

Player Registration Process

From a team managers perspective



1

Login to Member Account

The system works best if the account that registered the team is the account of the person who manages the team roster and finances. Additional access to the roster and team invitations can be given to team coaches/managers once they are added as team contacts.

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Calgary United Soccer Association

Login

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 Email is required

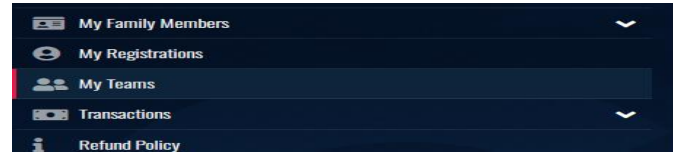
 Password is required



2

My Teams

Select My Teams to view a list of teams registered under your account.



Select the correct team and season and press the Manage Buttons until you land on the page that has the teams registration information.

Adelle's Test Team

Manage

Division	Team		
CUSA	Adelle's Test Team	Team is Active	Manage



Online Options

3

Team Code

Provide your players with your team code and they can then login to their member account and complete registration using that team code.

Registration Link

Send any player that wants to register this link and it will direct them to the member login page to complete registration. The code and information will auto fill for players that use the link to complete registration.

Team Invites

Scroll to the bottom of the page and you will see a list where you can add individuals and send email invitations to them via the software. You can add multiple people at a time.

If there are people on the list that have already registered, the system will not send them another email, even though they are listed.

Team	Adelle's Test Team
Invite Code	bccc0
Registration Link	http://CUSAclub.rampregistri

The system won't send inv

Team Invites				
	Team Contact	Primary Email	First Name	Last Name
1	<input checked="" type="checkbox"/>	adelle@cusa.ab.ca	Adelle	Young



If you have a player who is having problems registering, have them review the player registration instructions as posted under RAMP User Guides on the website before contacting CUSA staff.



[Player Registration Instructions](#)