



Request for Criminal Record Check

September 26th, 2019

To whom it may concern:

This letter serves to introduce you to _____ who is a volunteer with the Clarence Rockland Ringette Association, a non-profit community youth sports association and a member of the Ontario Ringette Association.

Clarence Rockland Ringette Association requires criminal records check of individuals over the age of 18 who volunteer with the children or execute a role which involves finances within the team or executive committee.

Would you please provide the criminal record check, we understand your usual fee will be waived for non-profit groups.

Yours truly,



Melissa Gaudreau
President|CRRA
T: 819.213.1787
presidentcra@gmail.com