

Carleton Place Girls Hockey Association

2022-2023 Executive Meeting #9

Meeting Minutes

Date: January 11, 2023

Time: 7:00pm – 9:00pm

Location: The Thirsty Moose Upper Room

Attendees

1. Crystal Devlin	President /Ice Scheduler
2. Keith Wigney	Vice President
3. Sara Dorken	Secretary
4. Nicole Oesterle	Treasurer
5. Brandy Mallinson	Registrar
6. Jen Wright	Competitive Director
7. Steve Swanson	Risk and Discipline Director
8. Stuart Robinson	HP Director
9. Joe Dowdall	FUNDies & House Director
10. Paislee Puckett	Senior Rep

Regrets

- Amanda Waterfield (filling in) Communications Director
- Joe Schut - Coach Mentor/Player and Goalie Development
- Fred Olmstead - Equipment Director

1.0 Introductions

- Call to order

2.0 Administration

- **OWHA update - Crystal Devlin**
 - We are awaiting direction from OWHA for the U15 coach suspension, they have advised to hold off on any actions until we hear back from them.

- **Meeting Details - Sara Dorken**
 - Going forward we will pick a week for the meetings and decide the best day of the week closer to the meeting to avoid board members always having to miss Wednesday evening activities.
 - Going forward we will schedule 2 hour long meetings, if there is not sufficient time to cover all topics, additional meetings will be booked separately for those issues.
 - Reminder to all board members to use the official email accounts for communication with the board and all members.

- **CPGHA Policy Changes and Updates - Keith Wigney**
 - Policy manual updates will be done by the end of the season.
 - A policy-specific meeting will be planned, Mike Mallinson will be approached about being the new policy analyst to lead the review and updates to the CPGHA Policy Manual.

 - Request to make a change under **Section 17 - Team Finances** requiring unanimous approval by all parents.
 - 3. Allowable team budget expenses (requiring majority consent of the players/parents):
 - OWHA fees for extra team staff (guest instructor)
 - Additional Practice Ice
 - Exhibition Games
 - Tournament Registrations
 - Team Supplies – pucks, pylons, first-aid kit replenishment,
 - Administration – postage, photocopying
 - Provincial Championships – competitive teams only
 - Team expenses not listed above (e.g. items of clothing, team parties, and team awards) require unanimous approval of the players/parents and cannot be a mandatory requirement of any player on the team.
 - Any use of remaining monies at the end of the season requires unanimous approval of the players/parents.

 - **MOTION:**
 - Change wording of both bullets in Section 17 f the CPGHA Policy Manual to read:
 - “Team expenses not listed above require the support of **one vote over 50% approval** of the players/parents and cannot be a mandatory requirement of any player on the team.”
 - “Any use of remaining monies at the end of the season requires **one vote over 50%** approval of the players/parents.”

- First: Keith Wigney
- Second: Joe Dowdall
- Motion passed by all.

- Request to make a change under **Section 16.1 Equal Ice Time**



16. PLAYER ICE TIME

1. All players will receive equal ice time with the exception of: the last minute of a close game (in cases where continuation in tournament play is dependent upon successful allocation of points for each period.)

- **MOTION:**

- Change wording of Section 16.1 of the CPGHA Policy Manual to read:
 - “All players will receive equal ice time with the exception of: the last three minutes of a close game (in cases where continuation in tournament play is dependent upon successful allocation of points for each period.”
- First: Brandy Mallinson
- Second: Paislee Pucket
- Motion passed by all.
 - Note that in the next policy revision, the board suggests adding sub-bullets to policy 16.1.
 - Suggestion that 16.1.1 add a clause specific to competitive teams with guidelines on how to shorten the bench.
 - Suggestion that 16.1.2 add a clause specific to age-specific rules (i.e U15 and above).

- **Financials Update - Nicole Oesterle**

- Bank Accounts:
 - A meeting needs to be set with RBC for those who are on the account to close the account and gather the funds in order to deposit the funds into the new CIBC account.
- Socks:
 - Treasurer needs the invoicing information for each team for the socks.
 - **ACTION:**
 - Keith will send sock invoices to Nicole.

