



## **Volunteer Screening Policy**

\*Please note that the CRRA adheres to the volunteer screening policies established by Ringette Ontario.

The CRRA requires volunteer screening for individuals in positions of trust or authority, particularly those working with vulnerable individuals (under 18 or those in a dependent position). This screening process involves a combination of steps, including a Vulnerable Sector Check (VSC), completion of a volunteer application and providing references where applicable. The specific requirements may vary depending on the level of risk associated with the volunteer role.

### **Vulnerable Sector Check:**

CRRA requires all volunteers to complete a Vulnerable Sector Check (VSC) before they can begin their volunteer roles.

- A Vulnerable Sector Check (VSC) is necessary for anyone volunteering with vulnerable individuals, such as children under 18 or individuals in dependent situations.

### **Volunteer Application and Disclosure:**

Volunteers must complete a volunteer application form, acknowledging their understanding of their role and the CRRA policies.

### **References (Applicable to Head Coaches):**

At least one reference is required to confirm the volunteer's suitability for the role.

### **Annual Attestation:**

Vulnerable Sector Checks are valid for two consecutive seasons. After they expire, a new VSC must be provided

Volunteers with a current, unexpired VSC must complete an Attestation form and submit it to the CRRA.

**Training and Orientation:**

The CRRA may require volunteers to take part in training and orientation programs to ensure they understand their responsibilities and the organization's policies.

**Roles requiring screening (but not limited to):**

- All coaches and bench staff on teams with athletes under 18.
- Association and Regional volunteers involved in handling funds or personal information of participants under 18.
- Board members and executive members.