



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	July 27, 2023
Meeting Reference #	13	Meeting Location:	Marcis
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Name	Role	Name	Role
Ward Westlin	President	POSITION OPEN	Umpire Coordinator
Chris May	Vice President	Sherri Leonhart	Diamond Coordinator
Ward Westlin	Treasurer	POSITION OPEN	Equipment Coordinator
Tara Davis	Secretary	Laura Westlin	Fundraising
Tara Davis	Registrar	Laura Westlin	Sponsorship
Chris May	Coach Director	<i>Position not filled</i>	Past President

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin -Gotta return the key to the Town of Devon -Year end tournament went well
6.	Treasurer Report – Ward Westlin Bank Balance: \$16,264 -outstanding payables +/- \$7,000 -Projecting a +/- \$9,000 surplus -May have ramp fees - Still no word on BA for Spordle -+/- \$500 for liquor, pizza
7.	Registration Report -Update Ramp for Next season
8.	Diamond Report– Sherri Leonhart -Nothing to Report
9.	Fundraiser Report- Chris May/Ward Westlin Grand Total we Fundraised currently: \$13,500 (Raffle Tickets, Fathers Day Fundraiser) DevonFest Aug 18/19 4pm-11pm -Currently scouting volunteers -Talk with bottle depot before we return bottle



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10.	Sponsorship Report- Ward Westlin -proofs in for jerseys. 6-8 weeks for arrival-Evolution needs adult sizes -Need to make thank you's for businesses who have sponsored DMBA - Make 8x10 Pictures - Connect with Mike (Tara and Chris)		
11.	Coaching Report – Chris May - Nothing to report		
12.	Umpire Report – Ward Westlin -Paid and Happy		
13.	Equipment Report - Chris May -Sea can is framed -Need to source shelves/racking		
14.	Town Information – Ward Westlin -Need to return dugout key		
15.	Edmonton Rural & Recreational Baseball League (ERRBL) -2023 Season Done		
16.	County Union Baseball all (CUB) -2023 Season Done		
17.	Leduc League -2023 Season Done		
18.	New Business		
	- Move the AGM? Mid January - Set us up better for the year deadlines		
19.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	Sponsorship Photos / Social Media Photos	Tara	06/24/2023
	Close Meeting:		
	Meeting Closed at: 7:50pm . Next Meeting: Tuesday Sept, 26 @ 7:00pm		

Supplementary Information
Grant Information: Requirements to Incorporate as a Not for Profit with the Government of Canada: https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html Alberta Community Facility Enhancement Program (CFEP)



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CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding