



Carleton Place Girls Hockey Association

Executive Meeting #1 - 21-22 Season

Meeting Minutes

Topic: Executive Monthly Meeting
Date: June 10, 2021
Time: 7:00pm
Location: Zoom

Attendees:

| | |
|--------------------|---|
| Ryan Carroll | Past-President |
| Crystal Devlin | President |
| Vacant | Vice President |
| Jen Wright | Competitive Director |
| Pat Bissonnette | FUNDamental & House Director |
| Brian Simpson | High-Performance Director |
| Amanda Waterfield | Secretary |
| Brandy Mallinson | Registrar |
| Lisa Zannese | Special Events & Communications Coordinator |
| Will Mayda | Director of Discipline and Risk Management |
| Elizabeth Anderson | Treasurer |
| Crystal Devlin | Ice-Scheduler |
| Joe Schut | Coach Mentor |
| Ken Nicholson | Player & Goalie Development Coordinator |
| Angela Creamer | Senior Rep |
| Keith Wigney | Equipment Manager |

Regrets:

1.0 INTRODUCTION

- Call to Order

2.0 REVIEW OF PREVIOUS MINUTES

- Meeting Minutes from AGM May 19
 - Amanda asked the members on the executive to review the AGM minutes that were taken and send her any changes they recommend to be added.
- Meeting minutes from the Special General Meeting on June 7, 2021
 - Ryan said we did not need to post these and everyone was in agreement with these minutes as being accurate.

3.0 NEW BUSINESS

3.1 Administration

- Email addresses – Amanda asked if anyone had a different email address that emails should be sent to. Maybe creating a generic one which you hand to the new executive member after your term would allow for better transfer of information and keep records of the positions activity more easily.
- Goalline information – Goalline has our email address such as “president@cpgha.ca, but it is then forwarded to a different address such as president@gmail.com. Please provide the email you would like to use.
- Opening our meetings and advertising them. Sending the agenda out to members and allowing them to join the meetings if a topic interests them. – This can be done however agenda items need to be submitted a week ahead of time in order for the secretary to get everything together in a proper timeline.
- Pledge of Confidentiality – please have sent back to Amanda before the next meeting.
- OWHA UPDATES – see attached document that they posted on May 26, 2021
 - Review of the OWHA updates and awaiting for more information from the OWHA with regards to Return to Play.



3.2 Coach Applications / Interviews

- When are the interviews? – Interviews are happening June 15, 16 and 17. Bill Bowker and Farren Hart will help with the interviews.
 - Are coach evaluations shared with the executive? The evaluations were shared with Bill and Farren. If a coach would like to see the results for their own evaluation they just need to ask.
- How many applications? – we received many applications at all different ages.
- Following interviews there will be a discussion with the panel and the results will be shared with the executive before the messaging is sent out.

3.3 Coaching and Referees – last year there were some new courses coaches and bench staff must complete. Is this till the case this year? Any new training requirements?

- **OWHA update on coach certification requirements - if applicable at the time of the meeting**

3.4 Member Goals –

- Amanda – build our brand and that we are a place for girls to play and grow as hockey players in the Carleton Place, Almonte and Beckwith area. Work as a team to achieve these goals.
- Brandy – Registration to be easier and to grow the association
- Angela – Believes the association has the potential for growth, having 3 daughters in hockey she would like to see that happen.
- Pat - He is excited for this year and the outlook of what this year can do for the association.
- Keith – hoping for positive changes and to work together to make the associations reputation more in a positive light
- Ken – Development of the players. He did reach out to Dwight and got some good information. Wondering what the process / budget is for development. Jen mentioned he has carte blanc and can create / propose some things for this program. Crystal / Amanda will look for contracts and information and send it to Ken.
- Will – He and his family have picked the Cyclones because hockey here is about the development of all players at every level. Looking forward to being part of this team.
- Elizabeth – Joined as she felt that the parents weren't always getting all the correct information from coaches. Believes the key to our success is communication with coaches and parents.
- Lisa – Excited to be part of the team. She has been working with Sara to get all the information for her role. She really hopes to help have events like Bring a friend day,



Cyclones Day etc. She really wants to focus on one big hockey family for all Cyclones families.

- Joe – wants to work with coaches to help plan and develop all players. We are all here for the girls and working together this association will be awesome.
- Brian – we all heard him speak enough, but his goal is to build the programs so that girls have a place to play and to work together to achieve these goals.
- Jen – Excited for this year and looking forward to building the teams up.
- Ryan – very important for everyone to work together to build the association.

3.5 Equipment

- Inventory of equipment and jerseys - Steph has all the information and will reach out to Keith.

4.0 MOTIONS

5.0 ACTION ITEMS FOR NEXT MEETING

- Each member is to send their pledge form to Amanda before the next meeting on June 23.
- Elizabeth – meeting with Alex to get the rundown of the financials and will work on a budget for the next season.

6.0 NEXT MEETING

June 23, 2021

8:15pm motion – to end the meeting – Pat - Seconded by Brandy all in favour yes.

