

## Executive Meeting Minutes

October 22, 2025

Present: Cynthia Wakelin, Pat McNary, Sheri Berard, Thomas Webber, Lauren Nunweiler, Jamie Burno, Jennifer Welburn, Terry, Lindsay, Cory Mathews, Jason Fothergill and Kathy Irving (recording secretary)

Absent with Regrets:

Meeting called to Order: 7:02 pm

We began the meeting presenting Terry Lindsay with his coach of the year winnings from BC Hockey. We are extremely proud, for Terry's example as a CVMHA coach.

**Motion:** To adopt the agenda as presented.

**Motion:** Jenn 2<sup>nd</sup> Jamie  
Motion Carried.

**Motion:** To adopt the Sept 8<sup>th</sup> minutes.  
Thomas

**Motion:** Jamie 2<sup>nd</sup>  
Motion Carried.

**Motion:** To adopt the Sept 20<sup>th</sup> minutes.

**Motion:** Thomas 2<sup>nd</sup> Jenn  
Motion Carried.

### Old Business:

#### a) Email Vote:

-**Motion:** to appoint Chris Day as referee assignor.

**Motion:** Thomas 2<sup>nd</sup> Cory  
Motion Carried.

#### b) Motion: To accept the resignation of Jena Windsor.

**Motion:** Thomas 2<sup>nd</sup> Jenn  
Motion Carried.

#### c) Motion: To accept the resignation of Ken Barnhouse.

**Motion:** Thomas 2<sup>nd</sup> Pat  
Motion Carried.

#### d) Appointment of Rec Director I

Two names have been put forward, board to vote by Ballot, Jason to scrutineer.

**Motion:** In accordance with By: Law 4.6 to appoint Russ Middleton as Rec Director I.

**Motion:** Jamie 2<sup>nd</sup> Terry  
Motion Carried.

#### e) Appointment of Rec Director II

**Motion:** In accordance with By: Law 4.6 to appoint Ivan Schulz as Rec Director II.

**Motion:** Jenn 2<sup>nd</sup> Jamie  
Motion Carried.

**f) Appointment of RIC**

**Motion:** In accordance with By:Law 4.6 to appoint Pat McNary as RIC.

**Motion:** Jamie 2<sup>nd</sup> Thomas  
Motion carried.

**g) Motion:** To accept the resignation of Pat McNary as 1<sup>st</sup> Vice.

**Motion:** Jamie 2<sup>nd</sup> Terry  
Motion Carried.

**h) Appointment of 1<sup>st</sup> Vice.**

**Motion:** In accordance with By:Law 4.6 to appoint Ashley Kinnaird as 1<sup>st</sup> Vice.

**Motion:** Jenn 2<sup>nd</sup> Thomas

**Treasurer's Report-Sheri Berard:**

-**Motion:** To accept the Financials as presented by Sonya.

**Motion:** Sheri 2<sup>nd</sup> Jenn  
Motion Carried.

**Administration – Kathy Irving and Jason Fothergill:**

- Final ratio chart supplied 377 members, the most in years.
- All members are now paid, including seed money.
- Concerns over ice slots not being utilized, will look into additional dev ice
- Photo Day went well, Jason created a database for our members, going forward this will be a great asset. The photographer appreciated it.
- Jason is working on bench staff certification, quite frustrating as members forget the last step to have cert attached to profiles, just about there though.
- With Gaming on strike, we will struggle to get licenses for upcoming raffles, our audit has not been assigned.
- Team accounts are looking good with all budgets in, Sheri to review.
- All our tournaments have had MANY applicants; all have directors and teams hosting.
- We will not be able to have a CC and will work around the items requiring payment with a CC, eg: Team Snap, Microsoft, and Easy on Net

**President – Cynthia Wakelin:**

- Dealing with a player assigned to a team but a risk management issue.
- Qualifications were an issue, if coaching selection is followed hopefully, we can streamline in the future.
- Need to stress the proper channels for complaints, too many coming directly to Cynthia
- Attended Zoom with new assignor and outgoing RIC.
- Attended meeting with U 15T3 parents to address the U 15T3 goalie shortage.
- Attended Zoom meeting with Kathy and the CVRD, about needs in the future. CVRD conducting a survey of all user groups.
- Attended VIAHA meeting Oct 18.
- Prioritize RIS and CRC's in the future for all island associations.
- U8/9 rosters need to be finalized quicker.

- Awareness for checking form behind addressed, in particular U 11 dev.
- Referee reports need to be more detailed.
- Concerns MHAs are following policies with U7 Jamborees.
- Concerns with only 1 ice clean for U 15/18. Divots are a hazard.

**1<sup>st</sup> Vice President – Pat McNary:**

- Handled issue with Cynthia regarding player at risk.
- U 7 games may be an issue, will review with Rec Director I
- Membership survey out with 25 questions, will be reported at the next meeting.

**Development Co-Ordinator Thomas Webber:**

- Sunday ice is going well.
- Will look into additional goalie dev, will cause us to be over budget.

**Rec Level I-U 6-9- Kenny Barnhouse:**

- Things seem to be running smoothly; teams are all rostered with lots of bench staff.
- Will assist the new director for smooth transition.

**Rec Level II-U 11- U13:**

- Report by Jenn Welburn submitted.
- I caught up too many unanswered emails.
- All players are now rostered.
- U11 needed to be re-evaluated, thanks to Pat and Jamie,
- U13 needed player movement to accommodate players from incidents in previous years.
- Request for 3<sup>rd</sup> jersey, with change of name, team to resubmit proposal re: name and logo.

**Rec Level III- U 15- U18 –U 21 Terry Lindsay:**

- all teams are rostered
- all bench staff qualified
- U21 to host tournament Remembrance weekend.

**Female Coordinator – Lauren Nunweiler:**

- Teams are rostered, leagues to Xmas out and teams have applied for tournaments.
- Issues with people going in the female lockup, Jenn to address.
- U18 having coaching issues, suggest coach currently in a rogue league, he can acquire associate membership insurance and help on ice for practices only. Also, must pay outstanding fees.

**Competitive Coordinator Jamie Burno:**

- U15 T3 lack of a 2<sup>nd</sup> goalie has taken up a lot of time and effort. Currently affiliating a JDF and Lake goalie.
- Dry-land is going well, one team needs to be more disciplined or will lose privileges.
- On ice dev needs to be more challenging, will deal with instructor.
- All teams were placed in the divisions they requested for league play.
- Working on completing affiliate players for all teams.
- Request for financial assistance for affiliate goalie to attend tournament with U 15T3, must provide funds equally to teams will review remaining funds and come up with a figure,

**Equipment Manager – Jennifer Welburn:**

- Concerns over locks, we need to go to combination locks, will price out,
- Sizing of both jerseys and socks and issue will look into asking for sizes at time of registration.

**Risk Manager Cory Mathews:**

- Working with Pat to hand over projects on the go.
- 1<sup>st</sup> Aid kits have been handed out.
- Working with Jason on following up with unqualified bench staff.
- Will set up baseline testing for Comp teams.
- Will investigate head check ap through BC Hockey and VIAHA,

**Referee-in – Chief-Jena Windsor:**

- Report submitted by Pat McNary
- Working closely with Chris Day new assignor.
- Working on streamlining assigning and payroll.
- Will host 1<sup>st</sup> Dev slot with Reid Ellingson.

**New Business:**

**a) 2<sup>nd</sup> Rep Fees:**

**Motion:** To adopt the 2<sup>nd</sup> rep fees as presented.

**Motion:** Jamie 2<sup>nd</sup> Jenn  
Motion Carried.

**Motion:** Motion to adjourn 9:11.

**Motion:** Jenn 2<sup>nd</sup> Thomas  
Motion Carried.

Next Meeting: December 3, 2025, 7:00pm Fuller Lake