



Carleton Place Girls Hockey Association

June 2025

To Whom it May Concern:

The Carleton Place Girls Hockey Association is a place where girls ranging from age 4 to 20 foster a love of sport and develop community values.

We are a completely volunteer run association that interacts with the girls in numerous ways. The positions can range from executive members, coaches, trainers, team managers, on ice helpers, and dressing room monitors to name a few.

Due to this our volunteers require a Police Record Check with Vulnerable Sector Screening performed to ensure the girls are in a safe environment.

This is to confirm that _____ is a volunteer with our association and will be conducting the following activities:

Position Title: Den Mother

Overview: Serve as a supervisor within the locker room before, during and after practices and games

Responsibilities:

- Assist coaching staff by maintaining a safe and positive environment within the change room
- Assist coaching staff by protecting the players well being within the change room

Regards,

A handwritten signature in black ink, appearing to read 'Daniel Cole', is positioned below the 'Regards,' text.

Daniel Cole

Director of Risk and Discipline

Carleton Place Cyclones

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