



# Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Mar 25, 2021
Meeting Reference #	3	Meeting Location:	Skype
Meeting Chairman:	Ward Westlin	Minute Taker:	Ward Westlin

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH <input checked="" type="checkbox"/> )			
Name	Role	Name	Role
Tracy McArthur	Vice President	Kelly McDougall	Registrar
Position Open	Secretary	Position not filled	Past President
Laura Westlin	Fundraising	Krystal Mirau	Treasurer
Jason Porter	Equipment	Tracy McArthur	Umpire Coordinator
Ward Westlin	President	Krystal Mirau	Diamond Coordinator
Chris May	Coach Director		

ITEM	TOPICS
1.	<b>Recognize a Quorum, Call the meeting to order.</b>
2.	<b>Approve the Agenda</b> 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	<b>Approve the Minutes from the previous meeting</b> – (Nicole to provide at the next meeting)
4.	<b>Reports</b>
5.	<b>President Report – Ward Westlin</b> <b>COVID</b> – No new reductions. Follow BA guidelines Reviewed CUB meeting information. Meeting with Town on Devon Mar 26 to discuss diamonds. Diamonds 1 upgrades information.
6.	<b>Treasurer Report – Krystal Mirau</b> Bank Balance \$1888.90
7.	<b>Diamond Report– Krystal Mirau</b> Diamond 1 in Devon, is available for U9, U11, U13. Meeting with Town on Devon Mar 26 to discuss diamonds. Diamonds 1 upgrades information. Coordinate diamonds with Town, Cyndie Sekora Providing a schedule to the town for 2 teams at U9, U11, U13.
8.	<b>Registration Report-</b> Kelly McDougall 34 registrations RC-9, U9-7, U11-9, U13-5 Feb 3 completed for publication the Feb 5. 1. Ramp email 2. Round town - Facebook group. 3. Lion club sign. 4. Yeller 5. School new letters. Registration will be offered without initial fees until more information is provided by BA.



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9.	<b>Fundraising Report-</b> Laura Westlin 50/50 fundraising to be investigated.		
10.	<b>Sponsorship Report-</b> Laura Westlin		
11.	<b>Coaching Report –</b> Chris May Scott Pockrant - Coach for U13 to be given free registration and baseball cap as a thank you for coaching last. Ramp email by Kelly registration open and looking for Coaches for RC, U9 and U11. Possible of addition of skill and practice drills. Coaching Policy – Interviews etc.		
12.	<b>Umpire Report –</b> Tracy – need umpire policy 4 umpires signed up for training. See <a href="http://baseballalberta.com/content/nucp-clinics">http://baseballalberta.com/content/nucp-clinics</a> Contact Baseball Alberta for NUCP.		
13.	<b>Equipment Report-Jason Porter</b> <ul style="list-style-type: none"> <li>Shack will need to be torn down and replaced in 2022, Town will supply storage area for its equipment at Diamond 1 first.</li> <li>Tracy has 2 totes of jerseys</li> <li>Approximate cost of sea can to replace shack is \$3500.Possible 2022 purchase.</li> <li>Hats will be part of the uniform in 2021 and supplied by DMBA. Coaches will be provided hats.</li> </ul>		
14.	<b>Town Information –</b> Ward Westlin <b>New Ball Diamond</b> <a href="https://www.devon.ca/Services/Projects-Initiatives/Field-of-Dreams-Relocation">https://www.devon.ca/Services/Projects-Initiatives/Field-of-Dreams-Relocation</a>		
15.	<b>Edmonton Rural &amp; Recreational Baseball League (ERRBL) League</b> <i>Need to issue ERRBL league rules to Coaches and send BA diamond availability and contact info.</i>		
16.	<b>County Union Baseball (CUB) League</b> <i>Need to issue Cub league rules to Coaches and send Leduc diamond availability and contact info</i> <i>Ryan Bird, Programs Coordinator, (P) 780.427.9013 Baseball Alberta, <a href="mailto:programs@baseballalberta.com">programs@baseballalberta.com</a></i>		
17.	<b>Leduc League - TBA</b>		
18.	<b>New Business</b>		
19.	Setting up evaluations mid Apr.		
20.	Diamond upgrades to Diamond 1.		
21.	<b>Old Business</b>		
<b>ITEM</b>	<b>ACTION ITEMS</b>	<b>ACTION BY</b>	<b>DUE DATE mm/dd/yyyy</b>
1.	Require purchase of pinnies for evaluations and tryouts	Colene	2022
2.	Umpire policy to be created	Tracy	Apr 3/2021
3.	Evolutions Sport presentation in Apr - Contact rep and coordinate when meeting is scheduled	Ward	TBA
4.	Mike from Big Wall Pics would like to present to board. Coordinate for next meeting	Krystal	TBA
5.	Stacy L recognition. Gift Card and personal Card. \$100 from Boston.	Krystal	TBA



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6.	Host Monster website domain name. Confirm if website is needed or if RAMP is sufficient	Krystal/Kelly	Apr 23.
7.	Coaching requirement doc for updating.	Ward	Mar 26
<b>Close Meeting</b>			
Close the Meeting: Meeting ended at 8:26 pm. Next Meeting AGM Apr 8, 7-830pm			

<b>Supplementary Information</b>	
<p><b>Grant Information:</b>            Requirements to Incorporate as a Not for Profit with the Government of Canada:  <a href="https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html">https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</a></p> <p><u><a href="#">Alberta Community Facility Enhancement Program (CFEP)</a></u>            CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the <u><a href="#">CFEP Guidelines</a></u>)</p> <p><u><a href="#">Baseball Alberta Facility Grant Program</a></u>            The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.</p> <p><u><a href="#">Devon Community Grant Program</a></u>            Application Deadline: October 1st of each year.            10. Applicants may apply for:            10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding</p>	