



## Carleton Place Girls Hockey Association

### Executive Meeting #1 Agenda

Topic: Executive Monthly Meeting  
Date: May 26, 2020  
Time: 6:30pm – 9:00 pm  
Location: Microsoft Teams

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#### Attendees:

|                  |   |
|------------------|---|
| Ryan Carroll     | President                                   |
| Renee Colley     | Vice President                              |
| Jen Wright       | Competitive Director                        |
| Sara Simpson     | Special Events & Communications Coordinator |
| Dave Mitchell    | Director of Discipline and Risk Management  |
| Alex Bennett     | Treasurer                                   |
| Crystal Devlin   | Ice-Scheduler                               |
| VACANT           | Coach Mentor                                |
| Dwight McNutt    | Player & Goalie Development Coordinator     |
| Kayla Twigge     | Senior Rep                                  |
| VACANT           | Secretary                                   |
| Steph Grabe      | Equipment Manager                           |
| Brandy Mallinson | Registrar                                   |
| VACANT           | FUNDamental & House Director                |
| VACANT           | High-Performance Director                   |

#### Regrets:

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### 1.0 INTRODUCTIONS

- Call to Order
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## 2.0 REVIEW OF PREVIOUS MINUTES (6:30)

- Tryout policy to be reviewed throughout the season to see if we can adjust the wording in relation to the tryouts - volunteer needed to complete this task
- Renee to confirm quotes for evaluator services based on criteria outlined under Section 3.4
- Crystal to arrange ice time for tryouts and exhibition games as outlined in Section 3.4
- Registration fees to be set at a later meeting once we know more about how the season will play out.
- Steph to order smaller jerseys for Atom and Peewee level tryouts – payment of the invoice for next fiscal year
- Jen and Ryan to initiate House Coach applications – due May 1 st
- Outstanding jersey/equipment collection

## 3.0 NEW BUSINESS

### 3.1 Administration (6:45)

- Approval of minutes (5 min)
- AGM (15 min)
  - New Executive members
- OWHA UPDATES: (30min)
  - COVID-19 Return to Hockey Framework
  - Registration System change

### 3.2 Financials (7:25)

- Budget (10 min)
- Taxes-Variance for 2017/18 season (5min)
- 2020/21 registration & tryout fees (5 min)

### 3.3 Team Updates (7:45)

- House Coach Selection (5min)
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### 3.4 Coaching and Referees (8:30)

- *OWHA update on coach certification requirements - if applicable at the time of the meeting*



### **3.5 Equipment (8:40)**

- First Aid Kits, Jersey Bags (5min)
- Goalie gear

### **4.0 MOTIONS**

### **5.0 ACTION ITEMS FOR NEXT MEETING**

### **6.0 NEXT MEETING**

- TBD

