

Carleton Place Girls Hockey Association

2022-2023 Executive Meeting #11

Meeting Minutes

Date: March 16th, 2023

Time: 7pm – 9 pm

Location: Carembek Community Center

Attendees

- | | |
|--------------------|--|
| 1. Crystal Devlin | President /Ice Scheduler |
| 2. Keith Wigney | Vice President |
| 3. Sara Dorken | Secretary |
| 4. Nicole Oesterle | Treasurer |
| 5. Jen Wright | Competitive Director |
| 6. Joe Schut | Coach Mentor/Player and Goalie Development |
| 7. Steve Swanson | Risk and Discipline Director |
| 8. Stuart Robinson | HP Director |

Regrets

- | | |
|--------------------|--------------------------|
| ● Brandy Mallinson | Registrar |
| ● Paislee Puckett | Senior Rep |
| ● Fred Olmstead | Equipment Director |
| ● Joe Dowdall | FUNDies & House Director |

1.0 Introductions

- Call to order
- AGM:
 - 2022/23 AGM is booked for May 17th, 7-8pm
 - Executive Board members are to arrive at 6:30PM to set up.
 - Positions up for election this year:
 - Vice-President
 - Competitive Director
 - Director of Discipline and Risk Management

- Secretary
 - Registrar
 - Equipment Manager
 - Senior Representative
 - Player & Goalie Development Coordinator
 - Special Events & Communications Coordinator (Open position)
- Those who wish to reapply for their positions need to submit their applications to the Secretary.
- We need to post about Board applications to the wider membership at the end of April, early May.

2.0 Administration

- Tryout Fees - Crystal Devlin
 - U18 - \$200
 - U15 - \$100
 - U13 - \$100

- Refund Request:
 - A member has requested a refund for February and March, they claim to have been kicked out of the association, but there were offered a spot on the house league team and they declined the position.
 - Does the board want to reimburse the February and March registration fees?
 - **ACTIONS:**
 - The board has considered the request and respectfully declines refunding the registration fees on the following grounds:
 - They were given back their team fees, they were offered a spot on the house league team and they chose to leave after the refund deadline of December 31st, 2022.

- Fundraisers for 2023/24::
 - The board will set a date for the Golf Tournament of July 14th, 2023
 - The board will discuss the possibility of another fundraiser, perhaps a bowling tournament or a curling tournament.

- Competitive Team Fees:
 - **MOTION:** To raise the cap for competitive team fees to \$800 within the policy manual.
 - Current policy 15.4, item number 7:

7. Team fees for Tier 2, 3, and 4 teams could be in the \$\$750/player range. Team fundraising, and sponsorships can offset these fees. These fees would cover things such as tournaments, power skating instruction, extra ice-time, and team events.

- Second: Crystal Devlin
- Motion passed by all.

3.0 All Other Items

- **Stuart: High Performance Update**

- Tryout dates and times have been posted for U18A/BB/B and U18AA
- August and September Ice:
 - OWHA will release the season start date sometime early summer and it's typically in the second half of August. Last year our ice was minimal until October first when league games started, putting us behind other teams. Can we be prepared to have regular ice as soon as OWHA allows it.
 - U18AA team would like to adjust skill sessions. Likely reduce the number and start them earlier to get development in earlier in the season (August/September start). This leans into the need to have regular ice starting in September.
 - Can we anticipate the same schedule for next season? Tuesdays, Thursdays (2hrs (skills for 1)), Saturday, Sunday on ice? We got a lot of positive recognition for our schedule and that will only help as a selling point for our program, so thank you to the association for that. I understand the times will fluctuate on Saturdays, Sundays and Tuesdays, but the set days and the set time on Thursdays was very appreciated.
- **ACTIONS:**
 - Ice will be provided August 15th to Sept 2nd, costs to come out of team fees.
 - Skill sessions: more early in the season, start it in August.
 - Stu to ask if they can shift Thursdays to 8-10pm.

- **Jerseys:**

- OWHA has denied the use of the CPC jerseys that the U18AA team used last season. This will affect all gear and a solution needs to be found to avoid adding undue extra costs to players and the association.
- **ACTIONS:**
 - Crystal will share the OWHA denial letter with Stu Robinson.
 - Stu will work with Reagan to find a solution that includes:
 - Keeping yellow helmets
 - Getting yellow gloves
 - Providing a unique jersey for the HP program
 - Working with OWHA to come up with an approved solution

- **Nicole: Financial Update**

- Need two people to close the accounts at RBC and TD in order to open one account at CIBC next season to avoid additional bank fees and simplify the financial process.
- What is the process for end of year accounting to the membership?
 - Financial statements need to be printed off for the AGM. Not an itemized, detailed list, but a basic summary with the remaining bank account balance.

- **ACTIONS:**
 - Crystal and Amanda Waterfield will close the RBC and TD accounts before May 1st, 2023.

- **Crystal: Ice Scheduler Update**
 - 2023/24 Ice:
 - An extra 9.5 hours per week is available at Beckwith Arena:
 - Sunday 2-9pm
 - Tues 5-6pm (current ice time)
 - Wed 5-6pm
 - Thurs - 8:30pm-10pm
 - **ACTIONS:**
 - We will notify Beckwith Arena that we will take the extra 9.5 hours per week of ice and sign a 5 year contract for the ice time.

- Tryout Ice:
 - Tryout dates have been confirmed:
 - U18 - 5 hours:
 - 3, 1 hour practice sessions
 - 2 exhibition games (1 home, 1 away)
 - U15 - 3 hours:
 - 2, 1 hour practice sessions
 - 1 exhibition game
 - U13 - 3 hours
 - 2, 1 hour practice sessions
 - 1 exhibition game
 - Ice has all been booked.
 - U18 process:
 - First 3 skates are U18AA and U18A/BB, then cut before exhibition games.
 - We will need to add another 1 or 2 ice times for the U18A/BB.
 - Should the first one be an exhibition game against an A team to gauge the level?
 - Stu will ask.
 - U18BB, we will advertise as U18A/BB and we need to find a coach.
 - Evaluators need to be set up. 3 evaluators minimum, Stu has asked Reagan.

- End of Year Ice:
 - Crystal will ask the U18 teams if they want to do a coach/graduating players game.
 - Bowker Award, need to get it back from the past recipient, need to contact Bill Bowker to see if he's available. Need to get Serena Scott's name put on it and we need to get coach nominations for the award (U13 and up).
 - Banquet for next year, pancake breakfast - Nicole to organize

- **Fred: Equipment Update**

- Jerseys:
 - Jerseys are ordered for the tryouts.
 - 2 sets of Atomic jerseys for U11 House, White and Blue (and a second set of White and Blue)
 - \$400 in total for the silkscreen of our logo (bill will come in the fall)
 - We will see if they are ok with us letting the girls this year keep them.
- Policies:
 - We need to add a distinction for competitive teams:
 - Pant shells and gold name bars on away jerseys for all competitive teams
 - A or AA, pant shells and yellow helmets
 - To be discussed and finalized

- **Joe Schut: Coach Mentor Update**

- Coach Surveys:
 - Will go out after executive meeting
 - Joe re-organizing the teams and Jen or Ken will post it up by next week.
 - Surveys need to be submitted by March 31st.

- **Joe Schut: Player and Goalie Development Update**

- Player Development:
 - Joe is setting up Sami Holmes for development sessions next year.
 - 2 sessions or 3 sessions for next year, we need to decide if we will combine teams.
- Goalie Development:
 - Joe is setting up sessions with Dave Stathos for the 2023-2024 season.
 - Goalie development sessions went really well and people liked them, goalies saw lots of improvement.

- **Ken: Webmaster Update**

- Complaints Portal:
 - There have been a large number of anonymous complaints to the portal, many of them spam.
 - We will action complaints as required, but we can't inform people if they don't leave an email to reply to.
- Tryout Dates:
 - Tryout dates will be posted ASAP so parents and players know when to book off days where needed.
- Policy Manual:

- Crystal to send updated policy manual to Ken to replace the one on the website.

Summary of Motions brought forward

- **MOTION #1:** To raise the cap for competitive team fees to \$750 within the policy manual.
 - Second: Crystal Devlin
 - Motion passed by all.

- **MOTION #2:** Motion to approve the minutes from the previous meeting.
 - First: Keith Wigney
 - Second: Joe Schut, passed by all.

Next Meeting

April 19th, 2023 for now, conflicts TBD.