

Indoor Manager's Meeting

2022-2023 Season

Instructions for Engagement



Please mute your microphone unless prompted to speak.



Questions are to be directed to the chat room and will be answered at the end of the powerpoint presentation.



Please type your Name, Team and Program before your question.



Use a reaction if you have an urgent comment or question.



October 26, 2022

Agenda

- **Program Updates**
- **Reminders**
- **Q&A**
- **Fee Draw**

CUSA Programs

	Boarded	COED	7v7	Futsal	Total
# of Teams	44	41	128	14	227
# of Divisions	6	5	14	2	27





Code of Conduct

All Members should expect to be treated fairly in all matters. Members shall not discriminate against other Members by means of different, unequal, or inconsistent treatment applied to individual members.

No Member shall harass another Member by actions that include, but are not limited to, unwelcome remarks, invitations, requests, gestures, or physical contact that, whether indirect or explicit, has the purpose or effect of humiliating, interfering with, or creating an intimidating situation for that other Member. Harassment shall be considered inappropriate behavior, be it ethnic, religious, or sexual in nature.

The interaction or involvement of Members under the jurisdiction of the Association shall not result in threats, intimidation, or inflicted physical distress between such Members, whether implied or explicit.

Player Registration Process

Player registration is online only. Team managers can initiate player registration using one of the following;

- Invitation Email
- Registration Link
- Invite Code

Players who **did not** participate in CUSA or CWSA in Summer 2022 will be charged a \$38.85 membership fee by Alberta Soccer when registering.

Player cards can be paid online while registering. All online payments must be paid via a credit card.

Registered players will appear on the roster on the CUSA Website and on pre-printed game sheets.

After registering, player cards can be picked up at the CUSA office during office hours.

Extended Hours
Effective Oct 24 – Nov 5

9am-7pm Mon-Thu

8am-530pm Fri

10am – 3pm Saturday
(Oct 29 & Nov 5 only)

Player/Coach Cards

ID Cards

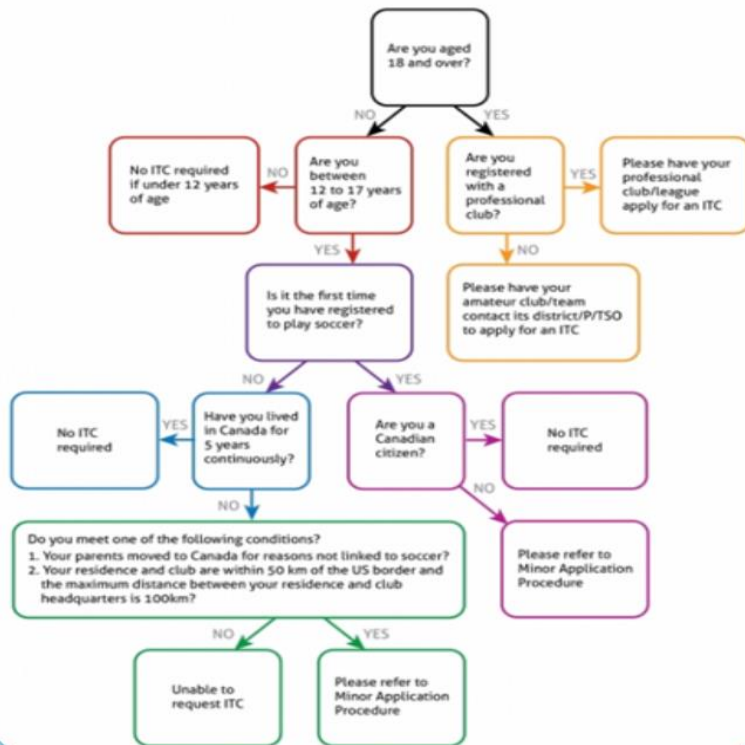
\$20 new card

\$10 if old card is returned

- All players and team officials **must** have a CUSA issued ID card to present at the field for each game they appear on the game sheet. To be at the team bench an ID card **must** be presented to the match officials prior to KO.
- Should a player who is also a team official choose to have only one card and receives a suspension that player/coach will not be eligible to get an additional card until the suspension is served. (existing rule).
- Player cards are club specific

Player Releases

International Transfer Certificates (ITC)



Arriving from outside of Calgary

- District Release

Arriving from another Province?