- Outstanding Balances::
 - 9 players have not paid - 3 will pay by end of the month, 5 players we have not heard from, 1 wanting proof of a payment (didn't know about the added fee). They are not allowed to pay until fees are paid.
 - **ACTION:**
 - We will wait for payments, some individual coaches and managers to reach out to those with outstanding balances.
 - Ken to update the payment email on the website to treasurer@cpgaha.ca
- U9 House Goalie Gear:
 - U9 house league team will be reimbursed for the goalie gear they purchased for the season.
- 2023-24 Season Fees:
 - Registration fees will be set at \$850
 - Competitive team fees will be more because competitive teams will be receiving more ice time.
 - Once the difference in ice times is determined, the competitive team fee amount will be set.
- Quickbooks:
 - Quickbooks is set up, Nicole is hoping to use it starting the beginning of next season.
- Credit Card Fees:
 - Credit card transaction fees will be added to registration fees for those choosing that payment method.
 - Ken will investigate how to have these fees automatically applied when credit card is chosen as the payment method.
- Roster Change Fees:
 - When rosters are changed, there is an attached fee from OWHA.
 - This fee will be invoiced to individual teams who make roster changes.

3.0 All Other Items

- **Crystal: President Update**
 - Coach Training Boards:
 - 8 Wall Training Boards - to be purchased with the Town, MTK and Kings for the Changerooms. The cost breakdown:
 - \$139.99 plus tax = \$164.39 x 8 boards = \$1307.92

- Shipping = \$75.00 approx Divided by 4 = \$345.73
 - Plaques will be added once the boards are installed outlining who donated.
 - **MOTION:**
 - Are we in favour of helping with the 8 boards in conjunction with other associations. Arena will bill us \$375.43 per association.
 - First: Stuart Robinson
 - Second: Nicole Oesterle
 - Motion passed by all.
- OWHA Tryouts:
 - April 19 - May 31 and August 15th onwards
 - U9 and U11 can't start until after the first full week of school.
 - Spring tryout ice acquired from Beckwith, need to determine needs by Jan 27th
 - U13 Permission to skate forms will be added under the Forms tab on the website.
- **Keith: Vice President Update**
 - Extra ice time for next year::
 - Brandy reached out to Beckwith Arena, they may have 2-9pm Sundays, and 8:30-10:30pm Thursday nights available for purchase.
 - We need to have more ice available for all teams next year, especially competitive teams who will be paying more and getting more ice.
 - Policies will need to change to reflect giving more ice time to competitive teams.
 - Beckwith ice gets released after January 30th, we may need to sign a contract to get this ice (could be a 5 or 10 year commitment).
- **Stuart: High Performance Update**
 - U18AA Updates:
 - April 19th to May 31st, the U18AA team will hold tryouts and scrimmages. Once the team is finalized, the roster can be submitted.
 - The board confirmed that they can run a Spring team that is invite-only. This team is completely independent and will not be under OWHA, Cyclones or Canadians.
 - As of August 15th they can have ice and start practices. Payment comes out of team fees not registration fees.
 - Development camps can happen in early August but it must be independent.

- We should be posting on social media and the website to promote tryouts as soon as possible.
 - Goalie development: had \$2000 allocated for goalie development
 - HP Policies need to be revised for next year to make sure they are getting what is outlined in the policies. Reagan will look over the policies and make suggestions.
 - Almonte ice: they like the 2 hours and would like an extra hour (even if it is just bi-weekly).
 - Crystal and Keith will have a conversation with Raegan about Pat returning.

- **Equipment Update:**
 - Keith and Fred would like approval to order tryout jerseys from Pro2col.
 - **MOTION:**
 - Board approves the purchase of 300 tryout jerseys at an approximate cost of \$25 each colour.
 - First: Crystal Devlin
 - Second: Nicole Oesterle
 - Motion passed by all.

