



Carleton Place Girls Hockey Association

Executive Meeting #3 Minutes

Topic: Executive Monthly Meeting
Date: Wednesday, August 12, 2020
Time: 6:30pm – 9:00pm
Location: Microsoft Teams

Attendees:

Ryan Carroll	President
Renee Colley	Vice President
Jen Wright	Competitive Director
Sara Simpson	Special Events & Communications Coordinator
Dave Mitchell	Director of Discipline and Risk Management
Alex Bennett	Treasurer
Crystal Devlin	Ice-Scheduler
Pat Bissonnette	Coach Mentor
Dwight McNutt	Player & Goalie Development Coordinator
Kayla Twigge	Senior Rep
Amanda Waterfield	Secretary
Brandy Mallinson	Registrar
Pat Bissonnette	FUNDamental & House Director
Joanne Hall	High-Performance Director

Regrets:

Steph Grabe	Equipment Manager
-------------	-------------------

1.0 INTRODUCTIONS

- Call to Order
-

2.0 REVIEW OF PREVIOUS MINUTES

- Approval of minutes
 - Motioned by Ryan, 2nd by Renee

3.0 NEW BUSINESS

3.1 Administration

- Pledge of Confidentiality & Conflict of Interest – missing forms must be sent in as soon as possible.
- OWHA UPDATES:
 - COVID-19 Return to Hockey Protocols – no updates at this time.

3.2 Financials

- Budget – until we get all the ice contracts and the registration numbers we are unable to draft a budget at this time
- Ice contracts – usually each municipality has a 3% increase, however we have yet to receive the ice contracts from CP, Mississippi Mills or Beckwith.

3.3 Team Updates

- Cohort formation process
 - Registration closes August 20, and this is when we can review the participants, the options chosen and the coaches available.

3.4 Coaching and Development

- Development provider contracts
 - Option 3 – Joanne – it will be a mixture of NextGen, Perfect Skating, or Endeavour. Once we know the cohorts we will be able to build the development for what we have. Also the goalie sessions and this training will be organized for sessions and dates. Ice time will be arranged around this. Goalie development sessions will be with Matt Dopud.
- Coaches & Managers Meeting
 - Usually done at the start of the season; however, as this year is different. Cohorts will require an administrator / manager. OWHA requires a screening form for each session and an attendance list will then be sent to the facility and for our records.
 - This meeting will be required, and we can do it virtually for all coaches and managers.



- Coaches meeting Tuesday, September 1 and an annual general membership on Wednesday, September 2.
- Dryland Training – removal of dryland from option 2 as the lack of facilities. If there is any dryland it will be up to the coach to arrange and setup.
- Trainers
- Volunteer checks – OPP is not doing this at this time at no cost. People can do it online and pay for it.

3.5 Equipment

- Jerseys for cohorts – not a requirement at this time, and practice jerseys will not be given to the players. We will use regular jerseys when we are allowed scrimmages, no number assignments will be done.

4.0 MOTIONS

End of meeting – Sarah and Joanne

5.0 ACTION ITEMS FOR NEXT MEETING

6.0 NEXT MEETING

- Coaches Meeting – Tuesday, September 1, 2020
- General Membership meeting – Wednesday, September 2, 2020
- Executive Meeting - Wednesday, September 9, 2020

