



## Carleton Place Girls Hockey Association

### Executive Meeting #8 Minutes

**Topic:** Executive Monthly Meeting  
**Date:** January 8, 2020  
**Time:** 6:30pm – 9:15 pm  
**Location:** Carleton Place arena boardroom

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#### **Attendees:**

Ryan Carroll	President
Renee Colley	Vice President
Jen Wright	Competitive Director
Hamish Fraser	High Performance Director
Sara Simpson	Special Events & Communications Coordinator
Alex Bennett	Treasurer
Dwight McNutt	Player & Goalie Development Coordinator
Kayla Twigge	Senior Rep
Christine Shillinglaw	Secretary

#### **Regrets:**

Dave Mitchell	Director of Discipline and Risk Management
Crystal Devlin	Ice-Scheduler
Ron Buchanan	Coach Mentor
Steph Grabe	Equipment Manager

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## **1.0 INTRODUCTION**

- Call to Order
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## 2.0 REVIEW OF PREVIOUS MINUTES

- Review requirements for Fundraising and Governance Committees – ongoing
- Tryout policy to be reviewed throughout the season to see if we can adjust wording in relation to the tryouts – ongoing
- It was suggested to have Ron investigate regular coach training – Ryan to talk to Ron about this initiative – coach training discussed below
- Mid-season survey results provided to coaches - Hamish and Ryan to arrange date to provide reviews to HP coaches
- HP Committee – Roles and Responsibilities to be reviewed by Hamish – see below

## 3.0 NEW BUSINESS

### 3.1 Administration

- Approval of minutes
  - Minutes approved by Alex and Renee
- HP committee
  - Committee needs to be formed and meet as soon as possible
  - Purpose of committee is to iron out ALL details for the 2020-2021 season so that when the team is picked the details are provided immediately
  - Hamish reviewed the roles and contacts he has discussed with for each role – See Motion #2 below
    - Consultant – Jason Clark from CP Canadians
    - Ice Scheduler – Crystal
    - Director – Hamish
    - Equipment – Steph
    - Coach Coordinator – Chris Faraday or Faren Heart
    - Advisor and Coach Mentor – Bill Bowker
    - Tournament Coordinator – TBD
    - Player Development – Lee Warywoda or Sam Morrell
    - Goalie Coordinator – Matt Dopue
- Executive vacancies
  - Currently need a Registrar and House Director – both current Executive members have left the Executive



- Do we look for these roles now and post on our website? Renee/Sara to post on website
- Current Executive was asked to notify Ryan their intentions for next year in terms of positions they would like to try and/or if they are remaining on the Executive

### 3.2 Financials

- Golf tournament
  - Do we want to do another one this year? Executive agreed to proceed if Dave was on board to coordinate – See Motion #3 below

### 3.3 Team Updates

- Bantam C coaching change
  - New head coach is Mark Barnes
- Bantam A request for financial relief
  - Manager has sent an email to Ryan requested financial relief for a variety of reasons – see Motion #4 below
- Projected 2020/21 teams
  - Projected numbers for next season
    - Midget (U18) 51 skaters and 7 goalies – 4 teams roughly – assume a few imports for AA team – advertise for Midget A and AA
    - Bantam (U15) 45 skaters and 7 goalies – 4 teams roughly – assume imports and for AA team – advertise for Bantam AA
    - Peewee (U13) 30 skaters and 2 goalies – 2 teams - House and a B
    - Atom (U11) 42 skaters and 2 goalies – 3 teams – levels to be determined later

### 3.4 Coaching and Referees

- Player & goalie development clinics
  - Goalie sessions are done this week – if we have more room in the budget Dwight will coordinate more – Executive agreed to plan more
- Tryout plans
  - It was discussed having hired evaluators (e.g. Next Generation or Endeavor) to complete the evaluations during tryouts - See Motion #1 below
    - This would allow Executive to receive new feedback on the evaluations



- Policy and conditions would have to be reviewed as to if the evaluation results would be firm or subject to opinion/changes
- The hired evaluators would meet with the association evaluators to train them for future evaluations
- Research to take place to obtain further quotes for hired evaluators
- Tryouts for Peewee and above to take place in the Spring
- Coaching Clinics
  - Hamish has organized a clinic for the HP coaches on January 18 from 9am to 12pm to be run by Bill Bowker – there is no charge for this session – it will be mandatory for HP Coaches and open to all coaches in Cyclones and Kings
  - Renee also provided some information on coach clinics by Next Generation and Endeavor – Renee received a quote for approximately \$2200 for two to three sessions

## 4.0 MOTIONS

### MOTION #1: Motioned by Dwight and seconded by Jen

- All in favour to approve hiring an outside evaluation organization to complete the evaluations for all team tryouts for the 2020/2021 season
- VOTE: All in favour – motion passed

### MOTION #2: Motioned by Ryan and seconded by Dwight

- All in favour to approve the roles for the HP Committee as outlined in Section 3.1 above
- VOTE: All in favour – motion passed

### MOTION #3: Motioned by Renee and seconded by Alex

- All in favour to approve a \$500 deposit for the golf tournament for Dave to coordinate
- VOTE: All in favour – motion passed

### MOTION #4: Motioned by Hamish and seconded by Jen

- All in favour for the Association to cover the team fee costs for the Bantam A team for the player that left the team and did not pay team fees
- VOTE: All in favour – motion passed



## 5.0 ACTION ITEMS FOR NEXT MEETING

- Review requirements for Fundraising and Governance Committees – ongoing
- Tryout policy to be reviewed throughout the season to see if we can adjust wording in relation to the tryouts – ongoing
- Mid-season survey results provided to coaches - Hamish and Ryan to arrange date to provide reviews to HP coaches
- Post for Registrar and House Director positions on website – Renee/Sara
- Current Executive was asked to notify Ryan their intentions for next year in terms of positions they would like to try and/or if they are remaining on the Executive
- Notify Bantam A team of financial relief offered - Ryan
- Dwight to coordinate more goalie sessions
- Obtain quotes/research hired evaluators for tryouts – Renee/Hamish
- Research/obtain quotes for further coach clinics – Renee/Hamish

## 6.0 NEXT MEETING

- Wednesday, February 5<sup>th</sup>, 2020

