



Executive Meeting Minutes

August 12, 2024

Present: Anthony Windsor, Cynthia Wakelin, Sheri Berard, Thomas Webber, Jennifer Welburn, Leanne Plester, Kirstin Marshall, Shannon McKinlay, Chander Sharma, Brad Scafe, Gary Hui, Jena Windsor, and Kathy Irving (recording secretary)

Absent with Regrets:

Meeting called to Order: 6:00pm

Motion: To adopt agenda as presented.

Motion: Brad 2nd Jen
Motion Carried.

Motion: To adopt previous minutes.

Motion: Jen 2nd Gary
Motion Carried.

Old Business:

a) Policies:

-The committee met and reviewed the entire manual, changes focused on two deep rule & bullying. Thomas to review development/coaching portions before posting it on the website, will email board any concerns.

Motion: To accept the Policy Manual as presented by the committee.

Motion: Brad 2nd Sheri
Motion Carried.

b) Photos:

-This season we will go with concept photography. Cost is higher, but presentation was interesting and seem to serve our membership better. We will provide a player for advertising.

c) Transfers:

- Seasonal transfer request from U13 player from KP, transfer was held up with documents, we do have a wait list that we will attempt to clear after T1 tryouts etc. Reminder to parents to register in April, to avoid waitlisting.

Motion: To support KP application to U 13.

Note: Brad declared conflict.

Motion: Brad 2nd Gary
Motion Carried.

-Seasonal transfer request from CV players wishing to transfer to KP.
Motion: To support CV player application transfer request to U15 T3 KP.

Motion: Sheri 2nd Cynthia
Motion Carried.

Treasurer`s Report-Sheri Berard:

Motion: To accept the Financials as presented by Sonya.

Motion: Sheri 2nd Jenn
Motion Carried.

- We received our Gaming Grant.

Administration – Kathy Irving/Kirstin Marshall:

- Ratio Chart attached. Currently wait listing U11, U13 and U18 recreational. U21 we will have one team. All other divisions open. Concerns about U15/18 female numbers.
- We received no practice ice from CLR taking us from 4.5 hours a week to none. See NB. Releasing schedules is an issue until problem is resolved.
- BC Hockey fees for coaching have been drastically reduced and there will be no fees for tournaments this season.
- We have obtained our insurance for our arenas and are suggesting teams requiring additional insurance for parent games, pay in full and submit payment for reimbursement.
- Managers meetings have been booked.
- We have researched Raffle Box; admin fees are expensive, and it is very time consuming for our office. Concerns about the additional revenue to our Gaming Account, will report back next month with answers to questions.

President – Anthony Windsor:

- Thank-you cards from our bursary and scholarship winners.
- Thank you to our members that presented on our behalf.

1st Vice President – Cynthia Wakelin:

- No Report.

Development Co-Ordinator Thomas Webber:

- Met with Kathy pre meeting to discuss development ice.
- Will implement best practice plans for all teams utilizing FB.
- Concerns with usage of affiliation, will keep a close eye on AP lists.
- Questions concerning coaches' selection, will replace Jena on interview of U15 T3.

Rec Level I U 6-9- Jennifer Welburn:

- Will have a meeting with Thomas and the U 8/9 coaches to discuss the two ice slots per week as requested by the coaches.

Rec Level II U11- U13 Leanne Plester:

- Concerns with U 11 shared practices.
- Concerns over U 13 wait listed players.
- Parent wants to purchase a set of U 13 jerseys, yes, they may.

Rec Level III U15- U18 – Kirstin Marshall:

- Shortage of coaching staff in U 15/18
- Will move forward with 1 U 21 team.

Female Coordinator – Shannon McKinlay:

- Received a BC Hockey grant and will use for the August ice that we will invite girls in integrated hockey and U 9 out to. Hopefully more U 18 will join.
- Numbers continue to be an issue, will need O/A and U/A sorted.
- Yes, to hosting a tournament at Thanksgiving.

Competitive Coordinator –Chander Sharma Zoomed in:

- U15 T3 coach to receive 15 K fee for coaching, the team will be responsible for the payment. Some concerns were voiced. Chander stated 10k had been raised leaving the team the 5 K balance.
- Coach will also do our dev ice and should be a great addition to our hockey program overall.
- Tryout ice and welcome letter will go out next week.

Equipment Manager – Gary Hui:

- Sock order due in this week, Tim Bits mid Sept.
- Lockers are cleaned out and all uniforms sorted and ready for distribution.
- Puck order is in, each team will receive 6 "game pucks".
- Tryout jerseys have been organized.
- Each team will be responsible to purchase their own C's and A's. Kirby's will give us bulk pricing.
- The **Memorial tournament fund** will purchase the small nets for U 6-9, cost 2948.68, note the U 7 donated 750.00 to the tournament fund last season.

Risk Manager/Tournament Co-Ordinator – Brad Scafe:

- Will order new 1st aid kits.

Referee-in – Chief-Jena Windsor:

- Clinics have just been announced will sort out days to host.

New Business:

1) Lake Cowichan:

- Our ice request for Monday evenings 7:30-8:20 and Thursday evenings 6:00-7:20 were contracted to LCDMHA. Tuesday 4:30-5:50 arena programs.
- This news came too late to negotiate additional ice in the Valley for our program.
- If we cannot get these slots back U 11C including female will need to share practice. (Fees for full ice will be refunded in the form of extra ice and development instructor)
- Ice is at a standstill until this is solved, involves a men's team at FL and U 15T3 practice would be Wednesday evening, and Thursday mornings and U11 shared practices.

Motion: Notify Lake Cowichan and District Minor Hockey that unless they can help is with ice Monday and Thursday, at CLR we will not be taking their players.

Motion: Thomas 2nd Jena
Motion Carried.

Motion: Motion to adjourn 8:36pm.

Motion: Jena 2nd Kirstin
Motion Carried.

Next Meeting: September 16, 6:00pm Fuller Lake