



Carleton Place Girls Hockey Association

Executive Meeting #10 Minutes

Topic: Executive Monthly Meeting
Date: March 4th, 2020
Time: 6:30pm – 11:00 pm
Location:

Attendees:

Ryan Carroll	President
Renee Colley	Vice President
Jen Wright	Competitive Director
Hamish Fraser	High Performance Director
Sara Simpson	Special Events & Communications Coordinator
Dave Mitchell	Director of Discipline and Risk Management
Dwight McNutt	Player & Goalie Development Coordinator
Ron Buchanan	Coach Mentor
Kayla Twigge	Senior Rep
Steph Grabe	Equipment Manager
Brandy Mallinson	Registrar

Regrets:

Alex Bennett	Treasurer
Crystal Devlin	Ice-Scheduler
Christine Shillinglaw	Secretary

1.0 INTRODUCTION

- Call to Order 6:30pm
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2.0 REVIEW OF PREVIOUS MINUTES

- Tryout policy to be reviewed throughout the season to see if we can adjust wording in relation to the tryouts
- Current Executive was asked to notify Ryan their intentions for next year in terms of positions they would like to try and/or if they are remaining on the Executive
- Dwight to coordinate more goalie sessions - no more sessions will be scheduled for this season; Dwight is recommending we go forward with same instructor for next season. All in agreeance.
- Obtain quotes/research/hire evaluators for tryouts – Renee/Hamish. Next Gen has been chosen and will perform player evaluations and provide individual player feedback via the Team Genius program.
- Research/obtain quotes for further coach clinics – Renee/Hamish
- Renee to send out HP feedback to the Executive - Renee completed
- A player was injured doing burpees in the changeroom – Dave reviewed incident and Ryan informed the parents of the injured player that we won't be proceeding with further action. Parents are unhappy (more so with Town of CP) and is now going to contact the Ministry of Labour. Item is closed.
- Sara to post Golf Tournament date of August 8th and need for volunteers on website - Sara completed
- Jen/Hamish to discuss panel for competitive coach selections - panel has been chosen, interviews are underway
- Crystal to arrange ice time for tryouts outlined in Section 3.4

3.0 NEW BUSINESS

3.1 Administration

- Minutes were approved
- Jason Clark - HP program feedback and future of CPC involvement
 - Jason attended our meeting to discuss his concerns on how this season went
 - would like to have full control of the program going forward
 - agreement would need to be on paper
 - not interested in 1-year commitment, would want 3 or 4-year agreement
 - would report back to CPGHA Executive
 - would hire coaches/managers
 - would be open to CPGHA Executive feedback/concerns (ex. coach selection) as ultimately, it's his brand and reputation on the line



- if the program doesn't go in the direction he wants, he won't have the CPC brand associated with it
- would want to continue with a Bantam AA team - it provides more players to pull from for future of the program
- would like to see the program grow to the point where they can have college combines
- high number of his Jr. A player's go onto university with scholarships
- Concerns of the Executive
 - relinquishing full control to Jason
 - unsure the interest level is there from parents/players to make the commitment a HP program
 - agree that there needs to be more pre-organization and structure to the program going forward as well as better communication to the families from the Executive
 - unsure of how OWHA will view this change as they don't want teams being associated with boy's hockey
 - concerns about CPC adhering to CPGHA polices and culture
 - would feel more comfortable having a representative/liaison from the Executive working alongside Jason (Risk & Discipline?)
 - Hamish to arrange a meeting to discuss main requirements from Executives point of view
 - attendees to be Hamish, Ryan, Dave and Jason (possibly Renee and Ron)
- HP feedback
 - Renee compiled and sent out the parent feedback to the Executive
- HP committee
 - The committee has been formed based on the members from the last minutes
 - Hamish has coordinated a meeting for this Wed.
 - Trying to get ice time for exhibition games
 - Hamish to review whether we will have outside evaluators for the HP teams
 - Hamish advised the A level will no longer be part of the HP program – they will be offered the training available to the HP players and can pick and choose if they wish to take part in it
 - The competitive level may merge with Goulbourn in the future – Renee/Hamish is in discussions with Goulbourn
- Support the Troops Tournament – Pee wee House
 - Overall the tournament was a success - raised between \$1100-\$1200 for the Poppy Fund
 - There was more team involvement on the day of than expected, which was nice



- Kayla stated the PWH manager only sent one email to team asking for assistance, and a lot of the players/families were unaware of it even being a fundraiser for Canadian troops
- More discussion on having it as a Novice “Jamboree” next season
- Could definitely have more involvement of the Legion/Canadian Forces - having a booth setup would have been great
- Golf Tournament
 - deposit has been paid to the Canadian
 - information is up on socials
 - one volunteer so far

3.2 Financials

- Budget
 - Alex provided an update – budget is tracking – no concerns at this time
 - Crystal said she may get a request from the Midget A team for a refund for ice time if they don’t use their 90 hours – the answer is no – they will not receive a refund – it is up to them to use the ice time
 - Jen/Hamish to remind their teams to submit their invoices for the training items – coaching, respect the sport etc.
- Marketing
 - Members of the Executive will be at the Carleton Place Sign-Up Night on March 12th
 - Renee received a quote of \$135 from Almonte Sign Company for a roll-up sign
 - Sara to get generic pamphlets (no dates/prices/etc.) made in time for March 12th
- Tryout Fees
 - Spring tryouts will be \$150 per player
 - Summer/Fall tryouts will be \$100 per player
- Registration for 2020-2021 Season
 - No increase to registration fees
 - Will need to discuss HP program after follow-up meeting with CPC
- Equipment
 - Steph received quote of \$35 per tryout jersey (based on 200 jerseys)
 - Steph to get another quote for 80 reversible jerseys (Midget/Bantam sizing)



3.3 Team Updates

- Bantam AA
 - Effective immediately head coach has been removed and been given a 5-year suspension from involvement with the CPGHA due to documented issues that have been ongoing throughout the season
 - Existing assistant coaches will take over going forward

3.4 Coaching and Referees

- Player & goalie development clinics
 - Goalie clinic that was cancelled due to bad weather will not be rescheduled at this time
 - Renee to proceed with Coach Clinic info (Intro to Coaching)
- Coach applications/selection
 - interviews are underway, final ones take place on Tuesday March 10th
- Tryout plans
 - Next Gen has been chosen as our evaluators
 - 3 evaluators – in the stands
 - 2 on the ice running the drills etc.
 - It will cost \$20 per player to get the feedback on each player from the evaluators
 - For the teams trying out in the Spring we will need four home ice times – two skills and two exhibition games
 - They are to develop the plans for the two skill ice times as well as provide the evaluator forms
 - Each team has access to the Team Genius program
 - For Spring Tryouts, we need 12 ice times – tryouts to be scheduled between April 20th and May 31st – Crystal to touch base with Steph to advise her we will need ice time
 - Tryout dates - post to website - will include weekends (except for long weekend)
 - AA tryouts are first 2 weeks of May
 - A/BB tryouts are last 2 weeks of May
 - PeeWee/Bantam A/BB are August 19th - 31st (levels need to be declared by August 31st)

3.5 Equipment

- Tryout jerseys



- Order enough jerseys for tryouts and mandate players return at the end of tryouts
 - Steph to get quote for 80 reversible jerseys
- Use of jerseys for Spring Team
 - Rent for a fee with a partial amount returned once the jerseys are retained
 - \$250 deposit for home and \$250 deposit for away - \$200 is refundable for each set
 - Donation of prize for golf tournament

4.0 MOTIONS

MOTION #1: Motioned by Ryan and seconded by Dave

- Set tryout fees at \$150 for Spring, and \$100 for all others and keep registration fees the same across the board
- VOTE: All in favour – motion passed

MOTION #2: Motioned by Renee and seconded by Hamish

- Agree to contract with Next Gen for tryout evaluations/Team Genius program
- VOTE: All in favour – motion passed

MOTION #3: Motioned by Steph and seconded by Dwight

- Allow Steph to order tryout jerseys. 80 reversible jerseys (Bantam/Midget sizing) @ \$35 each = \$2900 + tax
- VOTE: All in favour – motion passed

MOTION #4: Motioned by Dave and seconded by Renee

- Removal of Jeff Covell as head coach of 2019-2020 Bantam AA team effective immediately
- VOTE: All in favour – motion passed

MOTION #5: Motioned by Dave and seconded by Renee

- The banning of Jeff Covell from being involved with the CPGHA for a period of five (5) years
- VOTE: All in favour – motion passed



5.0 ACTION ITEMS FOR NEXT MEETING

- Tryout policy to be reviewed throughout the season to see if we can adjust wording in relation to the tryouts
- Research/obtain quotes for Intro to Coaching Clinic – Renee/Hamish
- Discussion of policy changes
 - limit to number of non-parent coaches per team
 - coaches will not have a say in how teams are determined - based on independent evaluations of Next Gen
- Crystal to arrange ice time for tryouts and exhibition games as outlined in Section 3.4
- Just Try It to be held in the Spring - Renee mentioned June 1st
 - Ryan to confirm if we can have it prior to August 15th for insurance purposes

6.0 NEXT MEETING

- Thursday March 5th @ 5:30 (Arena small boardroom)
 - to discuss with parents of Bantam AA any concerns/plans moving forward with coaching change
- Wednesday April 1st @ 6:30 (Arena small boardroom)

