

DARTMOUTH/DISTRICT MINOR BASEBALL ASSOCIATION
(Constitution)

Updated to November 14, 2022

ARTICLE 1 - NAME

The name of the Association shall be the Dartmouth/District Minor Baseball Association (DDMBA).

ARTICLE 2- AIMS AND OBJECTIVES

- 2.1 To encourage good sportsmanship.
- 2.2 To organize and co-ordinate league play and tournaments.
- 2.3 Promote and encourage skill development for players aged 6 to 18 years.
- 2.4 Promote the National Coaching Certification program for all coaches, and to promote positive reinforcement of coaches towards players.
- 2.5 Work co-operatively with the Parks and Recreation Department of the Halifax Regional Municipality towards improved and additional playing facilities for minor league baseball.
- 2.6 To support the objectives and rules of Baseball Canada and Baseball Nova Scotia.
- 2.7 To establish committees when required to assist the Association in meeting its objectives or to review existing policies of the Association.

ARTICLE 3 - MEMBERSHIP

- 3.0 Membership in DDMBA will consist of all minor league players/parents, coaches, managers and elected or appointed officials (in good standing) who live in the Cole Harbour, Dartmouth, Humber Park, Porters Lake & Eastern Passage area. All others are considered affiliated members.

ARTICLE 4 – AFFILIATED MEMBERSHIP

- 4.1 Affiliated members shall conform to this constitution and policies adopted by the Board of Directors. Anyone violating the terms of membership shall be subject to such disciplinary action as determined by the DDMBA Board of Directors.
- 4.2 Affiliated members may fully join DDMBA subject to approval of the Board of Directors.
- 4.3 Individuals from outside Cole Harbour/Dartmouth (Diamond Dawgs)/Eastern Passage/Humber Park and Porters Lake area may serve as DDMBA Executive members or as coaches.
- 4.4 Affiliated members shall support & participate in DDMBA sponsored programs & tournaments.
- 4.5 Affiliated members can be assessed an amount based upon the number of teams in DDMBA sponsored programs and this amount as well as assignor fees is due at the coaches meeting prior to the season start. This amount shall cover the costs of running the programs.

- 4.6 Affiliated members shall provide a list of players and their guardians with phone numbers to the DDMBA executive. Only the guardians will be contacted not players by this executive if contact is necessary.
- 4.7 Outside teams are welcome to play in DDMBA tournament provided they have board approval.

ARTICLE 5 – THE EXECUTIVE

- 5.1 The executive shall conduct the day-to-day affairs of DDMBA & report to the Board of Directors.
- 5.2 The Executive shall consist of President, Vice President, Secretary, Registrar, Treasurer, Competitive Coordinator and Recreation Coordinator. All to be elected at the Annual General Meeting (AGM) and serve a two [2] year term. To preserve stability on the Executive, the positions of President, Secretary & Competitive Co-ordinator should be voted on in even numbered years and the positions of Vice-President, Registrar, Treasurer and Recreation Coordinator should be voted on in odd numbered years. If this system is not possible due to circumstances of an Executive Member withdrawing from the role, the position[s] at issue may be elected in any year to ensure the Executive position is filled. Each member of the Executive shall have one (1) vote in all matters requiring voting.
- 5.3 Meetings of the executive shall be held as often as required to deal with the business of the Association.
- 5.4 The President or Vice President is permitted to authorize non-budgetary expenses up to \$200.00 if such expense is for warranted to be able to perform DDMBA duties. This expense will be reviewed at the next available DDMBA Board meeting.

ARTICLE 6 - BOARD OF DIRECTORS

- 6.1 The Board of Directors is to ensure the executive follow the DDMBA constitution & assist in its operational procedures.
- 6.2 The Board of Directors shall consist of the current DDMBA Presidents or their appointed member. Each Director shall serve for one year & will be elected an Annual General Meeting (AGM). Each Board of Director member shall have one (1) vote in all matters requiring voting.
- 6.3 The Board of Directors shall be responsible for organizing the AGM in the fall. At least 30 days notice shall be given in advance of the AGM.
- 6.4 Special meetings of the Board may be called by the President or at the request of 4 members of the Board of Directors. At least seven days notice must be given to each member of the Board.
- 6.5 A quorum for any special board meeting shall be 4 members.
- 6.6 The Board shall have the power to appoint as a member of the Board or Executive a person to hold office during the unexpired term of any member of the Board/Executive who has resigned or whose position has otherwise become vacant during the term of office.

ARTICLE 8 - PRESIDENT

- 7.1 The President shall be the chief officer and spokesperson for the Association with regards to BNS and Baseball Canada as well as the Media for DDMBA purposes.
- 7.2 The President shall chair all meetings (including Board meetings) of the Association and can be a signing officer.

- 7.3 The President shall be a member of all committees if he/she so wishes. All committees will report to the president.
- 7.4 The President shall have the power to make appointments as required.
- 7.5 The President shall be the tie-breaker in all voting matters.

ARTICLE 8 - VICE PRESIDENT

- 8.1 The Vice President (VP) shall assume the duties of President in the absence of the President.
- 8.2 The VP can be a signing authority for the DDMBA accounts.

ARTICLE 9 – SECRETARY/REGISTRAR

- 9.1 The Secretary shall keep true and accurate account of all executive meetings of the Association, as he/she will try to have an agenda sent out prior to any meeting. All minutes must be approved by the executive prior to being made public.
- 9.2 The Secretary shall also act as the DDMBA registrar or appoint someone to assist if needed.
- 9.3 The Secretary shall be responsible for the DDMBA web site and may appoint someone to assist if needed.

ARTICLE 10 - TREASURER

- 10.1 The Treasurer shall keep true and accurate account of all monies for the Association.
- 10.2 The Treasurer shall provide a financial report at each executive meeting & final report at the AGM.
- 10.3 The Treasurer shall be a signing officer.
- 10.4 The Treasurer along with the President will meet with the coordinators to approve their budget for the season. All budgets are to be presented to the board for approval at the first of the season.
- 10.5 The Treasurer position is a stipend position with the stipend to be paid at the conclusion of the season with the sum to be set by the Executive and Board of Directors each season. Sum to be set prior to season and paid at season end.

ARTICLE 11 – PROGRAM COORDINATORS

- 11.1 The Recreation Coordinator shall be responsible for organizing schedules and providing this information to the Secretary prior to the season and/or playoffs starting.
- 11.1A The Recreation Coordinator position is a stipend position with the stipend to be paid at the conclusion of the season with the sum to be set by the Executive and Board of Directors each season. Sum to be set prior to season and paid at season end.
- 11.2 Coordinators cannot be a signing authority for the DDMBA accounts.
- 11.3 Coordinators shall be responsible for organizing spring training camps, playing rules & end-of-year tournaments. All must be approved by the board.

- 11.4 The Competitive Coordinator shall be responsible for the distribution to and receipt of equipment for ball programs. He/She shall always strive to seek out the best value for DDMBA for the purchase of uniforms and equipment. All purchases over \$100 must be approved by the executive.
- 11.5 The Competitive Coordinator must keep an accurate account of Uniforms/equipment & provide the Board with an inventory at the end of the year.
- 11.6 The Competitive Coordinator is responsible for the winter storage of all equipment & uniforms.
- 11.7 All Coordinators shall be responsible for promoting better baseball in Dartmouth with regards to Fun Days & Benefit tournaments.
- 11.8 The Competitive Coordinator, with the assistance of a selection committee, shall pick the head coaches of all teams (at that level). All coaches must be approved by the board.
- 11.9 Coordinators, with the assistance of his/her coaches, shall determine player skill level.

ARTICLE 12 – LEAGUE RULES

- 12.1 The Board of Directors shall annually approve the DDMA playing rules prior to May 1st.

ARTICLE 13 - UMPIRES

- 13.1 The Board of Directors shall annually endorse the Umpire-In-Chief and select the DDMBA Umpires Assigning Officer. The DDMBA Umpires Assigning Officer is approved by DDMBA each year and works for DDMBA and its member associations. The Umpires Assigning Officer position is a stipend position with the stipend to be paid at the conclusion of the season with the sum to be set by the Executive and Board of Directors each season.
- 13.2 The Board of Directors shall annually enter into an agreement with the Umpires Association covering assignment, payment and other amenities as agreed to by both parties.

ARTICLE 14 - DISCIPLINARY POLICY

- 14.1 The Board of Directors shall appoint a committee to oversee Disciplinary.
- 14.2 All members playing within sanctioned DDMBA play shall be subject to the rulings of the Board.