

Appendix I – Arena User Group Incident Report



Arena
User Group Incident Report

Date: _____ 20 ____

Time of incident: _____ am / pm

Time of written report: _____ am / pm

Coach / Representative: _____

Date Incident Reported: _____

Person's name: _____

Age: _____ M F

Parent(s) name: _____

Phone #: _____

Parent(s) Present Phoned Mom Phoned Dad Were unable to contact

Witness name: _____

Phone #: _____

Witness name: _____

Phone #: _____

Ice Maker Name: _____

Notified at: _____ am / pm

Incident (Clear description of what you saw/heard and description of what you were told by whom, specify behavior, any damage done to equipment or facility, etc.):

- Unsafe behavior (i.e. running, pushing, hitting, etc.)
- Personal behavior (i.e... fighting, swearing, etc.)
- Other:

Injuries

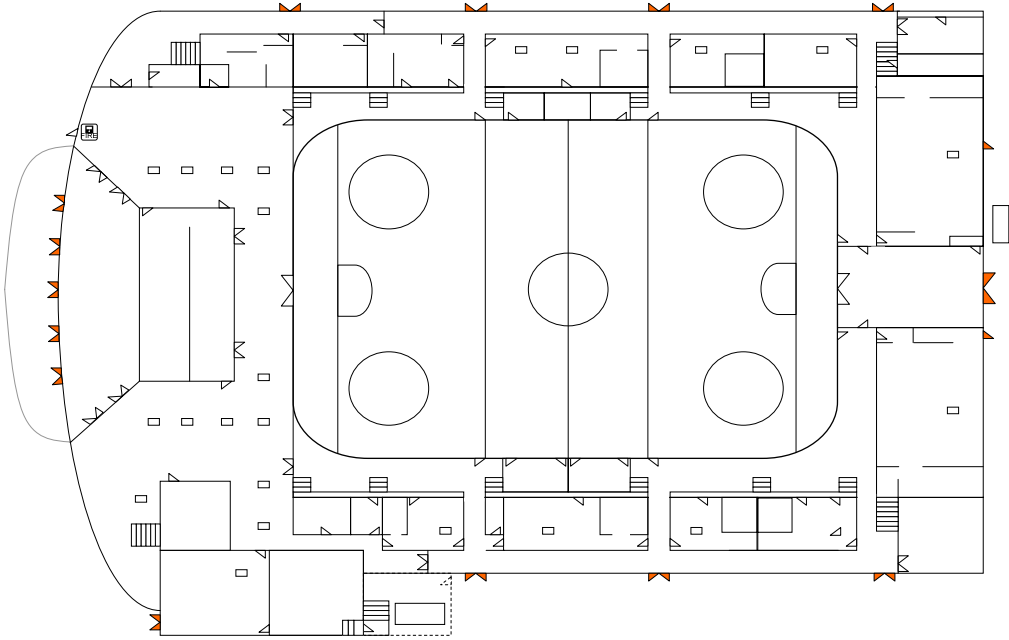
- Yes
- No

If yes please explain the injuries:

Severity of Incident (please check one):

- No First Aid Required
- First Aid Required
- Ambulance / Hospital Required
- Fatality

Mark on the Diagram with an X where the incident occurred:



Additional Information regarding Incident:

Follow-up review by Arena Foreman / Sport & Events Coordinator/ Facilities Manager:
Comments:

Date: _____ Signature: _____