

## **Cranbrook Minor Hockey Association Gaming Pre-Approval Form**

The purpose of this procedure is to ensure the correct information is being provided to the BC Gaming Policy and Enforcement Branch (“GPEB”) when applying for a gaming event Licence.

**CMHA is ultimately responsible for all teams, tournaments and licences, so needs to ensure compliance by all involved. Failure to adhere to the GPEB Licenced Charitable Gaming Rules may result in the loss of CMHA’s Community Gaming Grant and/or our ability to obtain future gaming event Licences.**

**Please read the following prior to completing the application form:**

<b>Section</b>	<b>Definitions</b>
<b>A.</b>	<b>Type of Event (<u>Examples</u>):</b> <ul style="list-style-type: none"><li>• Tournament</li><li>• Team Fundraiser</li></ul>
<b>B.</b>	<b>Team Name/Tournament Name (<u>Examples</u>):</b> <ul style="list-style-type: none"><li>• Novice Tournament 2020-2021</li><li>• Atom Hockey Pool Fundraiser</li></ul>
<b>C.</b>	<b>Team/Tournament Treasurer:</b> Include Name, Address and Contact phone number
<b>D.</b>	<b>Team/Tournament Manager:</b> Include Name, Address and Contact phone number
<b>E.</b>	<b>Event Type: ***One per application***</b>  <b>Regular Ticket Raffle:</b> Regular ticket raffles are the most common type of ticket raffle. Prize winners are determined by drawing ticket stubs from a draw container. Regular raffles include reverse or elimination draws, in which the prize winner’s ticket is the last to be drawn from the container, rather than the first. Prizes must be secured and available for awarding <u>before</u> applying for the gaming event Licence and all prizes must comply with GPEB rules (for example, drugs / alcohol / firearms <u>cannot</u> be used as a prizes, and the maximum value of any single prize is \$500). Prizes must be distributed as soon as possible after the ticket draw is complete. Raffles with ticket sales that go over one day require custom printed tickets.  <b>Single day raffles (eg. 50/50 Draws):</b> <ul style="list-style-type: none"><li>• Tickets are sold and the draw is conducted on the same day at a single location;</li><li>• Ticket buyers are present to claim their prize. If a ticket holder is not present to claim the prize during</li></ul>

	<p>the draw, additional ticket stubs must be drawn until the prize can be awarded;</p> <ul style="list-style-type: none"> <li>• If a series of draws are conducted on a single day, the tickets sold for each draw must be uniquely identifiable from tickets sold for other draws conducted on the same day.</li> </ul>
	<p><b>Event Pools/Sports Pools:</b>  Include a pre-selected result of an upcoming event, or for sports pools, a series of sporting events (games). The winner's ticket/entry has the selection closest to the actual event result(s). House rules submitted with the application must:</p> <ul style="list-style-type: none"> <li>• Specify the period of time covered by the pool;</li> <li>• Ensure that the predicted result is clearly stated;</li> <li>• Demonstrate that the result is unknown during the ticket sales period;</li> <li>• Identify the source of information or judge of the official result; and</li> <li>• Provide a detailed description of the method for determining winners, including the process for breaking ties.</li> </ul> <p><b>Loonie Stick Raffle:</b></p> <ul style="list-style-type: none"> <li>• Prize <u>can</u> consist of a hockey stick with a set amount of cash in loonies attached.</li> <li>• Prize <u>cannot</u> consist of a hockey stick and a percentage of gross sales (attaching a loonie to the stick with each ticket sold).</li> <li>• Would apply for a regular ticket raffle licence if doing one.</li> </ul>
<b>F.</b>	<b>Date of Event:</b>
<b>G.</b>	<b>Location of Event:</b>
<b>H.</b>	<p><b>What are the proceeds going towards:</b></p> <p>Gaming proceeds <u>may not</u> be used for the following:</p> <ul style="list-style-type: none"> <li>• Personal gain;</li> <li>• Travel that is social, or to attend Annual General Meetings, board meetings, retreats and conferences;</li> <li>• Out-of-province or out-of-country aid, unless to a cause authorized by GPEB;</li> <li>• Past debt, loan or interest payments;</li> </ul>

	<ul style="list-style-type: none"> <li>• Sustaining or endowment funds;</li> <li>• Professional development of staff; and</li> <li>• Subsidizing the procurement of a contract or for subsidizing services for which the organization is contracted and/or funded.</li> </ul> <p>Gaming proceeds <u>may</u> be used for the following:</p> <ul style="list-style-type: none"> <li>• Tournament registration fees;</li> <li>• Team equipment (pucks, pylons, socks, practice jerseys, etc.);</li> <li>• additional ice rental;</li> <li>• referees for exhibition games;</li> <li>• Player expenses, such as team bus, players' only hotel expenses and other travel expenses incurred by players (<u>not</u> players' family members) (<u>Note that any out of province travel requires a separate form that needs to be approved by GPEB</u>);</li> <li>• Player development expenses;</li> <li>• Costs for end of year banquet or team function (to a maximum of \$500); and</li> <li>• Teams jackets / track suits / hats.</li> </ul>
<b>I.</b>	<p><b>Ticket Breakdown:</b></p> <ul style="list-style-type: none"> <li>• Ticket prices cannot exceed \$2 for a single ticket;</li> <li>• <b>Gross</b> revenue cannot exceed \$5,000 per Licence;</li> <li>• Eligible groups and organizations may raise up to \$20,000 in gross revenue from one or more Class D licences within a 12-month period.</li> </ul> <p><b>Ticket Breakdown Examples:</b></p> <ul style="list-style-type: none"> <li>• \$2.00 each</li> <li>• 3 for \$5.00</li> <li>• 10 for \$10.00</li> </ul> <p><b>50/50 Ticket Breakdown Examples</b></p> <ul style="list-style-type: none"> <li>• \$2.00 each</li> <li>• 3 for \$5.00</li> </ul>

### Gaming Event Application Form

<b>A.</b>	<b>Type of Event:</b>	
<b>B.</b>	<b>Team Name/Tournament Name:</b>	
<b>C.</b>	<b>Team/Tournament Treasurer:</b>	
<b>D.</b>	<b>Team/Tournament Manager:</b>	
<b>E.</b>	<b>Event Type:</b>	
<b>F.</b>	<b>Date of Event:</b>	
<b>G.</b>	<b>Location of Event:</b>	
<b>H.</b>	<b>What are the proceeds going towards:</b>	
<b>I.</b>	<b>Ticket Breakdown:</b>	
	<b>1.</b>	
	<b>2.</b>	
	<b>3.</b>	

**Additional Information:**

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