



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Apr. 27 2023
Meeting Reference #	8	Meeting Location:	Marcis
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	POSITION OPEN	Umpire Coordinator
Chris May	Vice President	Sherri Leonhart	Diamond Coordinator
Ward Westlin	Treasurer	POSITION OPEN	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Tara Davis	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -BA is setting up the spordle site -Still waiting on game schedule from CUB -ERRBL Schedule posted -Leduc League Schedule posted
6.	Treasurer Report – Ward Westlin Bank Balance: \$22,203.09 -All 2022 obligations paid



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7.	<p>Registration Report- Tara Davis</p> <ul style="list-style-type: none">-102 Registrations-CUB and ERRBL Teams were submitted-2 U11 registration requests - 1 from Thorsby looking for U11 House / 1 Lives in Edmonton cant find a team <p>Community League Roster Form (Monday May 8, 2023) - With the Spordle transition not yet completed, Baseball Alberta is asking Community League teams to submit their roster, including coaches and off field managers if applicable, to programs@baseballalberta.com with the provided forms located on each league's page. Rosters need to be sent with these forms and please send them in the Excel format:</p> <p>CUB League Roster Form - CUB Baseball Alberta</p> <p>ERRBL Roster Form - ERRBL Baseball Alberta</p>
8.	<p>Diamond Report- Sherri Leonhart</p> <ul style="list-style-type: none">-Need to assign teams to fields-Town was working on the repairs to the fields.-Fields are not set up proper-Diamond C base 1 needs to be repaired-Diamond A mound raw earth - Not Safe
9.	<p>Fundraiser Report- Chris May/Ward Westlin</p> <p>Poker Tournament June 16/17:</p> <ul style="list-style-type: none">-Tickets and posters are in-Tickets handed out when cash in hand-Need to hand out letters for Silent auction items-Need ALGC license <p>Raffle Tickets:</p> <ul style="list-style-type: none">-Ordered and paid for <p>Devon Fest:</p> <ul style="list-style-type: none">-Email has been sent out to board-Need to source volunteers (13 each day)
10.	<p>Sponsorship Report- Ward Westlin</p> <ul style="list-style-type: none">-No Update
11.	<p>Coaching Report - Chris May</p> <ul style="list-style-type: none">-All head coaches good-Still waiting for Jacksons credentials-Need 1 Coach 2 Assistants 1 Helper
12.	<p>Umpire Report - Ward Westlin</p> <ul style="list-style-type: none">-Need to complete ump schedule-Ump list has been updated-Waiting on U11/U13 schedule-We are short hats and shirts for Rally Cap
13.	<p>Equipment Report - Chris May</p> <ul style="list-style-type: none">-Everything is handed out to team-U9 needs 2 bats, shin pads and balls-Need practice balls for the pitching machine



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14.	Town Information – Ward Westlin -signed seasonal agreement		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) -U18 Schedule has been posted		
16.	County Union Baseball all (CUB) -Waiting on schedule		
17.	Leduc League -U9 Schedule has been posted		
18.	New Business		
19.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Post U9 Schedule to RAMP	Sherry	May 1
2	Move pitching machine to batting cage (Weather Pending)	Chris	TBD
3	Submit Team rosters to Baseball AB	Tara	May 8
4			
5			
	Close Meeting		
	Meeting Closed at: 9:36 pm . Next Meeting: Thurs May 11, 2023 @ 8:30pm		

Supplementary Information
<p>Grant Information: Requirements to Incorporate as a Not for Profit with the Government of Canada: https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</p> <p><u>Alberta Community Facility Enhancement Program (CFEP)</u> CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the CFEP Guidelines)</p> <p><u>Baseball Alberta Facility Grant Program</u> The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.</p> <p><u>Devon Community Grant Program</u> Application Deadline: October 1st of each year. 10. Applicants may apply for:</p>



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10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding