



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Mar. 10, 2023
Meeting Reference #	4	Meeting Location:	Marcis, Devon
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	POSITION OPEN	Umpire Coordinator
Chris May	Vice President	Sherri Leonhart	Diamond Coordinator
Ward Westlin	Treasurer	POSITION OPEN	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Tara Davis	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -Baseball alberta starting the season April 12 -Town Report (See Notes Below) -Schedule request. Preliminary schedule has been sent to board members -Need an L-screen for batting cage -Need a pitching machine -Spordle - We have a sign in: More to follow -Early Bird Pricing for 2023 Till March 15 -Need to get something set up for evaluations
6.	Treasurer Report – Ward Westlin Bank Balance: \$8,902 -Last years Baseball alberta fees Paid -Updated 2023 budget/registration fees were shared with members. Missed team hats. -Signing Authority has been updated to Ward Westlin, Tara Davis, Laura Westlin



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7.	Registration Report- Tara Davis Rally Cap: 14 / 9U : 10 / 11U: 7 / 13U: 6 / 15U: 0 / 18U: 4 -Total Registrations to date: 41 -Check Umpire option in registrations -Rally Cap Age registrations need to be amended
8.	Diamond Report- Sherri Leonhart -New diamonds ready for 2023 Season -Preliminary draft schedule has been sent out to members
9.	Fundraising Report- Laura Westlin -Devon Fest is a go for set up/take down and Bottle drive for the event -Arena Event (Apr) Canceled -Need to sort out what equipment we have to purchase this year, once a plan is made we need to reach out to our town for support.
10.	Sponsorship Report- Laura Westlin - No Report
11.	Coaching Report – Chris May Rally Cap: Head Coach - Brittani - Mon/Wed Head Coach - Chris Scheele - Tues/Thurs U9: Head Coach - Carmen Ressler U11: Head Coach - Joe Reynolds or John Baker U13: Head Coach - Les Hodge U15: No Registrants U18: Head Coach - Ward Westlin Assistant Coach - Aneston
12.	Umpire Report – Ward Westlin -Have a new Umpire coming on board. -Need to connect with last years Umpires if they will be returning -Need to source umpires for U18 -Reinstate Umpire clinics for job opportunities



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13.	Equipment Report - Chris May -After registrations before year end we should inventory and clean house -Price on shirts for Rally-Cap -Look into Umpire hats @ Umpire costs -Batting cage setup price (L screen, Pitching machine, ect) -Get into Sea Can to plan out the storage options and decided as board what we wanna do		
14.	Town Information – Ward Westlin -The town will be putting a lock on the gate at the diamonds -Grass maintenance will be completed by the park contractor as part of their contract. -Dragging will be completed only by town staff - \$50 per time to come out and drag (during tournaments only) -x2 tournaments booked - May 26 weekend and June 18 Weekend -Sea Can for storage is at location - Accommodate whatever we want to do to it at our own expense. Must be moved out of Diamond 1 shed by June 1 -Diamonds B,C,D,E will have a storage box at each diamond for chalk and tools. -Each dug out has power -Camping Area will not be ready until 2024		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) -Nothing to report, Meeting TBA		
16.	County Union Baseball all (CUB) -Nothing to report, Meeting TBA		
17.	Leduc League -Nothing to report		
18.	New Business		
19.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Need quotes for equipment to be purchased	Chris	Next Meeting
2			
3			
4			
5			
Close Meeting			



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Meeting Closed at: **8:13 pm**. Next Meeting: **Mar 22, 2023 @ 7:00pm - 8:00pm**

Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding