



## Carleton Place Girls Hockey Association

### Executive Meeting #2 Minutes

**Topic:** Executive Monthly Meeting  
**Date:** July 10, 2019  
**Time:** 6:30pm – 9:30 pm  
**Location:** Ryan's House

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#### **Attendees:**

Ryan Carroll	President
Renee Colley	Vice President
Jen Wright	Competitive Director
Hamish Fraser	High Performance Director
Sara Simpson	Special Events & Communications Coordinator
Dave Mitchell	Director of Discipline and Risk Management
Alex Bennett	Treasurer
Christine Larush	Registrar
Dwight McNutt	Player & Goalie Development Coordinator
Christine Shillinglaw	Secretary
Crystal Devlin	Ice-Scheduler
Steph Grabe	Equipment Manager

#### **Regrets:**

Ron Buchanan	Coach Mentor
Kayla Twigge	Senior Rep

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## **1.0 INTRODUCTIONS**

- Call to Order 6:30pm
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## 2.0 NEW BUSINESS

### 2.1 Administration

- Approval of minutes - Approved by Dave and Hamish
- House & FUNdamentals Director vacancy
  - It has been posted on the website and there has been no interest
  - Dwight is willing to fill the duties on the current Executive and if someone else comes along they could still assume the position – see Motion #1
- Committees
  - Still in discussion on whether to hold a Governance or Fundraising Committee – Renee reviewing
  - We will need a committee to organize Cyclones Day
- 2019/20 Registration
  - 136 players have registered to date and we have collected \$9200 in payments
  - It was decided to send out a reminder email to those who have not payed any money to date to remind them payment is due on August 1<sup>st</sup> – there are 22 players that have not made any payment – Alex to send a reminder email
  - Sarah to post on the website a reminder to the association that registration and payment is due by August 1<sup>st</sup>

### 2.2 Financials

- Budget
  - Alex provided a draft budget in advance of the meeting
  - The budget was discussed at the meeting and the following was discussed
    - Equipment fees
    - Tryout fees and numbers
    - Ryan to send OW and OD fees to Alex to update the budget
    - It was discussed to wait until August to approve the budget
    - It was agreed to approve the line item for the purchase of the removable boards for the Novice Level – see Motion #3
- 2019/20 ice times
  - We have received the Carleton Place ice
  - Crystal is still in discussions with Almonte for ice time – she is trying to keep the ice time on Thursday nights from 7-9pm
  - Discussion needs to continue regarding Fundies ice time once all the ice time is established
- Golf tournament
  - 7 holes have been sponsored



- Lots of prizes have been secured
- Only 2 teams have registered – need to decide by July 26<sup>th</sup> if we are going ahead in order to have food ordered
- Need a minimum of 15 teams to make the day worthwhile – follow up email to be sent to coaches to remind them to register their teams – send a mass email to everyone in the registration system reminding them of deadline of registration by July 26<sup>th</sup>

## 2.3 Team Updates

- Bantam A Discussion
  - One player has asked for a release leaving the team with 12 skaters and 2 goalies
  - Hamish has a lead on a player that would like to join the team from another association
  - Notification will be provided to association that tryouts are opening again to allow for the selection of up to 3 players – skaters will be invited to an exhibition game on August 15<sup>th</sup>
  - If we cannot get 13 skaters, it will be considered to drop the team to a BB level
  - You can affiliate BB players from other associations to play on an A team if required
- There is a family that would like to have their daughter play up a level in Bantam House to play with her sister – see Motion #2
- CP Canadians partnership
  - OWHA has denied our request to call the Tier 1 teams “The Canadians” – a letter has been received
- August tryouts
  - Ryan to complete a google doc to share with the Executive for tryouts so all tryouts can be covered off
  - Need to examine tryout jerseys – Steph to examine
  - Dwight to send thoughts on his recommendations on tryout evaluations to Jen and Ryan
- Just Try It
  - Scheduled for August 20<sup>th</sup>
  - Sign to be posted around town – last year it was decided not to move the sign around
  - Equipment exchange to possibly take place that day
- Novice House format
  - West division established with Brockville, Smith Falls, Goulburn, Kemptville and CP for Novice House B and C level
  - Rosters to be 9 to 13 players
  - 26 games
  - Goalies to be rotated
  - B and C levels are governed by ODWHA rules
- Player development – Dwight discussed obtaining the following to aid in player development:



- TAC development – need to purchase – Dwight to provide quote to Alex
- Rebound board – need to purchase – Dwight to provide quote to Alex
- Skating and puck development skills lesson for one hour at beginning of season for Novice, Atom, and Peewee level – Dwight to investigate a volunteer coach and discuss ice time with Crystal

## 2.4 Coaching and Referees

- Coach selections
  - House coaches have been selected – Bantam and Midget have not been selected
    - Steve Scott may coach Bantam level

## 2.5 Equipment

- Banners
  - Rink only wants to put up Championship banners not tournament banners
- Fundies jerseys
  - Hamish looking into sponsor for jerseys

## 3.0 MOTIONS

### MOTION #1: Motioned by Christine S. and seconded by Hamish

- All in favour for Dwight McNutt to temporarily fill the position of the House & FUNdamentals Director for the 2019/2020 season
- VOTE: All in favour – motion passed

### MOTION #2: Motioned by Christine L. and seconded by Renee

- All in favour to allow Kaytlin Bolton to play up a level at Bantam House to play with her sister
- VOTE: All in favour – motion passed

### MOTION #3: Motioned by Dwight and seconded by Crystal

- All in favour to approve a budget of \$7900 to purchase removable boards for half ice set up
- VOTE: All in favour – motion passed

## 4.0 ACTION ITEMS FOR NEXT MEETING

- Dave Mitchell will draft a policy to cover what coach's expenses can be used for – Dave to work on for next meeting
- Hamish will send email to HP teams to remind them and ensure that they are aware that they are NOT to use the Canadians name – Hamish has been discussing on a case by case basis
- Hamish will ask Jason Clarke about sponsoring Fundies jerseys – Hamish still to complete



- Ryan working on Coach and Referee clinics
- Ryan is away till August 6<sup>th</sup> on vacation and Renee is to be contacted in Ryan's absence
- Review requirements for Fundraising and Governance Committees
- Registration reminder emails and post on website – Sarah and Alex to complete
- Ryan to send OW and OD fees to Alex to update the budget
- Promote registration for golf tournament!
- Ryan to complete a google doc to share with the Executive for tryouts so all tryouts can be covered off
- Need to examine tryout jerseys – Steph to examine
- Dwight to send thoughts on his recommendations on tryout evaluations to Jen and Ryan
- Dwight to provide quotes to Alex for player development items

## **5.0 NEXT MEETING**

- Wednesday, August 13<sup>th</sup>, 2019
- September 3<sup>rd</sup> Coaches Meeting

Meeting adjourned at 9:15pm

