



# Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Mar. 22, 2023
Meeting Reference #	5	Meeting Location:	Marcis, Devon
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

<b>ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)</b>			
Name	Role	Name	Role
Ward Westlin	President	<b>POSITION OPEN</b>	Umpire Coordinator
Chris May	Vice President	Sherri Leonhart	Diamond Coordinator
Ward Westlin	Treasurer	<b>POSITION OPEN</b>	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Tara Davis	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	<b>Recognize a Quorum, Call the meeting to order.</b>
2.	<b>Approve the Agenda</b> <ol style="list-style-type: none"> <li>1. Reports</li> <li>2. New Business</li> <li>3. Old Business</li> <li>4. Close Meeting</li> </ol>
3.	<b>Approve the Minutes from the previous meeting</b>
4.	<b>Reports</b>
5.	<b>President Report – Ward Westlin</b> <ul style="list-style-type: none"> <li>-Baseball Alberta starting the season April 12 - Teams Must be in by April 14</li> <li>-Town Report (See Notes Below)</li> <li>-Rally cap report cards and stickers are in</li> <li>-Need shirts for rally cap. Look into pricing.</li> <li>-Schedule request. Preliminary schedule has been sent to board members</li> <li>-Need to get something set up for evaluations</li> </ul>
6.	<b>Treasurer Report – Ward Westlin</b> <ul style="list-style-type: none"> <li>Bank Balance: \$20,453</li> <li>-\$1,055 pending to Baseball Alberta</li> <li>-Close registration for U15</li> <li>-Adjusted the budget to reflect current status of registrants</li> <li>-Adjusted the fundraising to 77 registrants</li> <li>-U11/U13 - Do not cover the costs for their league for their current rate</li> <li>-we will have to get more kids next year or we will have to increase registration costs for U11/U13</li> <li>-Current total projected budget \$3,000</li> </ul>



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7.	<b>Registration Report- Tara Davis</b> -Rally Cap age cut off were not active. Link has been fixed on RAMP -Need to discuss with coaches how to split the teams -U9 needs to close -Waitlist -U15 Closed (Not enough registrants) -U18 Registration closed - Waitlist -Check Umpire option in registrations
8.	<b>Diamond Report- Sherri Leonhart</b> -\$189 x3 for turf training in Nisku / Book for the week of the April 9th, April 16th -Devon arena not available till Tues April 11 - Look for Bookings for rally cap and U9 For the week of April 9th, April 16th -Publish the practice schedule on Friday - Facebook / RAMP main page. Place a note for booking turf opportunities and to stay posted for the schedule -U11/U13 for 1.5hrs - U18 for 1.5hrs -1hr each for rally cap and U9 at devon arena -Tournament weekends - May 26-27th and June 17-18th
9.	<b>Fundraising Report- Laura Westlin</b> -Currently \$7,700 collected for fundraising - 20% has to be awarded as prizes
10.	<b>Sponsorship Report- Laura Westlin</b> - Need new sponsorship/Fundraising letter
11.	<b>Coaching Report - Chris May</b> Rally Cap: Head Coach - Brittani - Mon/Wed Head Coach - Chris Scheele - Tues/Thurs  U9: Head Coach - Carmen Ressler  U11: Head Coach - John Baker Assistant Coach - Joe Reynolds  U13: Head Coach - Les Hodge  <b>U15: No Registrants</b>  U18: Head Coach - Ward Westlin Assistant Coach - Aneston Gaulton
12.	<b>Umpire Report - Ward Westlin</b> -Dave Mitchel & Dean Westlin for U18 Umpire -Hodge brothers - are they returning for U13? -We have a U11 umpire



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13.	<b>Equipment Report - Chris May</b> -Pitching machine at the shop in running condition. Parts that we need have been quoted - \$441.14 for repairs -Need to purchase balls for pitching machine -Need balls for U18 -Sea-can is all cleared off and we can get into it. need a lock		
14.	<b>Town Information – Ward Westlin</b> -Provided the diamond field map and their locations.		
15.	<b>Edmonton Rural &amp; Recreational Baseball League (ERRBL)</b> -Nothing to report, Meeting TBA		
16.	<b>County Union Baseball all (CUB)</b> -Nothing to report, Meeting TBA		
17.	<b>Leduc League</b> -Nothing to report		
18.	<b>New Business</b>		
19.	<b>Old Business</b>		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Book arena for Rally Cap, Turf training nisku for u11-U18	Sherri	
2	Contact coaches for April 3 - Turf Training in nisku 6-7:30	Chris	
3	Quote: Pitching machine Balls, "L" screen, x12 Balls for U18 , Shirts, Pitching Machine, lock	Chris	
4	Fundraising Letter, Umpire report	Ward	
5			
	<b>Close Meeting</b>		
	Meeting Closed at: <b>8:13 pm</b> . Next Meeting: <b>Tues April 4, 2023 @ 8:00pm - 9:00pm</b>		

<b>Supplementary Information</b>
<b>Grant Information:</b> Requirements to Incorporate as a Not for Profit with the Government of Canada: <a href="https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html">https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</a>  <a href="#">Alberta Community Facility Enhancement Program (CFEP)</a>



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CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

### [Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

### [Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding