



Meeting Minutes

Meeting Purpose	Devon Minor Baseball Association	Date:	Feb 10, 2021
Meeting Reference #	2	Meeting Location:	Skype
Meeting Chairman:	Ward Westlin	Minute Taker:	Ward Westlin

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH ☑)			
Name	Role	Name	Role
Kelly Politeski	Vice President- voting	Kelly McDougall	Registrar
Nicole Lockyer	Secretary- voting	Matt Menasse	Past President - voting
Laura Westlin	Fundraising	Krystal Mirau	Treasurer- voting
Susie White and Colene Gaulton	Equipment	Tracy McArthur	Umpire Coordinator
Ward Westlin	President- voting	Krystal Mirau	Diamond Coordinator

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting – (Nicole to provide at the next meeting)
4.	Reports
5.	President Report – Ward Westlin COVID - Restrictions are reduced. Follow BA guidelines Ward and Kelly P met with the Town about Diamond availability. Information provided in diamond report
6.	AGM -Ward Westlin Finalize agenda for AGM time Mar 2, 7-9. Communicate on Facebook -Ward, Lions-Krystal, Website-Ward, School New letter – Kelly M, RAMP email – Kelly M
7.	Treasurer Report – Krystal Mirau Bank Balance \$2068.45
8.	Diamond Report The field of dreams is not available. Diamond 1 in Devon, is available for U11, U13. Meeting with town held Jan 27 to review status of diamonds. Meeting with town scheduled for Feb 2 for review of final design. Coordinate diamonds with Town, Cyndie Sekora
9.	Registration Report- Kelly McDougall Google form linked to RAMP to poll members who are interested in playing this year. Feb 3 completed for publication the Feb 5. 1. Ramp email 2. Round town - Facebook group. 3. Lion club sign. 4. Yeller Registration will be offered without initial fees until more information is provided by BA.



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10.	Fundraising Report- Laura Westlin 50/50 fundraising to be investigated.		
11.	Sponsorship Report- Laura Westlin		
12.	Coaching Report – Kelly Politeski Scott Pockrant, Coach for U13 to be given free registration and baseball cap as a thank you for coaching last.		
13.	Umpire Report – Tracy – need umpire policy See http://baseballalberta.com/content/nucp-clinics Contact Baseball Alberta for NUCP.		
14.	Equipment Report - Susie White and Colene Gaulton <ul style="list-style-type: none"> Shack will need to be torn down and replaced in 2022, Town will supply storage area for its equipment at Diamond 1 first. Tracy has 2 totes of jerseys Approximate cost of sea can to replace shack is \$3500. Possible 2022 purchase. Hats will be part of the uniform in 2021 and supplied by DMBA. Coaches will be provided hats. 		
15.	Town Information – Ward Westlin New Ball Diamond https://www.devon.ca/Services/Projects-Initiatives/Field-of-Dreams-Relocation		
16.	Edmonton Rural & Recreational Baseball League (ERRBL) League <i>Need to issue ERRBL league rules to Coaches and send BA diamond availability and contact info.</i>		
17.	County Union Baseball (CUB) League <i>Need to issue Cub league rules to Coaches and send Leduc diamond availability and contact info</i> <i>Ryan Bird, Programs Coordinator, (P) 780.427.9013 Baseball Alberta, programs@baseballalberta.com</i>		
18.	Leduc League - TBA		
19.	New Business		
20.			
21.			
22.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1.	Update Bylaws for vote	Ward	complete
2.	Require purchase of pinnies for evaluations and tryouts	Colene	2021
3.	Umpire policy to be created	Tracy	02/28/2021
4.	Evolutions Sport presentation in March - Contact rep and coordinate when meeting is scheduled	Ward	TBA
5.	Look at purchase of Zoom and one month of large meeting for AGM. Zoom is \$200/year up to 100 people and unlimited time. Vote passes. Schedule practice session.	Krystal	Feb 15, 2021
6.	Baseball Alberta Board Form to filled out. Use RAMP email.	Ward	Mar 15, 2021
7.	Update registration form	Ward	Feb 20, 2021



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8.	Kelly to build season in Ramp	Kelly M	Feb 20, 2021
9.	Update the website with current information	Kelly M and Ward	Feb 20, 2021
10.	Send updated Bylaws to Alberta Society department	Ward	Mar 31, 2021
11.	Mike from Big Wall Pics would like to present to board. Coordinate for next meeting	Ward	TBA
12.	Stacy L recognition. Gift Card and personal Card. \$100 from Boston.	Krystal	TBA
Close Meeting			
Close the Meeting: Meeting ended at 8:15 pm. Next Meeting AGM Mar 2, 7-9pm			

Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

Alberta Community Facility Enhancement Program (CFEP)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

Baseball Alberta Facility Grant Program

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

Devon Community Grant Program

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding