – Shannon McKinlay:

- Score sheet – would like tutorial to be sent so all female managers can know how to do it. Still use paper game sheets for now.
- 3 girls moving to peewee coed, something that will continue.

Competitive Coordinator –Mike Ganter:

- U11 tryouts – Pathways to be done in August, same time as U13/U15 try outs. Should get it done right away and not wait as long. Each U11 dev team has 14 skaters plus 2 goalies.
- Next year for tryout process, need more help. 2 board members at least to over see it.
- Mondays will be skill development in LC U13/15 will be late slots and U11 A/B will rotate
- Coaches all in place, just waiting on last releases for U11 B to finalize their coaches.
- Nanaimo Tier 1 tryouts – never got email confirmation, needs a formal place, VIAHA T1 player release forms.
- Refs for tryouts were successful.

Equipment Manager – Carrie Bradshaw:

- Timbit jerseys – still not here. Bumped to top of the list.
- Competitive socks – Friday, house socks are in.

Risk Manager – Brad Scafe:

- First aid kits going out and being updated. Most should already have them.
- Baseline testing – need Head Coaches List, so can send out concussion training courses info.

Referee-in – Chief-Anthony Windsor W/R:

No Report

New Business:

- E Game Sheets – Kathy will contact to see if volunteer she has in mind would take on this responsibility.

Motion: To adjourn 8:35pm

Motion: Sheri, 2nd Brad