



# Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Apr. 4, 2023
Meeting Reference #	6	Meeting Location:	Virtual
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	<b>POSITION OPEN</b>	Umpire Coordinator
Chris May	Vice President	Sherri Leonhart	Diamond Coordinator
Ward Westlin	Treasurer	<b>POSITION OPEN</b>	Equipment Coordinator
Tara Davis	Secretary	<del>Laura Westlin</del>	Fundraising
Tara Davis	Registrar	<del>Laura Westlin</del>	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS										
1.	<b>Recognize a Quorum, Call the meeting to order.</b>										
2.	<b>Approve the Agenda</b> 1. Reports 2. New Business 3. Old Business 4. Close Meeting										
3.	<b>Approve the Minutes from the previous meeting</b>										
4.	<b>Reports</b>										
5.	<b>President Report – Ward Westlin</b> -Baseball Alberta starting the season April 12 - Teams Must be in by April 14 -No cub or ERRBL league rules to date, still outstanding with baseball Alberta										
6.	<b>Treasurer Report – Ward Westlin</b> Bank Balance: +/- \$21,000 -e-transfer for the system is working. Will need to make a spreadsheet to track payments received for the practice fee's -U18 have agreed to pay for their own practice at the turn center. The additional funding will come from them.										
7.	<b>Registration Report- Tara Davis</b> <table border="1" data-bbox="203 1585 1542 1711"> <thead> <tr> <th>Rally Cap</th> <th>U9</th> <th>U11</th> <th>U13</th> <th>U18</th> </tr> </thead> <tbody> <tr> <td>27</td> <td>16 / 3 Waitlisted</td> <td>13</td> <td>15</td> <td>15 / 1 Waitlisted</td> </tr> </tbody> </table> <p>CURRENT REGISTRATIONS: 90            -Evaluation Taking place during early practices - Final Teams will be drafted April 12            -Max player registration has been activated            -Refunds will be processed After April. 12/203  <b>-Registrations to close April. 12/2023</b></p>	Rally Cap	U9	U11	U13	U18	27	16 / 3 Waitlisted	13	15	15 / 1 Waitlisted
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8.	<p><b>Diamond Report- Sherri Leonhart</b></p> <ul style="list-style-type: none"> <li>-Still now covered, Not opened</li> <li>-Got keys for dug out and code for the gate.</li> <li>-Gate code for Board members only as per town request.</li> <li>-Confirm code at Diamond 1 for Rally Caps new storage shed</li> <li>-Arena is booked and schedule has been posted</li> <li>-Finalize the remaining dates to get the arena booked</li> <li>-Need to set up a schedule for the batting cage. Slots need to be booked so we don't have people overlapping each other</li> </ul>
9.	<p><b>Fundraiser Report- Chris May</b></p> <p><b><i>Poker Tournament:</i></b></p> <ul style="list-style-type: none"> <li>-Need 10-15 volunteers to run tournament</li> <li>-Pioneer 73 okay location - may change</li> <li>-Dates Available June 16/17 June 23/24 - <b>BOARD VOTES JUNE 16/17</b></li> <li>-Once a date is locked in you can sell the entry fee's</li> <li>-Need to choose prizes to win - IT CAN NOT BE ACTUAL CASH</li> <li>-Running through Red Entertainment</li> <li>-Fundraising goal is to buy a new pitching machine for the club</li> </ul> <p><b><i>Raffle Tickets:</i></b></p> <ul style="list-style-type: none"> <li>-Once registration closes, tickets will get ordered</li> </ul>
10.	<p><b>Sponsorship Report- Ward Westlin</b></p> <ul style="list-style-type: none"> <li>-New letter has been typed up and sent out to members</li> </ul>
11.	<p><b>Coaching Report – Chris May</b></p> <ul style="list-style-type: none"> <li>-Ordered the jackets for the coaches - ready to go and ready to get Stitched</li> <li>-Coaches have their equipment and lists</li> <li>-Schedules have been sent to coaches and practices have started</li> </ul>
12.	<p><b>Umpire Report – Ward Westlin</b></p> <ul style="list-style-type: none"> <li>-We have enough Umpires to support this year</li> <li>-List of umpires has been sent out</li> </ul>
13.	<p><b>Equipment Report - Chris May</b></p> <ul style="list-style-type: none"> <li>-Got quote for batting cage</li> <li>-2 dozen balls for each team</li> <li>-Good for game balls</li> <li>-Could use some more practice balls</li> <li>-Once moved into the sea-can we need to do an inventory check</li> </ul>
14.	<p><b>Town Information – Ward Westlin</b></p> <ul style="list-style-type: none"> <li>-Keys signed out from the office, sign back in at end of the year</li> <li>-Codes provided for the gate (Board use ONLY! - Not to be given out to coaches)</li> <li>-3 town workers to maintain the ball diamonds</li> </ul>
15.	<p><b>Edmonton Rural &amp; Recreational Baseball League (ERRBL)</b></p> <ul style="list-style-type: none"> <li>-Rules should come out in next 2 weeks</li> </ul>
16.	<p><b>County Union Baseball all (CUB)</b></p> <ul style="list-style-type: none"> <li>-voting on rules</li> </ul>



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17.	<b>Leduc League</b> -Nothing to report		
18.	<b>New Business</b>		
19.	<b>Old Business</b>		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Set up batting cage schedule	Sherri	April 13
2	Book poker space	Chris	April 13
3	Move pitching machine to batting cage (Weather Pending)	Chris	April 17
4	Announce Closing registration on main page	Tara	April 5
5			
<b>Close Meeting</b>			
Meeting Closed at: <b>9:20 pm</b> . Next Meeting: <b>Thurs April 13, 2023 @</b>			

<b>Supplementary Information</b>
<p><b>Grant Information:</b> Requirements to Incorporate as a Not for Profit with the Government of Canada: <a href="https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html">https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</a></p> <p><b><a href="#">Alberta Community Facility Enhancement Program (CFEP)</a></b> CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the <a href="#">CFEP Guidelines</a>)</p> <p><b><a href="#">Baseball Alberta Facility Grant Program</a></b> The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.</p> <p><b><a href="#">Devon Community Grant Program</a></b> Application Deadline: October 1st of each year. 10. Applicants may apply for: 10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding</p>