



Meeting Minutes

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|---------------------|----------------------------|-------------------|---------------|
| Meeting Purpose | Devon Baseball Association | Date: | June 20, 2023 |
| Meeting Reference # | 12 | Meeting Location: | Marcis |
| Meeting Chairman: | Ward Westlin | Minute Taker: | Tara Davis |

| ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME) | | | |
|--|----------------|----------------------------|-----------------------|
| Name | Role | Name | Role |
| Ward Westlin | President | POSITION OPEN | Umpire Coordinator |
| Chris May | Vice President | Sherri Leonhart | Diamond Coordinator |
| Ward Westlin | Treasurer | POSITION OPEN | Equipment Coordinator |
| Tara Davis | Secretary | Laura Westlin | Fundraising |
| Tara Davis | Registrar | Laura Westlin | Sponsorship |
| Chris May | Coach Director | <i>Position not filled</i> | Past President |

| ITEM | TOPICS |
|------|--|
| 1. | Recognize a Quorum, Call the meeting to order. |
| 2. | Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting |
| 3. | Approve the Minutes from the previous meeting |
| 4. | Reports |
| 5. | President Report – Ward Westlin -Enough volunteers to do our games -Diamonds must be ready and prepped before all games -must provide water to the teams -Need shade Tents/Tables - Town has 2 tents and tables, chris has 10x20 -Any sponsors that have banners, provide for the weekend to tie to chainlink -Pink Flamingo will set up as food truck -Make a big poster board for brackets to show standings -Score updates are assigned to Chris -Need a tournament package for coaches (whos doing what, whats where ect) Assigned to Laura/Sherry -+/- 100 kids -Check with local businesses for treat coupons for players -Set up at 7am on Sat -2 balls per team -U13 Parents to help, Les has parents set up -Advertise sponsors -Teams pay the umps right before games |
| 6. | Treasurer Report – Ward Westlin Bank Balance: \$22,501 -Still have \$900 to go out for raffle prizes -+/- \$500 for liquor, pizza |



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| 7. | Registration Report -follow up on refunds. coaches have not received their refunds |
| 8. | Diamond Report– Sherri Leonhart -Diamond A available for pictures thursday/friday -Diamonds are still wet and flooded |
| 9. | Devon Tournament June 24/25 50/50 For Ball Tournament: -Sell 50/50 tickets - \$5/ticket or 5 for \$20 -Set up a table -Get phone numbers on tickets -Need to Raise \$550 Fundraiser Report- Chris May/Ward Westlin Poker Tournament June 16, 2023: -File under fundraising. All transactions loaded up +/- \$3,100 in funds raised DevonFest Aug 18/19 4pm-11pm -Got the spreadsheet -Reach out to U18 and U13 parents base |
| 10. | Sponsorship Report- Ward Westlin -proofs in for jerseys. 6-8 weeks for arrival -Need to make thank you's for businesses who have sponsored DMBA - Make 8x10 Pictures - Connect with Mike (Tara and Chris) |
| 11. | Coaching Report – Chris May - |
| 12. | Umpire Report – Ward Westlin -Good to go!! |
| 13. | Equipment Report - Chris May -Hats for U11 - Evolution sports made hats - get a quote may purchase to cover U11 -Ice packs - instant ice packs |
| 14. | Town Information – Ward Westlin -Getting support for the tournament June 24/25 |
| 15. | Edmonton Rural & Recreational Baseball League (ERRBL) -Tournament June 24/25 |
| 16. | County Union Baseball all (CUB) -Tournament June 24/25 |
| 17. | Leduc League -Nothing to report |
| 18. | New Business |
| 19. | Old Business |



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| ITEM | ACTION ITEMS | ACTION BY | DUE DATE mm/dd/yyyy |
|---|--|--------------|------------------------|
| 1 | Get coach packages together / Bracket Boards | Laura/Sherri | 06/24/2023 |
| 2 | Sponsorship Photos | Chris/Tara | |
| 3 | 50/50 ticket rolls | Chris | |
| 4 | Umpires / ALGC / Talk to town | Ward | |
| 5 | Finalize Team Photos | Tara | |
| 6 | | | |
| Close Meeting: | | | |
| Meeting Closed at: 8:15pm . Next Meeting: Thursday July 27, 2023 @ 7:00pm | | | |

| Supplementary Information |
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| <p>Grant Information: Requirements to Incorporate as a Not for Profit with the Government of Canada: https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</p> <p>Alberta Community Facility Enhancement Program (CFEP) CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the CFEP Guidelines)</p> <p>Baseball Alberta Facility Grant Program The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.</p> <p>Devon Community Grant Program Application Deadline: October 1st of each year. 10. Applicants may apply for: 10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding</p> |