



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Apr 27, 2022
Meeting Reference #	4	Meeting Location:	Keywest Inn, Devon
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Tracy McArthur	Vice President	Kelly McDougall	Registrar
Tara Davis	Secretary	<i>Position not filled</i>	Past President
Laura Westlin	Fundraising	Krystal Mirau	Treasurer
Chris May	Equipment	Tracy McArthur	Umpire Coordinator
Ward Westlin	President	<i>Position Open</i>	Diamond Coordinator
Chris May	Coach Director		

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -U9 schedule is out, I posted it to see if there are any conflicts. There is a U9 meeting on Friday Apr 29 -Nothing from CUB League U11, Schedule should be out May for by Apr.29 -Sent an email to Cindy for when the town is opening the diamonds -Cindy sent an email about tournament weekends, TBD
6.	Treasurer Report – Krystal Mirau. Bank Balance \$6209.16 Finalize budget when registrations are finalized.
7.	Registration Report- Kelly McDougall 45 Registrants: -23 Rally Cap -10 U11 -12 U9 -Send coaches their current team -Refund the head coaches
8.	Diamond Report– Ward Westlin -Diamonds still not open, Sent email to Cindy to follow up -Schedule is posted. We need to incorporate the U9 game schedule and U11 once it comes in



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9.	Fundraising Report- Laura Westlin -ALGC Raffle Tickets will get printed once we have registration numbers settled. Order tickets Apr 30
10.	Sponsorship Report- Laura Westlin -Neighborhood Dental to sponsor U11 Jerseys. Proofs are in for review. -1960 Lumber needs a sponsorship letter and they would be more than happy to help with providing shingles to replace on white shed.
11.	Coaching Report – Chris May -U9 -Carmen Ressler HC, Josh Hawley offered to help with assistant coach -Rally Cap - Brittany Rockwell HC, Alicia Stapleton Assistant Coach/ PT - Needs 3 -U11 - Scott Pockrant HC, Dale Serafinchan Assistant Coach, Guest Coach Mike Brattlan & Son Zach -Coaches have been announced on Facebook -Announce on RAMP
12.	Umpire Report –TBA -Need to reach out to Umpires -First Game for U9 May 16 @ 6:15pm Diamond 1 -Need to get cheques/key from Krystal to have ready to give to coaches to pay for umpires
13.	Equipment Report-Chris May -Game balls 5 dozen, need to check what CC they are -Need Count of Rubber game balls for Rally Cap and U9 -Need to arrange Rally Cap hats for kids -Get windbreakers for Head coaches \$75 x 3 - Motion passed, get coaches sizes and order -Need new Rubbermaid containers for equipment. Old ones are broken and busted - Approved for -Send an email out to members to refer to what equipment is needed for participants
14.	Town Information – Ward Westlin Waiting on Diamonds to open - Follow up with Cindy
15.	Edmonton Rural & Recreational Baseball League (ERRBL) No ERRBL this Year
16.	County Union Baseball all (CUB) -Schedule should be posted Friday Apr. 29 2022
17.	Leduc League -Schedule posted -league meeting Friday
18.	New Business
19.	Old Business



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ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Book photographer	Ward	TBA
2	Get equipment bags together for Coaches	Chris	04/30/2022
3	Issue Team roster to coaches	Kelly/Chris	04/30/2022
4	Make sponsorship letter	Laura	04/30/2022
5	Refund the Head Coaches	Kelly	04/30/2022
6	Get cheques & Key from Krystal	Kelly	04/30/2022
Close Meeting			
Meeting Closed at: 8:03 pm . Next Meeting: April 12, 2022 8:00pm - 9:00pm			

Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

Alberta Community Facility Enhancement Program (CFEP)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

Baseball Alberta Facility Grant Program

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

Devon Community Grant Program

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding