



# Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Feb 17, 2022
Meeting Reference #	2	Meeting Location:	Zoom
Meeting Chairman:	Ward Westlin	Minute Taker:	Ward Westlin

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH <input checked="" type="checkbox"/> )			
Name	Role	Name	Role
Tracy McArthur	Vice President	Kelly McDougall	Registrar
Position Open	Secretary	Position not filled	Past President
<del>Laura Westlin</del>	Fundraising	Krystal Mirau	Treasurer
<del>Jason Porter</del>	Equipment	Tracy McArthur	Umpire Coordinator
Ward Westlin	President	Position Open	Diamond Coordinator
<del>Chris May</del>	Coach Director		

ITEM	TOPICS
1.	<b>Recognize a Quorum, Call the meeting to order.</b>
2.	<b>Approve the Agenda</b> <ol style="list-style-type: none"> <li>1. Reports</li> <li>2. New Business</li> <li>3. Old Business</li> <li>4. Close Meeting</li> </ol>
3.	<b>Approve the Minutes from the previous meeting</b>
4.	<b>Reports</b>
5.	<p><b>President Report – Ward Westlin</b>            AGM agenda approval  <b>Krystal notified the board that she is resigning from the board but will remain on until the next AGM.</b>  <b>Tracy notified the board that she is resigning from the Umpire Director position but will remain on as vice president.</b>  <b>Kelly M notified the board that she is resigning from the board as registrar. May extend if no other members volunteer.</b>            Town emailed about town grant for purchasing a sea can. Quote is for \$11,000. DBA will apply for the grant.</p> <p>DMB and the town held a meeting on Feb 3 regarding diamond availability. The Town informed DMB that the Large diamond (U15-U18) will not be available until June 1 to play on and that the quad diamonds will not be available until June 15.</p> <p>The town is sourcing other communities again this year to acquire diamonds to play on. The town confirmed that Leduc on Lede park # 7 (U11/13) Tuesdays, Thursdays, and Fridays – (excluding Friday, May 27). No U15/18 diamonds are available.</p> <p>DMB motioned to not support u15 and u18 baseball in 2022 due to no diamond availability.</p>



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6.	<p><b>Treasurer Report</b> – Krystal Mirau.            Bank Balance \$127.06            \$600 outstanding from members for 2021            Kelly to email members about payment of late fees.</p>
7.	<p><b>Registration Report-</b> Kelly McDougall            No update            2022 registration and fees schedule approved by board. Fees will be the same as 2020. Kelly to update website.            Registration site is ready. U15/U18 will be removed.            Add note about possible use of Leduc diamonds for U13 and that Leduc diamonds may be used sparingly for other age groups. Registration to open Feb 24<sup>th</sup>.            Send poster/notification to schools about AGM.            Send notification to all members about the AGM.</p>
8.	<p><b>Diamond Report–</b> Krystal Mirau            See presidents report</p>
9.	<p><b>Fundraising Report-</b> Laura Westlin            No fundraising this year.</p>
10.	<p><b>Sponsorship Report-</b> Laura Westlin            No update</p>
11.	<p><b>Coaching Report</b> – Chris May            No update            Rally Cap Mon Wed – Amanda Van Soest – 7 will need assistant coach due to player moment to only Mon and            Rally Cap Tues Thurs – no coach volunteers-7 players Parents agreed to move to Wed.            U9-Chris May-Coach, Josh Hawley, Joe Reynolds – Assistant Coaches.            U11- Murray Buchan Coach, Scott Pockrant – Assistant Coach            U13 Kalie Prince-Coach</p> <p>Add skill and practice drills into website            Chris to send out thank you email to all the coaches.            Ward will reach out to previous coaches to see if they will help with coaching. <b>Will reach out this week in alignment with AGM.</b></p>
12.	<p><b>Umpire Report –</b>            No update</p>
13.	<p><b>Equipment Report-Jason Porter</b>            No update</p> <ul style="list-style-type: none"> <li>• Shack will need to be torn down and replaced in 2023, Town will supply storage area for its equipment at Diamond 1 first.</li> <li>• Approximate cost of seacan to replace shack is \$3500.Possible 2023 purchase.</li> <li>• <b>Equipment needs to be organized and tagged for age group. – Jason P.</b></li> <li>• Require purchase of pinnies for evaluations and tryouts 2023</li> </ul>
14.	<p><b>Town Information</b> – Ward Westlin  <b>New Ball Diamond</b>  <a href="https://www.devon.ca/Services/Projects-Initiatives/Field-of-Dreams-Relocation">https://www.devon.ca/Services/Projects-Initiatives/Field-of-Dreams-Relocation</a></p>
15.	<p><b>Edmonton Rural &amp; Recreational Baseball League (ERRBL) League</b>            Need to issue ERRBL league rules to Coaches and send BA diamond availability and contact info.</p>



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16.	<b>County Union Baseball (CUB) League</b> <i>Need to issue Cub league rules to Coaches and send Leduc diamond availability and contact info Ryan Bird, Programs Coordinator, (P) 780.427.9013 Baseball Alberta, <a href="mailto:programs@baseballalberta.com">programs@baseballalberta.com</a></i>		
17.	<b>Leduc League - TBA</b>		
18.	<b>AGM-Feb 24<sup>th</sup> 7-9pm.</b> Ward will create draft agenda and share with board on Jan 27 <sup>th</sup> . Registration will open after the AGM for 2022. Ward create Teams meeting, promote on Facebook and website, Riverview and Robina Baker. Kelly will try to create flyer/poster for schools.		
19.	<b>New Business</b>		
20.			
21.			
22.	<b>Old Business</b>		
<b>ITEM</b>	<b>ACTION ITEMS</b>	<b>ACTION BY</b>	<b>DUE DATE mm/dd/yyyy</b>
1.	Evolutions Sport presentation in 2022 - Contact rep and coordinate when meeting is scheduled	Ward	TBA
2.	Mike from Big Wall Pics would like to present to board. Coordinate for next year. Pictures are done mid-May.		TBA
3.	Host Monster website domain name. Confirm if website is needed or if RAMP is sufficient. Kystal to investigate. No issues.	Krystal/Kelly	complete
4.	Coaching policy needs updating.	Chris	June 27
	<b>Close Meeting</b>		
	Close the Meeting: Meeting ended at 8 pm. Next Meeting 24, 7-900pm		

<b>Supplementary Information</b>
<p><b>Grant Information:</b> Requirements to Incorporate as a Not for Profit with the Government of Canada: <a href="https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html">https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</a></p> <p><a href="#"><u>Alberta Community Facility Enhancement Program (CFEP)</u></a> CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the <a href="#"><u>CFEP Guidelines</u></a>)</p> <p><a href="#"><u>Baseball Alberta Facility Grant Program</u></a> The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.</p> <p><a href="#"><u>Devon Community Grant Program</u></a> Application Deadline: October 1st of each year. 10. Applicants may apply for: 10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding</p>