- Provincial Transfer Application

Arriving from the United States

- US Release Form

Arriving from Outside USA or Canada

- CSA Transfer Form

If your player received a release from Canadian Soccer to train or play internationally then they need a release back to Canada before resuming play here.

Facility Reminders

- Drinks to be consumed in pubs not change rooms.
- No smoking or vaping inside
- Use Clean footwear
- Leave Changerooms clean!



Facility Reminders

CSC Annex dressing rooms do not have shower access.

Teams must be aware of and abide by the facility operating procedures regarding arrival and departure time frame from the dressing rooms/building.

Use of profanity or inappropriate language is not allowed.

No spitting on any surface – individuals may face CUSA suspension as well as being banned from the facility if they are caught spitting.



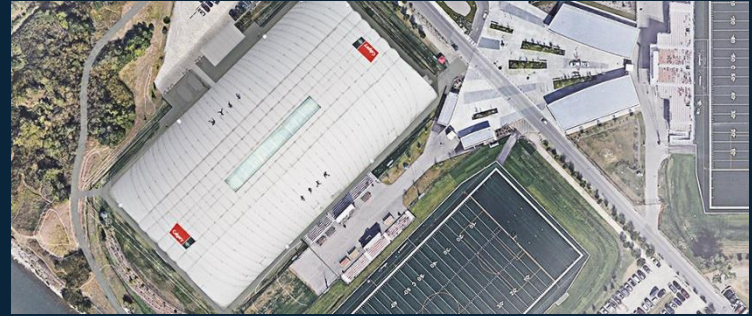
7v7 Facility Reminders

Macron Performance Centre

- Changerooms are outside, check facility board for assignment
- **No changing on sidelines or up on the mezzanine!**



Shouldice Seasonal Dome



- Washrooms (outside of the Dome @ Hellard)
- Access to water fountains are outside in the washrooms
- **No Change Rooms, come dressed to play, no changing on sidelines!**

Conduct within Facilities

Incidents whereby staff identify unruly team/player conduct.

Unruly defined as:

including, but is not limited to; spectator conduct, swearing in public areas, alcohol consumption, staff harassment, etc...

Team Representative (Coach or Manager) identify themselves to facility staff

Team Representative will be point of contact between staff the individual(s) involved

Team Representative will relay instructions of staff.

If a Team Representative does not follow instructions of facility staff, further action will be taken up to and including the activation of CPS and/or Corporate Security

Players who are sent off are often emotionally charged. Once these individuals have left the field of play, they will be considered members of the public. If a Team Representative must escort a sent-off player to the locker room (or away from the pitch) in order to ensure their player behaves, then that should be done.

Affiliate Teams

Independent Open Division Teams may affiliate with another Independent Open Division Team for the purpose of guest players. Club teams are not eligible to affiliate to another team.

Teams will need to identify their affiliate by **January 30th 2023**, or prior to their 1st game using a guest player from that team, which ever occurs first.

Teams may not change their affiliation during the season.

A lower division affiliate cannot challenge their higher division affiliate for their league position through Promotional Challenge.

Guest player restrictions remain in place – 6X per player from lower division team to higher division team.

Affiliation remains in place for at minimum 2 consecutive seasons of registration.

7v7 Program

- New 2 referee system for all divisions.
- The ball is out of play when it touches the ceiling or building structure overhanging the field of play.
- **Restart:** Throw-in to the opponents of the player who last touched the ball, at the touchline closest to where the ball touched the ceiling or structure.
- No Offsides
- Throw-Ins, not kick ins
- Red carded players must leave the playing area immediately and are **NOT** to be replaced by another player – the team plays a man short for the remainder of the game.
- Goalkeepers will have no restrictions as to how they distribute the ball – neither from a goal kick, nor in regular possession.
- Free kicks are direct/indirect when applicable and the wall should be set up 6 yards/5 meters away
- Spitting on the playing surface is a dismissal
- Substitutes
 - Up to 4 at a time
 - Over 45 – Unlimited
 - Players to be ready at half line – Enter the field with permission in a break in the play

7v7 Men's Open & U23








Two U23 teams in each of the following divisions:

- Major
- Premier
- Division 1
- Division 3A

After completing one full round within their division, U23 teams will form their own division.

- U23 teams may use up to 2 guest players who are over aged per game.
- U23 players may guest into any division of Men's Open following the first round.

**Play-ups within Open Division are
Club or Affiliation tied.
Excluding U23**

Program	Men's Boarded	7v7	Futsal	Coed
Men's Boarded	See Program Rules	3X	3X	
7v7 Boardless	3X	See Program Rules	3X	
Futsal	3X	3X		
Coed				See Program Rules






















7v7 Masters & Over 45

- Masters Competitive can guest into Open division 3 and above only. No guesting into O45.
- Masters Competitive can use two guest players from within the division.
- Masters 1, 2 and 3 can guest up into higher Masters, any division of open, and Over 45 for those aged 45 or over.

Men's Boarded Program

- Open division teams can use guest players from any team in a lower level of competition.
- Masters Division can use guest players from Over 45 only
- Over 45A can use Over 45B registered players.

Your Team's Registered Division

	Competitive	Intermediate	Recreational	Over 35	Over 45A	Over 45B
Competitive						
Intermediate	6x/Team					
Recreational	6x/Team	6x/Team				
Over 35	6x/Team	6x/Team	6x/Team			
Over 45A	Unlimited	Unlimited	Unlimited	Unlimited		
Over 45B	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	

Eligible Divisions to call guest players

Coed

Restrictive Movement

















- The team and the player are responsible to ensure that he or she is eligible to play as a guest player.
- Teams are eligible to have up to 4 guest players in a match.
- Players may be a guest player 6 times per team in a season within the division groupings of the team.

Fairness Model

- Intermediate Division Only
- The winning team will play one player short when a goal differential reaches 7.
- When/If the goal differential is reduced to 5, the teams return to even strength.
- Teams must still maintain their gender ratio of players








Your Team's Registered Division

Eligible Divisions to call
guest players

	Intermediate	Recreational A	Recreational B	Ultra Rec A	Ultra Rec B
Intermediate	6x/Team				
Recreational A		6x/Team	6x/Team		
Recreational B		6x/Team	6x/Team		
Ultra Rec A				6x/Team	6x/Team
Ultra Rec B				6x/Team	6x/Team

Futsal

- Seven Chiefs Sportsplex is the new host facility for CUSA Men's Futsal. Purple tape across gym 3&4 is CUSA Futsal Court.
- Indoor shoes only.
- Women's division playing Tuesdays at CSC.

Program	Men's Boarded	7v7 Boardless	Futsal	Coed
Men's Boarded	See Program Rules	3X	3X	
7v7 Boardless	3X	See Program Rules	3X	
Futsal	3X	3X		
Coed				See Program Rules

Futsal Provincial / National Criteria

- Only players properly registered for the current season with an Association in Membership shall be eligible to compete in the Futsal Canadian Championship. A minimum of ten (10) players on the final submitted roster shall be either:
 - a Canadian Citizen; or
 - a Permanent Resident (as defined by the Government of Canada);
 - a Protected Person (as defined by the Government of Canada).
- All players must provide proof of Canadian Citizenship, Permanent Residency, or Protected Person prior to the first playoff game.
- No reinforcement players may be registered or called up.

Coaching Requirements

- Teams that register players under the age of 18 years old must have a minimum of two coaches 18 years and older present and participating in the group.
- It is recommended that at least one coach per group be trained, at minimum, at the appropriate NCCP Coaching level.
- For the safe training of players under the age of 18 years, **Rule of Two** maintained at all training sessions. All team officials will be required to meet the Canadian Police Information Centre requirements, (CPIC), as stated by the Alberta Soccer Association and the Canadian Soccer Association.
- All coaches with registered players under 18 years old **MUST have a valid CPIC including Vulnerable Sector search on file with their district/club.**

Game Sheet Printing

CUSA is continuing the use of the pre-printed game sheets from the RAMP Software for the 2022-2023 Season.

- Pre-filled with player name, CUSA ID number, and jersey number.
- 1 copy required for each game.
- Digital copy for teams – take a picture of the game sheet.
- Easier to read for officials and CUSA administration
- Faster game statistics input
- Update online after the game for up to date records

For best results – have players register at least 24 hours prior to game time

Gameday Process

Print appropriate game sheet (1 copy only)

- Ensure Coach is listed and signed off on the bottom. Player/Coach is permitted in the case of coach absence.
- Anyone on the game sheet who will not be at the game needs to be crossed off.
- Guest players are to be written on the game sheet if necessary.

Digital copy

- After the game, the referee will complete both teams game sheet and provide an opportunity for each team manager to take a picture of the game sheets for their record. Ensure all cards and goals are marked correctly at this time. **CUSA administration cannot change the official game sheet once submitted to CUSA.**

Update online Stats

- Login to the Team Management Login
- Update the game sheet with the game score, fair play score, who scored the goals and who received yellow cards. This will ensure the website is up to date.

Player Card Process

- The referee will complete the player card check for every individual on the field or in the technical area.
- Player/coaches should present both a player's card, and a coach's card.
- Once all players have been checked, the official will retain the bundle of player cards.
- The official will keep the player card of anyone who is dismissed from the game to be submitted to the league office with a misconduct report.

Questioning the Identity of an opponent?

- Ask that the official have the player in question sign their full name (not just initials) on the back of the gamesheet.
- Player will be permitted to play in the game, CUSA administration to review and follow up.

GAME STATS – UPDATE ONLINE

After a game is over it is up to the Coach, Manager or Captain to ensure the team has a digital picture of the game sheet. The Game Sheets are Official once they are signed by the official and leave the field.

This includes:

- Who received a yellow/red card in the game
- Who scored the goals in the game
- Who played/Who did not play
- Who were guest players
- If an opposing team has challenged the identity of a player
- Who can be on the team bench as a Team Official

Tracking Yellow Cards

In all CUSA programs, any player who accumulated 3 yellow cards in 3 separate games must serve a 1 game suspension. It is the responsibility of the player and team to track yellow cards. Any discrepancies between the team records and the CUSA website should be brought to the attention of CUSA Staff.



Team Checklist

- ✓ Register players and coaches
 - ✓ U18 players – require 2 coaches with CPIC
- ✓ Physical ID cards required
 - ✓ Player/Coaches should have 2 cards.
- ✓ Two sets of numbered uniforms
 - ✓ Uniforms listed on website
 - ✓ Teams to wear colours as shown
 - ✓ Home team changes when conflict
- ✓ Print 1 copy of game sheet/game
 - ✓ All Coaches listed on game sheet and signed
 - ✓ [Blank sheet](#) under forms if you cannot print from RAMP
- ✓ Home team to provide game balls
- ✓ Take a picture of your game sheet at field for record of cards and goal scorers
 - ✓ Yellow card suspensions automatic after 3rd, 6th & 9th
 - ✓ Red card discipline details can be received from office.
- ✓ [Log into RAMP](#) and enter your match results
- ✓ Complete the [Referee Evaluation](#) within 14 days of the game.

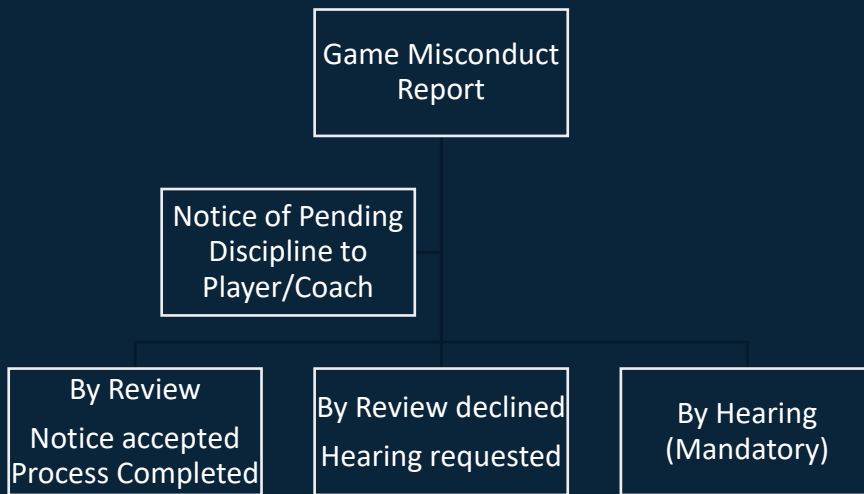
Referees

Current status in YYC

- Sr Officials are down in numbers (243), 206 currently are not ready for 2022!
- Growth is in new, young officials (120+).
- Recent trends noted in leagues and by officials is language, actions and behaviours from players to officials.
- Abuse of officials will not be tolerated by CUSA or ASA.



Discipline Procedures



Discipline Committee are volunteers.
Want to contribute? Contact Ric @ CUSA Office

Cards are posted on the website as the game sheets arrive in the office.

Discipline



**2022 Outdoor CUSA discipline to ASA for abuse of officials
(verbal or physical)**

15 Players

2 Teams

Combined over 20 years of suspension

Player Indebtedness - No Forced Loyalty

The time period that a club/team can hold a player accountable for past fees, while allowing the player to continue to play, is the **past season**.

2019-20 Indoor	2020 Outdoor	2020-21 Indoor	2021 Outdoor	2021-22 Indoor
Owes fees	Does not play	Owes fees	Does not play	Plays
Owes fees	Owes fees	Owes fees	Plays	
Does not play	Owes fees	Owes fees	Plays	



- Club must have a **written record** between club & player on amount of fees & payment agreement.
- A verbal agreement is not sufficient
- Agreement to be renewed each season of play.
- For a player's registration or transfer to be blocked due to indebtedness to a club the indebted club must provide the league with a list of the players to be locked prior to the commencement of the registration period for that season.
- When a player account is locked it can no longer be for a player to sign with the club that requested the lock unless:
 - Past fees are paid in full
 - Payment plan has been reached
 - Outstanding debt has been forgiven

Inclement Weather Travel Procedure

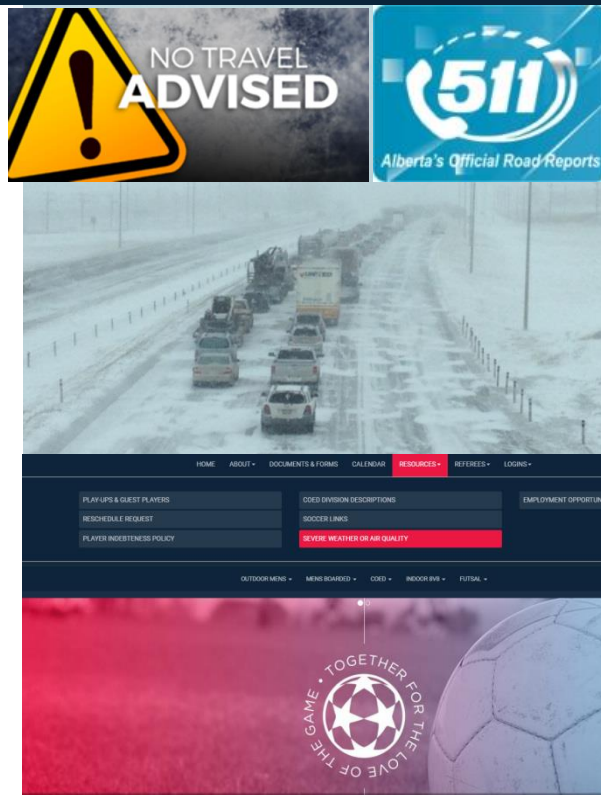
CALGARY UNITED SOCCER ASSOCIATION INCLEMENT WEATHER TRAVEL PROCEDURE

Overview

Teams participating in Calgary United Soccer Association (CUSA) are expected to play all of their games; however it is not required nor expected of our teams to travel on highways inside or outside of the City of Calgary during extreme winter weather conditions. CUSA does not want to put any Coach, Player, or fan in a situation where they do not feel safe driving to a game and we encourage teams to use their best judgement when evaluating road safety. We encourage coaches to use road condition updates provided by the Government of Alberta along with Travel Advisories issued by local police and RCMP as resources when determining if travel is safe.

2) Process for Road Closures and Travel Advisories

- a. The Alberta Road Report can be found at www.511.alberta.ca. If the major highway is listed as closed or a travel advisory is announced within 4 hours of the game time, the game will be cancelled/postponed. Best efforts will be made by the league to have the game rescheduled; however field availability and timing in the season may prevent the game from being played.
- b. The Travelling Team is responsible for notifying the following;
 - i. CSF Referee Scheduler – ref.scheduler@soccerrefs.ca
 - ii. CUSA office – info@cusa.ab.ca
 - iii. Opponent – Each team has been provided the contact list for all CUSA teams.



Fair Play Points

The Fair Play Team Award is intended to foster the spirit of fair play for the competition. A team includes all players, coaches, and other team officials on the team roster.

All teams start off the game with a Fair Play Score of 10.

Demerits can range from -2 to -25 depending on infraction.

Teams may earn merit by submitting a referee evaluation within two weeks of the date of a game.

Teams who receive more than 90 demerits in the season will have to meet with the discipline committee to determine what action needs to be taken to improve this and to determine their eligibility to play in the league.

At the completion of the season, the 2 teams with the top fair play score for their division split (65/35) the Fair Play Pool for their division. COED league will have a fair play prize following both 8 week seasons.

JERSEYS (KIT)

Every team is responsible for having two kits.



Proper Kits

- 2nd set of jerseys in opposite color from primary set. i.e. black and white.
- All jerseys are numbered
- Each player has their own kit

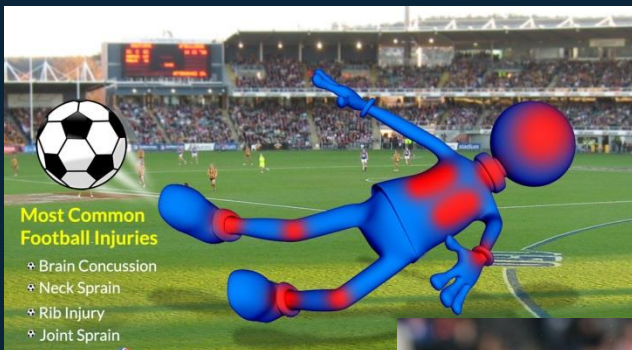


Unacceptable Kit

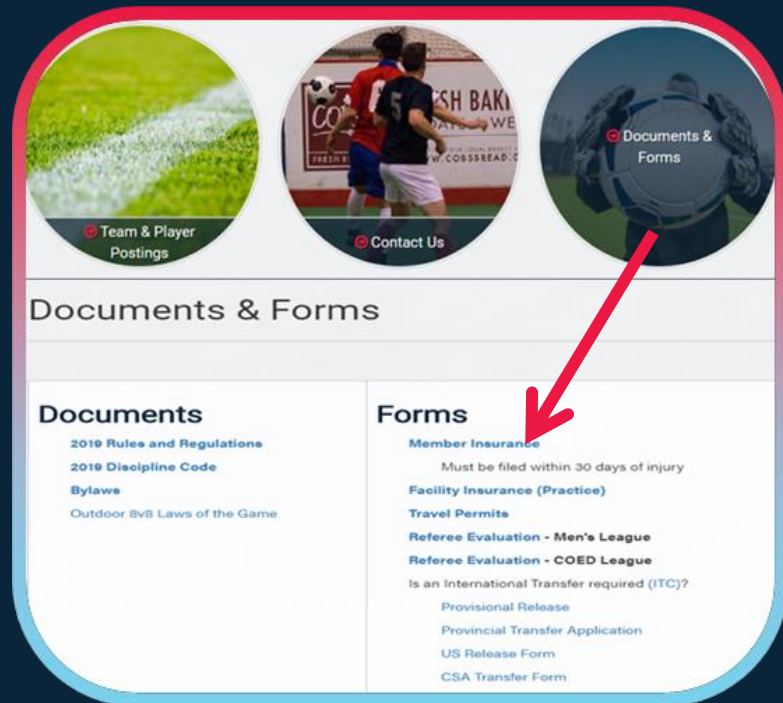
- 2nd set of jerseys do not have numbers
- Pinnies, duct tape
- Players sharing jerseys with subs
- Jersey's worn inside out

Insurance

Alberta Soccer covers its Members with Commercial General Liability, Sport Accident and Excess Travel (out-of-country is now a mandatory purchase) Insurance protection.



30 days from injury to submit a claim or notice of injury.



Website Option

Premier - PASS FC United

[GAMES](#)[STATISTICS](#)[ROSTER](#)[STAFF](#)

Premier - EMFC Boom

[GAMES](#)[STATISTICS](#)[ROSTER](#)

Premier - United Nova FC

[GAMES](#)[STATISTICS](#)[ROSTER](#)

To have your team logo entered onto the website email a png or jpg version to CUSA.

Players / Team Value Adds



Teams will be notified when 2022 awards are available for pickup.

Questions

info@cusa.ab.ca

403-270-0363



Extended Hours Nov 1-5
Monday – Thursday 9am to 7pm
Friday – 8am to 530pm