- **Senior Rep Update:**
 - Discussion about possibly dropping down to C for next year to avoid being blown out in tournaments.
 - They will look to register as a C team that will play in the B division during the season but will be able to register in tournaments and provincials as a C team.

- **Fundamentals and House Director Update:**
 - Discussion about how to bring more girls into the association.
 - Ideas:
 - Host a “bring a friend” or a “fun day” possibly in March. Joe and Crystal to coordinate.
 - Offer a package in August to try hockey for three sessions for a small fee that will be credited towards registration fees if they choose to continue for the season.
 - Look into sponsorship from Esso.

- **Competitive Director Update:**
 - Next season’s teams based off of current registrations (not including any new players who join)::
 - U7 - 18 players total

- U9 - 32 players total, will definitely have a competitive team, sort outs/tryouts in September
 - U11 - 28 players total
 - 19 U9s moving up (14 U9 competitive 5 house)
 - 9 U11 current players staying (4 competitive, 5 house)
 - Will have a competitive team
 - U13 - 43 players total
 - 23 moving up from U11 (13 competitive 10 house)
 - 20 remaining in U13 (8 competitive, 12 house)
 - 3 goalies - likely 3 teams
 - u15 - 26 players total
 - 14 moving up (9 competitive, 5 house)
 - 12 staying in U15 all 12 are competitive
 - Capping at 2 teams, no open tryouts, tryouts in April
 - U18 - 68 players total
 - 21 U15 moving up (all currently competitive players)
 - 47 U18s remaining (11 AA, 9B, remaining house league)
 - 5 goalies
- Coach Selections:
 - Start callout now, give coaches to February 12th to submit applications.
 - U18AA - roster of 17, open tryout, to be held after Kanata and Nepean tryouts.
- U13B Issue:
 - Coaches and managers need to be approached about the issue before bringing it to the board.
 - Jen to email the coach to tell him to keep going as he has been, and to be encouraging if the child is sent back out. Joe to deal with the family re: policies and procedures.
- **Webmaster Update:**
 - Social Media:
 - Ken and Jen will take over as the Social Media contacts for people to send pictures and content.
 - Ken will do a post about where to send posts.
 - Ken will create a post asking for coaching applications and tryout dates.
 - Coach/Manager Email Accounts:

- Board to consider creating a @cpgha.ca email for all coaches and managers so personal emails can be avoided. Consider implementation for next season.
 - Tryout Page:
 - Ken will set up a page on the website that explains the tryout process and provides links for each level.

Summary of motions brought forward

- **MOTION 1:**
 - Change wording of both bullets in Section 17 f the CPGHA Policy Manual to read:
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 - “Any use of remaining monies at the end of the season requires one vote over 50% approval of the players/parents.”
 - First: Keith Wigney
 - Second: Joe Dowdall
 - Motion passed by all.
- **MOTION 2:**
 - Change wording of Section 16.1 of the CPGHA POLICY Manual to read:
 - “All players will receive equal ice time with the exception of: the last three minutes of a close game (in cases where continuation in tournament play is dependent upon successful allocation of points for each period.”
 - First: Brandy Mallinson
 - Second: Paislee Pucket
 - Motion passed by all.
 - Note that in the next policy revision, the board suggests adding sub-bullets to policy 16.1.
 - Suggestion that 16.1.1 add a clause specific to competitive teams with guidelines on how to shorten the bench.
 - Suggestion that 16.1.2 add a clause specific to age-specific rules (i.e U15 and above).
- **MOTION 3:**
 - CPGHA will help with paying the fee for the 8 coaching boards added in the Carleton Place Arena in conjunction with other associations. Arena will bill us \$375.43 per association.
 - First: Stuart Robinson

- Second: Nicole Oesterle
- Motion passed by all.

- **MOTION 4:**
 - Board approves the purchase of 300 tryout jerseys at an approximate cost of \$25 for each colour.
 - First: Crystal Devlin
 - Second: Nicole Oesterle
 - Motion passed by all.

Next Meeting

February 1, 2023