

Game Number \_\_\_\_\_ vs. \_\_\_\_\_

1. Enter Game Codes:

1. Enter Game Codes, 2. Click Magnifying Glass  
\*Do this for 3 (Home, Officials, Game Sheet User) codes.

Your screen will look like this:

APR 30 11:30 AM 2022 Lower Meriond Minor Lacrosse Commission Sungrad Arena Sunnive Cover Bank @ Park Staff  
Home Team

APR 30 11:30 AM 2022 Lower Meriond Minor Lacrosse Commission Sungrad Arena Sunnive Cover Bank @ Park Staff  
GameSheet User

APR 30 11:30 AM 2022 Lower Meriond Minor Lacrosse Commission Sungrad Arena Sunnive Cover Bank @ Park Staff  
Official User

2. Update Player/ Staff Rosters:

Login with Home/ Visitor Code

1. Select Roster Icon. Select Home or Visitor players/ staff.  
2. Toggle – Green = present, Red = not present  
3. Add call ups- mark as AP (note: must enter with a jersey #. If no # yet, enter with a placeholder.)  
4. Sign off on Roster – click on Sign Here

Delta BanB (Visitor) 2

Writing Team Signature

3. As GameSheet User

To Enter Goals:

1. Select puck icon
2. Click + New Goal
3. Enter Period, Min, Sec
4. Select Team
5. Choose type of Goal
6. Select Player for Goal
7. Select Player for Assist
8. Click Save

To Enter Penalties:

1. Select whistle icon
2. Click + New Penalty
3. Enter Period, Min, Sec
4. Select Team
5. Select Player
6. Select Penalty type
7. Click Save

Note: Do not use CFB – 4 mins. Use CFB – 2 mins and enter twice.

4. To Note Suspensions, Call Ups & Time Outs – In the Officials User

To Enter Officials:

1. Select 3 lines
2. From list select Officials
3. Click + Add Official
4. Enter Official Name
5. Enter Role (ie: Ref, Shot, Score, Time)
6. Click Save

Game Writeups

Using Officials Code:

1. Select 3 lines icon
2. Select Game Writeups
3. Click + Add Writeup
4. Select Note
5. Select Optional Penalty
6. Click Save

5. At End of Game:

1. Ensure all Goals, Penalties, Notes are entered
2. Officials Review Game sheet
3. Officials Sign off on game sheet (best if they both sign in on own device using official code)
4. Toggle 'Mark Game as Completed' to green

Mark Game as Completed

Live Scores

Game went to Overtime (OT)

Game went to Shootout (SO)

Game Codes: Home: \_\_\_\_\_  
 Visitor: \_\_\_\_\_  
 Officials: \_\_\_\_\_  
 Game Sheet: \_\_\_\_\_