



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Apr 8, 2021
Meeting Reference #	4	Meeting Location:	Skype
Meeting Chairman:	Ward Westlin	Minute Taker:	Ward Westlin

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH ☒)			
Name	Role	Name	Role
Tracy McArthur	Vice President	Kelly McDougall	Registrar
Position Open	Secretary	Position not filled	Past President
Laura Westlin	Fundraising	Krystal Mirau	Treasurer
Jason Porter	Equipment	Tracy McArthur	Umpire Coordinator
Ward Westlin	President	Krystal Mirau	Diamond Coordinator
Chris May	Coach Director		

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin COVID – No new reductions. Follow BA guidelines Reviewed ERRBL meeting information. Meeting with Town on Devon Apr 9 to discuss diamonds. Diamonds 1 upgrades information. Need the number of teams we will be having provided to BA on Apr 12.
6.	Treasurer Report – Krystal Mirau Bank Balance \$1888.90
7.	Registration Report- Kelly McDougall 45 registrations RC-14, U9-10, U11-11, U13-5, Kelly to remove U15 and U18 and contact parents of registered players. 1. Ramp email – Reminder email - Kelly 2. Round town - Facebook group. Krystal to repost. 3. Lion club sign. Sent in Krystal 4. Yeller -Kelly 5. School new letters. Done - Kelly Registration will be offered without initial fees until more information is provided by BA.
8.	Diamond Report– Krystal Mirau Diamond 1 in Devon, is available for U9, U11, U13. Meeting with Town on Devon Mar 26 to discuss diamonds. Diamonds 1 upgrades information. Coordinate diamonds with Town, Cyndie Sekora Providing a schedule to the town for 2 teams at U9, U11, U13.



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	Practices will start at U11- 6-7:30 and from U13-7:30-9.		
9.	Fundraising Report- Laura Westlin 50/50 fundraising to be investigated.		
10.	Sponsorship Report- Laura Westlin		
11.	Coaching Report – Chris May Adam Dormer U9 potential coach Matt Manesse U11 potential coach Scott Pockrant – U13 Interesting in assistant coach Possible of addition of skill and practice drills into web site Coaching Policy – Interviews etc. Evaluation Plan- Evaluations on Apr 24 or 25 depending on Weather May 1 may be an option		
12.	Umpire Report – Tracy – Umpire policy was unanimously approved 7 umpires signed up for training. See http://baseballalberta.com/content/nucp-clinics Contact Baseball Alberta for NUCP.		
13.	Equipment Report-Jason Porter <ul style="list-style-type: none"> • Shack will need to be torn down and replaced in 2022, Town will supply storage area for its equipment at Diamond 1 first. • Tracy has 2 totes of jerseys • Approximate cost of sea can to replace shack is \$3500.Possible 2022 purchase. • Hats will be part of the uniform in 2021 and supplied by DMBA. Coaches will be provided hats. 		
14.	Town Information – Ward Westlin New Ball Diamond https://www.devon.ca/Services/Projects-Initiatives/Field-of-Dreams-Relocation		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) League No ERRBL league for Devon in 2021. <i>Need to issue ERRBL league rules to Coaches and send BA diamond availability and contact info.</i>		
16.	County Union Baseball (CUB) League <i>Need to issue Cub league rules to Coaches and send Leduc diamond availability and contact info</i> <i>Ryan Bird, Programs Coordinator, (P) 780.427.9013 Baseball Alberta, programs@baseballalberta.com</i>		
17.	Leduc League - TBA		
18.	New Business		
19.	Setting up evaluations mid Apr.		
20.	Diamond upgrades to Diamond 1.		
21.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1.	Require purchase of pinnies for evaluations and tryouts	Jason	2022
2.	Evolutions Sport presentation in Apr 22 - Contact rep and coordinate when meeting is scheduled	Ward	Apr 22



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3.	Mike from Big Wall Pics would like to present to board. Coordinate for next meeting	Krystal	May 6
4.	Stacy L recognition. Gift Card and personal Card. \$100 from Boston.	Krystal	TBA
5.	Host Monster website domain name. Confirm if website is needed or if RAMP is sufficient	Krystal/Kelly	Apr 23.
6.	Coaching requirement doc for updating.	Chris	Apr 22
7.	Kelly to remove U15 and U18 and contact parents of registered players.	Kelly	Apr 10
8.	Ramp email by Kelly registration open and looking for Coaches for RC, U9 and U11, U13	Kelly	Apr 10
9.	Check quality of RC Hats	Ward	Apr 10
Close Meeting			
Close the Meeting: Meeting ended at 8:19 pm. Next Meeting AGM Apr 22, 7-830pm			

Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding