



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	June 2, 2023
Meeting Reference #	10	Meeting Location:	Marcis
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	POSITION OPEN	Umpire Coordinator
Chris May	Vice President	Sherri Leonhart	Diamond Coordinator
Ward Westlin	Treasurer	POSITION OPEN	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Tara Davis	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -Spordle is now live. Need to send out a notification to all members that they can check their schedules on it. https://page.spordle.com/devon-minor-ball -Send out mass email for to private poker event to all members
6.	Treasurer Report – Ward Westlin Bank Balance: \$19,919 -Evolution has been paid for 2023 equipment purchases (\$2,597) -Devon arena has been paid -Still to pay - Coach training and supplies/ Town of devon & BA Fees -Projected year end \$4,3247
7.	Registration Report- Tara Davis -Refunds to Head Coaches for 1 free fundraising: Complete through RAMP, will add a coach discount on registrant and process refunds -Team Photos - I have not connected with Mike. Sent him a followup email today. (If no response - any other options?)
8.	Diamond Report– Sherri Leonhart -Game Schedule has been fixed -We will need to reschedule 1 smoke out U9 game for DMB. Coaches need to choose a day and then diamond and Ump coordinator need to be notified to see if it works.



Meeting Minutes

9.	<p>Fundraiser Report- Chris May/Ward Westlin Poker Tournament June 16, 2023: -Devon Minor Baseball private event - Guests must be invited (Private FB Group has been set up) -No Cash Prizes -Admission Funds Donated from event to DMB -Goal tournout 75-100 People -Silent Auction - Purchase?? -Admission / Re-Admission -First out Prize / Top 3 Prize -Random Seating - Bag of chips has a random table number -Volunteers Needed: 2 @ the door, 2 @ the bar, 2-4 Servers, 1- Drink Tickets -Drink tickets instead of cash bar -Starting bids on silent auction items -We have 5 confirmed silent auction items -Grand Prize 65" Omni Series 4K UHD Raffle Tickets: -Carmen destroyed a set of tickets, Situation has been rectified -Get Tickets back by June 12 - Send out a mass email members to submit to coaches by June 10 Devon Fest: -No Update</p>
10.	<p>Sponsorship Report- Ward Westlin -Got sponsorship from 1960 - \$500 towards set of Jerseys for U18: Follow up with Logos -Independent is giving DMB \$500 - Sending a check in the mail -Renaissance Industrial has sponsored Wood for Sea-Can</p>
11.	<p>Coaching Report – Tara Davis -Still waiting on coach credentials</p>
12.	<p>Umpire Report – Ward Westlin -set up email for Ward</p>
13.	<p>Equipment Report - Chris May -We have a quote from elite for hats/ Looked at an upgrade for the youths -We ran out of Hats -Need to refund U11 registrants for hats. Unfortunately we can not get hats in time</p>
14.	<p>Town Information – Ward Westlin -We removed the shed from diamond 1 -Out of chalk at the diamond - town (Shawn) to be notified -Need pins for bases</p>
15.	<p>Edmonton Rural & Recreational Baseball League (ERRBL) -Nothing to report</p>
16.	<p>County Union Baseball all (CUB) -Nothing to report</p>
17.	<p>Leduc League -Nothing to report</p>
18.	<p>New Business</p>
	<p>-Team pictures - Need to contact Mike Saramaga. Wednesdays are best - Diamond A for photos and U18 will cancel the practice / Request Ump photos (Wed/Thurs)</p>
19.	<p>Old Business</p>



Meeting Minutes

ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Gather List of Coaches missing information	Chris	ASAP
2	Send email out for June 10 Raffle ticket collection	Tara	ASAP
3	Sea-Can Construction to start	Chris	ASAP
4	Book pictures	Tara	ASAP
5	Buy TV for tournament	Ward	ASAP
6	Collect Silent Auction Items for tournament	DMB	ASAP
Close Meeting			
Meeting Closed at: 8:18pm . Next Meeting: Tuesday June 13, 2023 @ 9:00 pm Virtual			

Supplementary Information

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding