

# Carleton Place Girls Hockey Association

## 2023-2024 Executive Meeting August

### Meeting Minutes

Date: August 9th, 2023

Time: 7pm – 9 pm

Location: Carleton Place Arena Boardroom

#### Attendees

- |                     |  |
|---------------------|--|
| 1. Crystal Devlin   | President /Ice Scheduler                     |
| 2. Keith Wigney     | Vice President                               |
| 3. Sara Dorken      | Secretary                                    |
| 4. Kristyn Hesse    | Special Event and Communications Coordinator |
| 5. Jen Wright       | Competitive Director                         |
| 6. Stuart Robinson  | HP Director/Player and Goalie Development    |
| 7. Brandy Mallinson | Registrar                                    |
| 8. Paislee Puckett  | Senior Rep                                   |
| 9. Joe Dowdall      | FUNDies & House Director                     |
| 10. Nicole Oesterle | Treasurer                                    |
| 11. Mike Soper      | Equipment Director                           |
| 12. Adam Seguin     | Risk and Discipline Director                 |

#### Regrets

- Ken Proulx Webmaster

#### 1.0 Introductions

- Call to order

#### 2.0 Administration

- Approval of July Executive Board Meeting Minutes:
  - - MOTION: To approve the CPGHA Executive Board July Meeting Minutes.

- First: Nicole Oesterle
- Second: Brandy Mallinson
- Passed by all.

### 3.0 All Other Items

- **Crystal Devlin: OWHA Updates**
  - No update on the ongoing issue, Adam has been contacting them repeatedly for an update.
  - Adam will send an email to the affected individual letting him know that as of now he is not on the roster and he can contact OWHA for further information since it is out of our hands.
- **Kristyn: Welcome Back Pizza Party**
  - Booked for Sunday, October 1st at Carleton Place Arena parking lot
    - We have the boardroom booked in case of rain (11-2pm)
    - 3pm ice time has been booked for U18AA exhibition game
    - Goal of the event is a meet and greet as well as a 50/50 jersey fundraiser
    - Kristyn will ask Spartan to sponsor the event.
    - Tim Horton's will sponsor coffee for the event.
    - Bouncy Castle will be booked (\$450, includes insurance - we get money back if it rains)
    - Face Painting will be booked (\$250 Kristyn is trying to source a sponsor)
    - Cotton Candy machine and supplies are TBD
- **Kristyn: Cyclone of the Month, Maverick's Donuts**
  - Maverick's Donuts would like to begin a "Cyclone of the Month" program as they do with the Kings.
  - This is no cost.
  - Board approves.
  - Kristyn will ask if they would like to attend the Kick-Off Pizza Party
- **Crystal: Cyclones Day**
  - Boardroom is booked for this day.
  - Ice times will be 8:30-3:30 and 9-2
- **U18AA: Plan for Swag Purchases**
  - Stu is waiting for the digital print from Sami.
  - He can start putting it together and get it online so people can start buying swag.
  - Keith will tell Ryan to talk to Stu, Stu will also let Mike know the details.
- **Keith Wigney: Cavanaugh Sponsorship**
  - Cavanaugh has generously offered a \$4000/year sponsorship for jerseys.
  - They want patches to go on all jerseys.

- Details to be hashed out.
  
- **Jen Wright: Competitive Director Update**
  - VSCs: are we covering the fees for those who were denied?
  - We will get a list of who was charged and make a decision based on the number of people affected and what the issue was.
  - Evaluators for Tryouts:
    - Raegan and Julie will evaluate for U15
    - Stu has sourced evaluators for U9 and U11
  
- **Joe Dowdall: Fundamentals and House Director Update**
  - House coaches applications received:
    - No applications for U9, U11 or U15
    - U18: Mark Barnes and Steve Scott
    - U13: Cory Smith
    - U7: Ben Lackey, Ryan Jardine, Steve Scott
  - U9 Waitlist:
    - We will open the waitlist and run a third team if the numbers allow.
    - Ken to post on social media.
  
- **Stu Robinson: High Performance Update**
  - U18 Jerseys are in, need flags to be sewn on.
  
- **Adam Seguin: Risk and Discipline Update**
  - Updated VSC forms have been completed and need to be updated on the website.
  - Adam will need a list of coaches and bench staff to verify who needs a VSC.
  - Adam will create a shared folder to store VSC documents for 2023-24.
  
- **Nicole Oesterle: Treasurer Update**
  - Golf tournament: still missing a few cheques from hole sponsors.
  - Registration deposits: many have still not paid the non-refundable deposits, how should we handle this?
    - If not paid in full by Sept 15th, player does not go on the ice (exceptions for board approved payment plans).
    - We will send an update out to pay in full by Sept 15th.
  
- **Mike Soper: Equipment Update**
  - Jersey pickup, teams can reach out to Mike for pickup.
  
- **Paislee: Golf Tournament Update**
  - Reminder for next year about requiring proper golf attire for participants.
  - Reminder for participants to respect the clubhouse and employees.

- Next year:
  - One payment of \$500 for each team instead of splitting it up.
  - We will create an events email address to receive payments
  - We will set up an auto-deposit instead of requiring passwords for e transfers.
  
- **Stu Robinson: Development Update**
  - JDevelopment sessions will be posted on the website.
  - Andrew Cosby will provide a coach's seminar for working with goalies, we will split the cost with other associations.
  
- **Crystal: Ice Scheduler Update**
  - **Mississippi Mills Contract:**
    - 6hrs/week starting Oct 2 - March 21st
    - 5-7 Monday, 5-6 Wednesday, 3 hours on Thursday
  - **Carleton Place Contract:**
    - 26hrs/week
    - Awaiting final draft of contract
  - **Beckwith Contract:**
    - Did not get the contract
    - We will get a few extra hours, awaiting confirmation
  - **U18AA:**
    - Development sessions booked every Thursday, 7:30-9:30 CP1
    - Starts September 7th

Motions brought forward

- **Motion #1:** To approve the updated CPGHA Executive Board July Meeting Minutes.
  - First: Nicole Oesterle
  - Second: Brandy Mallinson
  - Passed by all.

Next Meeting

Wednesday September 13th, 2023 7-9pm, CP Arena Boardroom