



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	June 14, 2022
Meeting Reference #	7	Meeting Location:	Keywest Inn, Devon
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	Laura Westlin	Umpire Coordinator
<i>POSITION OPEN</i>	Vice President	<i>POSITION OPEN</i>	Diamond Coordinator
<i>POSITION OPEN</i>	Treasurer	Chris May	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Kelly McDougall	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -Might have to make the Raffle Draw Late on Friday, U11 Coach away for Field Trip, Need to get liquor for basket. Post the draw on FB -Town did not give notice about the field Weather conditions again. They also chemically sprayed Diamond 1 & 2 when Rally-Cap and U11 had a scheduled practice/Game. -Leduc Tournament this Weekend -CUB league information has not come out yet. Need to follow up if nothing is in this week. -Season Ending June 26 Beaumont Exhibition Game
6.	Treasurer Report – Ward Westlin Bank Balance \$6209.16 -\$250 need to pay to the Devon Dispatch for registration advertising
7.	Registration Report- Kelly McDougall 47 Registrants
8.	Diamond Report– Ward Westlin -Nothing to report
9.	Fundraising Report- Ward Westlin -Due back June 15, Draw June 17



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10.	Sponsorship Report- Ward Westlin -U11 Jerseys came in the wrong color / New jerseys still not in. -Look at specific equipment needing replacement to add as sponsorship opportunities		
11.	Coaching Report – Ward Westlin -U9 -Carmen Ressler HC, Josh Hawley offered to help with assistant coach -Rally Cap - Brittany Rockwell HC, Alicia Stapleton Assistant Coach/ PT - Parents helping where needed -U11 - Scott Pockrant HC, In need of an assistant coach		
12.	Umpire Report –Ward Westlin -Ward will talk to amber and get the boys their final cheque -Leduc pays for their games -Plan for Umps to get pictures next year		
13.	Equipment Report-Ward Westlin -Rally Cap T-Shirts for 2022 Season, Coach Brittani got them made up for the team - Total Amount \$192.83 -Rally Cap hats ordered		
14.	Town Information – Ward Westlin -Nothing to report		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) No ERRBL this Year		
16.	County Union Baseball all (CUB) -Nothing to report		
17.	Leduc League -Nothing to report		
18.	New Business		
19.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Follow up on U11 Jerseys and Rally Cap Hats	Chris	06/17/2022
2	Raffle draw	Ward	06/17/2022
3			
4			
Close Meeting			



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Meeting Closed at: **8:45 pm**. Next Meeting: **Aug 9, 2022 @ 7:00pm - 8:00pm**

Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding