



## Job Description – Coach Mentor (Voting Position)

**Area of Responsibility:** To help organize, educate and implement current and new programs to all coaches.

**Duties:**

- Be familiar with the CPGHA, OWHA, ODWHA and Hockey Canada By-laws and regulations
- Attend CPGHA executive meetings,
- Have all required coaching certification to support house and competitive coaches (Coach 1, Coach 2 and Development 1 Certified, Make ethical decisions, Respect in sport and vulnerable sector check)
- Assist the executive in coach selections for CPGHA teams
- Meet with association coaches to discuss problems and solutions
- Perform evaluations on coaches during games and practices and provide constructive criticism to improve the program
- Convene coaches meetings (two per season)
- Keep coaches informed of OWHA/ODWHA clinics
- Mentor coaches when required or assist with practice plans, drills, weekly, monthly or yearly plans
- Assist coaches when dealing with players/parents as directed by the executive
- Identify areas of development for coaches
- Identify and suggest areas of player development for the association
- Carry out other duties as assigned by Executive Committee or the President

**Time Commitment:**

Item	Approximate Time Involved
Monthly Board Meetings	3 hours per month
Tryouts and Sort outs	5-8 hours per week
Meet with coaches	2-3 hours per month