



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Jan 10, 2023
Meeting Reference #	1	Meeting Location:	Keywest Inn, Devon
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	Laura Westlin	Umpire Coordinator
POSITION OPEN	Vice President	POSITION OPEN	Diamond Coordinator
POSITION OPEN	Treasurer	Chris May	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Kelly McDougall	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	Position not filled	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin AGM -3rd Week of February would be good time -Contact town, get room book, contact Global Media, Lions - Get Advertising sorted to get volunteers. -Send out mass email to all RAMP members, add a unsubscribe link Budget -Starting the year in a deficit. Need to plan for more income for 2023 season
6.	Treasurer Report – Ward Westlin Bank Balance: \$713.81 -Deficit (\$1,246.82) -Need to look at Increase in registration fees
7.	Registration Report- Kelly McDougall -Need to reach out to get more registrants, School newsletters, town notice
8.	Diamond Report– Ward Westlin -Nothing to report
9.	Fundraising Report- Ward Westlin -Raffle ticket fundraiser was a success



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10.	Sponsorship Report- Ward Westlin -U11 Jerseys came in, Need to get a picture		
11.	Coaching Report – Chris May -Need to reach out to coaches for new season		
12.	Umpire Report –Ward Westlin -No Report		
13.	Equipment Report-Ward Westlin -No Report		
14.	Town Information – Ward Westlin -Nothing to report		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) No ERRBL this Year		
16.	County Union Baseball all (CUB) -Nothing to report		
17.	Leduc League -Nothing to report		
18.	New Business		
19.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Call Town and Book room for Annual AGM	Ward	
2	2023 Budget	Ward	
3	AGM Agenda	Ward	
4	Post media for AGM once date is set	Ward/Kelly	
5	Chris to Reach out to coaches for AGM presence	Chris	
	Close Meeting		
	Meeting Closed at: 7:30 pm . Next Meeting: Feb 16, 2023 @ 7:00pm - 8:00pm		

Supplementary Information



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Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding