



## Carleton Place Girls Hockey Association

### Executive Meeting #6 Agenda

**Topic:** Executive Monthly Meeting  
**Date:** November 6, 2019  
**Time:** 6:30pm – 9:00 pm  
**Location:** Carleton Place arena boardroom

---

#### Attendees:

Ryan Carroll	President
Renee Colley	Vice President
Jen Wright	Competitive Director
Hamish Fraser	High Performance Director
Sara Simpson	Special Events & Communications Coordinator
Dave Mitchell	Director of Discipline and Risk Management
Alex Bennett	Treasurer
Christine Larush	Registrar
Crystal Devlin	Ice-Scheduler
Ron Buchanan	Coach Mentor
Dwight McNutt	Player & Goalie Development Coordinator
Kayla Twigge	Senior Rep
Christine Shillinglaw	Secretary
Steph Grabe	Equipment Manager

#### Regrets:

---

### **1.0 INTRODUCTION**

- Call to Order

### **2.0 REVIEW OF PREVIOUS MINUTES**

- Review requirements for Fundraising and Governance Committees
-

- Steph to review jersey inventory and purchase required jerseys
- Dave to coordinate declaration of criminal checks for this year
- Send a reminder to coaches regarding liability reminders from OWHA
- Review non-parent coach reimbursement policy next month
- Jen/Sara to notify team managers of photo day
- Action for non-payments – Renee and Dave
- Bantam A player gap – Ryan to discuss with head coach
- HP program – Ryan and Hamish to discuss plans for next year
- Christine Larush is working on a “how to” manual for tryouts
- Dwight insurance on ice – Christine L reviewing
- Tryout policy to be reviewed throughout the season to see if we can adjust wording in relation to the tryouts
- Dwight to speak to Dan Campbell regarding Payton signing up at the Atom House level – she originally did not sign up but now wants to play – she wants to play goalie
- Senior team
  - League fees need to be paid – Kayla looking into and association to pay
  - Referee fees need to be paid – Kayla looking into and association to pay

### **3.0 NEW BUSINESS**

#### **3.1 Administration (6:30)**

- Approval of minutes (10 min)
- 20<sup>th</sup> anniversary logo design (10 min)
- Non-parent coach reimbursement policy (10 min)
- Mid-season survey (10 min)

#### **3.2 Financials (7:15)**

- Budget (15 min)
- Outstanding registration fees (5 min)
- Bantam A player left while owing money (10 min)

#### **3.3 Team Updates (7:50)**

- Cyclones Day (15 min)
- Affiliate players (10 min)



- Bantam AA using the Canadians name (10 min)

### **3.4 Coaching and Referees (8:30)**

- Coaching challenges (10 min)
- Player & goalie development clinics (5 min)
- Referee clinic (5 min)

### **3.5 Equipment (8:55)**

- 

### **4.0 MOTIONS**

### **5.0 ACTION ITEMS FOR NEXT MEETING**

### **6.0 NEXT MEETING**

- Wednesday, December 4<sup>th</sup>, 2019

