

Carleton Place Girls Hockey Association

2022-2023 Executive Meeting #13

Meeting Minutes

Date: May 3rd, 2023

Time: 7pm – 9 pm

Location: The Moose

Attendees

- | | |
|---------------------|------------------------------|
| 1. Crystal Devlin | President /Ice Scheduler |
| 2. Keith Wigney | Vice President |
| 3. Sara Dorken | Secretary |
| 4. Nicole Oesterle | Treasurer |
| 5. Jen Wright | Competitive Director |
| 6. Steve Swanson | Risk and Discipline Director |
| 7. Stuart Robinson | HP Director |
| 8. Brandy Mallinson | Registrar |
| 9. Paislee Puckett | Senior Rep |
| 10. Fred Olmstead | Equipment Director |
| 11. Joe Dowdall | FUNDies & House Director |

Regrets

- Joe Schut Coach Mentor/Player and Goalie Development

1.0 Introductions

- Call to order

2.0 Administration

- AGM:
 - 2022/23 AGM is booked for May 17th, 7-8pm - Carleton Place Arena, Small Upper Hall
 - Executive Board members are to arrive at 6:30PM to set up.

- Board members must send a writeup summary of the year for their positions by May 3rd.
 - Sara will compile all of the writeups into a presentation
 - Applications have been received for the following positions:
 - Vice-President
 - Competitive Director
 - Director of Discipline and Risk Management
 - Secretary
 - Registrar
 - Equipment Manager
 - Senior Representative
 - Player & Goalie Development Coordinator
 - Communications Director
 - Positions up for election were posted to the wider membership on April 12th on the website and social media.
- Anonymous Complaint Received:
 - An anonymous complaint was received about a member.
 - The Executive will set a meeting with the coach and manager of the team to discuss the issues, and come to a decision on whether the person being complained about should be involved as a manager.
 - Possible suggested solution is to add parent co-manager/parent rep to liaise with the board and the team.

3.0 All Other Items

- **Crystal Devlin: President Update**
 - Cyclones Day:
 - If we don't do a tournament, we will do Cyclones Day again next season.
 - Cyclones Tournament:
 - A tournament is a possibility if we can find the ice time.
 - Keith will look into the ice times for tournaments.
 - Looking to possibly include U9, U11, and U13 (possibly U15) competitive B, C and House.
 - Possible timing could be Mid- to End of January 2024.
- **Joe Dowdall: Fundamentals and House Update**
 - Fundies Program:
 - One parent has a child and another friend that want to join Fundies, enquired about volunteering.
 - Joe is setting up a phone call with them to give them more information.

- **Stu Robinson: High Performance Update**
 - U18AA Draft Budget:
 - Reagan is looking for approval to present the draft budget (shared with the Executive) as a draft to the parents/team during her first meeting, which we hope to be sometime in the next 10 days. She would also love some feedback on whether or not she missed anything that is usually included.
 - The board was ok with the draft budget but suggested the following:
 - For every team: Non-parent coach reimbursements must go to the team and not to the individual.
 - Note that the Canadians bus will not be available for use next season.
 - Any team with a non-parent coach gets \$1000 for expenses from the association. See **MOTION #3** in the [Motions Brought Forward](#) section below.
 - U18AA Jerseys and Socks:
 - Received mock up from JOG and Pricing
 - \$95 a jersey / \$26.50 per sock (Stu will try to get this done to Brent's pricing).
 - We will need to order at least 46 Canada Flag patches from OW for these jerseys.
 - U18AA Ice Time:
 - Reagan is looking to solidify ice time for the upcoming season by June.
 - She knows that it is early but would like to know if they can get the 2 hour slot on Thursday night again.
 - Possibility of taking the available 2 hour slot in CP and giving up the 3 hour Almonte time slot which could be used for other teams that need 1.5 hour time slots for games/practices.
 - U18AA Other Items:
 - The team has been made, everything has been sent.
 - Reagan would like confirmation of the Registration fee timelines.
 - ProActive Suggested Partnership:
 - ProActive Athletic Therapy would provide Athletic Therapy services to ALL your team players and coaching staff. (Stu clarified that we wouldn't be able to make this mandatory as our players are minors, but Valerie was good with that and said we could just promote it.)
 - Priority Athletic Therapy appointments within 24-48 hours of request with one of our clinical team Athletic Therapists.
 - Pre-season review of each player's medical and injury history files with the team Trainer to provide personalized post-injury care if interested.
 - Post-concussion assessment, rehabilitation, and management using a hockey-specific return-to-play guideline.

- We can conduct a pre-season Concussion Baseline Testing for your entire team at a discounted rate. We use SWAY which is a simple and effective method that can be performed with the whole team at once.
- I will conduct the 60mins Sports Performance, Mindset, and Injury Prevention seminar for your team at NO cost.
- All hockey players including the coaching staff have coverage for Athletic Therapy through Hockey Canada, should their parent's personal benefits don't cover it.
- Media/Promotion: Both parties would promote each other on Social Media platforms, the website and at-home games highlighting and acknowledging the benefits of our partnership.
- ProActive Athletic Therapy (PAT) would be the official sports injury and post-concussion management and reconditioning clinic for U18AA Cyclones.

- **Nicole: Treasurer Update**

- Overview:

- Received T5, taxes were not done since 2000.
- Nicole went back to the beginning, and she needs clarification on some of the financials within RAMP to file this year's taxes.
- Nicole will type up the question, send to Brandy and she will send to OWHHA for clarification.
- Net revenue for the year is around \$14,000.

- Fees/Budget for next year:

- Ice cost goes up 3% every year.
- OWHHA fees will be going up.
- Nicole suggests a \$60 increase in registration fees for next year to cover the increases.
- Registration will include socks.
- Possibility of lowering U18 house fees to reflect less ice time.
- Registration will be opened after the AGM (May 19th) and sent to those who made the competitive team so they can register. Brandy needs to know the price for each team:
 - Additional competitive team registration costs are projected to be between \$150-700 (to be determined by mid-August depending on age group and level) on top of the \$910 registration fee.
- Same fee will be done across the board for registrations.
- Brandy will create additional competitive packages for U9 and U11 that those who make the competitive teams will pay.
- The policy will be changed to outline that the competitive fee will be non-refundable. See **MOTION #4** in the [Motions Brought Forward](#) section below.
- Registration fees will be increased to \$910 to cover the increase in ice and OWHHA fees. See **MOTION #5** in the [Motions Brought Forward](#) section below.

- Bowker Award:
 - Nicole has the award, Serena's name has been added.
 - Possibility of doing a coach's game in August, possibly a Welcome Back BBQ and presenting the award then.

- **Brandy Mallinson: Registrar Update**
 - Esso Fun Day:
 - Approved. Booked for Aug. 15 from 6-7:30 pm.
 - Need coaches and possibly U18s to help run it on-ice.
 - We will open registration in the summer.

- **Crystal Devlin: Ice Scheduler Update**
 - Ice update for next season:
 - Request put in for CP and Beckwith.
 - Mississippi will be next week.

Motions brought forward

- **Motion #1:** Motion to approve March meeting minutes.
 - First: Crystal Devlin
 - Second: Nicole Oesterle, passed by all.

- **Motion #2:** Motion to approve April meeting minutes.
 - First: Crystal Devlin
 - Second: Nicole Oesterle
 - Passed by all

- **Motion #3:** Any team with a non-parent coach gets \$1000 for expenses from the association.
 - First: Nicole Oesterle
 - Second: Crystal Devlin
 - Passed by all

- **Motion #4:** Motion to change policy 6.3.5 to add that the competitive fee deposit set out by the association is non-refundable.
 - First: Nicole Oesterle
 - Second: Brandy Mallinson
 - Passed by all

- **Motion #5:** Motion to increase the registration fees to \$910 for the 2023-2024 season.
 - First: Crystal Devlin
 - Second: Nicole Oesterle

- Passed by all

Next Meeting

AGM, May 17th, 2023 at the Bob Rintoul Hall, CP Arena
Next Board Meeting Date TBD.