



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Feb. 16, 2023
Meeting Reference #	2	Meeting Location:	Marcis, Devon
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	Laura Westlin	Umpire Coordinator
POSITION OPEN	Vice President	POSITION OPEN	Diamond Coordinator
POSITION OPEN	Treasurer	Chris May	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Kelly McDougall	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -Ramp/Spordle : Spordle is mandatory next year as per baseball Alberta -Review Budget -Early Bird Pricing for 2023 Till March 15 -Will draw up agenda for AGM on Feb 22/23 -Need to get something set up for evaluations
6.	Treasurer Report – Ward Westlin Bank Balance: \$347.02 -Budget based off six teams (1 team per division) -No Free Registration for Board Members - Re-Visit next year -Deficit (\$1,701.29)
7.	Registration Report- Kelly McDougall -Nothing to report
8.	Diamond Report– Ward Westlin -New diamonds ready for 2023 Season
9.	Fundraising Report- Ward Westlin -Future Bottle Drive - Devon Fest -Raffle Tickets -Look at hosting a tournament



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10.	Sponsorship Report- Ward Westlin - No Report		
11.	Coaching Report – Chris May -Depending on registrations, may need to set up evaluations		
12.	Umpire Report –Ward Westlin -No Report		
13.	Equipment Report-Ward Westlin -After registrations before year end we should inventory and clean house		
14.	Town Information – Ward Westlin -Booking request Form -1 free tournament per association -Fee schedule increasing over next 2 years -Attending Devon Parks Meeting (Feb 27)		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) -Nothing to report		
16.	County Union Baseball all (CUB) -Nothing to report		
17.	Leduc League -Nothing to report		
18.	New Business		
	-Need to start setting up spordle and get our registrations loaded and transition for next year		
19.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Set up spordle - Start to move registrations	Kelly	02/28/2023
2	Need 2023 Meeting file for RAMP	Tara	02/28/2023
3			
4			
5			
	Close Meeting		
	Meeting Closed at: 8:15 pm . Next Meeting: Feb 16, 2023 @ 7:00pm - 8:00pm		



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Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding