



Meeting Minutes

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| Meeting Purpose | Devon Baseball Association | Date: | Jan. 16, 2024 |
| Meeting Reference # | 1 | Meeting Location: | Marcis |
| Meeting Chairman: | Ward Westlin | Minute Taker: | Tara Davis |

| ATTENDEES AND ROLES (ATTENDANCE TRACKED WITH STRIKETHROUGH NAME) | | | |
|--|---------------------------|----------------------------|-----------------------------|
| Name | Role | Name | Role |
| Ward Westlin | President | POSITION OPEN | Umpire Coordinator |
| Chris May | Vice President | Sherri Leonhart | Diamond Coordinator |
| Ward Westlin | Treasurer | POSITION OPEN | Equipment Coordinator |
| Tara Davis | Secretary | Laura Westlin | Fundraising/Sponsorship |
| Tara Davis | Registrar | Sherri Leonhart | Girls/Women's Ball Director |
| Chris May | Coach Director | <i>Position not filled</i> | Past President |

| ITEM | TOPICS |
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| 1. | Recognize a Quorum, Call the meeting to order. |
| 2. | Approve the Agenda <ol style="list-style-type: none"> 1. Reports 2. New Business 3. Old Business 4. Close Meeting |
| 3. | Approve the Minutes from the previous meeting |
| 4. | Reports |
| 5. | President Report – Ward Westlin <ul style="list-style-type: none"> -Spordle Update - Still within BA hands to continue training. -Batting cage net was left up by the town. <ul style="list-style-type: none"> • Shawn with Town of Devon stated the net was rated to be left out all year. |
| 6. | Treasurer Report – Ward Westlin <ul style="list-style-type: none"> Bank Balance: \$11,541.77 <ul style="list-style-type: none"> • Booking at turf center - x4 / 1hr sessions booked - \$966.00 total -Need to get Devon Arena booked for Rally-Cap |



Meeting Minutes

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| 7. | <p>Registration Report - Tara Davis</p> <p>Spordle Data Entry update:</p> <ul style="list-style-type: none">-Registration Fees are entered - setup with the same prices as last year. Confirm new registration fees for 2024 season.-Questionnaires/waivers & terms and conditions uploaded-Installment Payments? 50% upfront remaining due Mar 15?-Discounts - Don't quite understand this one here - Show - Waiting for manual-Need to set up coaches, Do we have coaches lined up for the 2024 season?-Still waiting on Association Waiver from BA to sign for association approval <p>All Associations will be required to register all players and finalize registrations by July 1st, 2024</p> <p><i>Paysafe Merchant Account (Spordle payment system)</i></p> <p>→ In order to collect credit card payments, you must first open a Paysafe Merchant account.</p> <p>Fees for Spordle will not be charged to associations for 2024</p> |
| 8. | <p>Diamond Report- Sherri Leonhart</p> <p>-Nothing to Report</p> |
| 9. | <p>Fundraiser Report- Chris May/Ward Westlin</p> <p>-Nothing to report</p> |
| 10. | <p>Sponsorship Report- Ward Westlin</p> <p>-Nothing to Report</p> |
| 11. | <p>Coaching Report – Tara Davis</p> <p>-Need to confirm returning coaches</p> |
| 12. | <p>Umpire Report – Tara (Spordle Update)</p> <p>→ All Umpires will be required to register into Spordle ID under Baseball Alberta.</p> <p>→ If an Umpire registers for a clinic, they will then be considered registered for the 2024 season.</p> <p>→ Umpires clinics and registration will be made available on the Baseball Alberta Spordle Page.</p> |
| 13. | <p>Equipment Report - Ward Westin</p> <p>-Received quote for hats:</p> <ul style="list-style-type: none">• Elite promotional -<ul style="list-style-type: none">○ Youth hat - mesh back with strap- adjustable - 100 hats, \$2500○ Reg Player Hats - 100 Hats \$20 = \$2,000 <p>-Pitching Machine - Update?</p> <p>-Sea-Can:</p> <ul style="list-style-type: none">• We have lights to install - Need access - Will do in spring <p>-Need to get an inventory done and supplies list generated</p> |
| 14. | <p>Town Information – Ward Westlin</p> <p>-Need to get back our key from Shawn, he needs the key Chris has. (No Update)</p> |
| 15. | <p>Edmonton Rural & Recreational Baseball League (ERRBL)</p> <p>-No Update</p> |



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| 16. | County Union Baseball all (CUB) -No Update | | |
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| 17. | Leduc League -No Update | | |
| 18. | New Business | | |
| | Book AGM Feb, 22, 2024 - Devon Community Center, Dan Claypool room | | |
| 19. | Old Business | | |
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| ITEM | ACTION ITEMS | ACTION BY | DUE DATE mm/dd/yyyy |
| 1 | Late registration fee's need to be paid by AGM - 2 members | Tara | Feb 7 |
| 2 | re-evaluate quotes for youth hats | Ward | Feb 7 |
| 3 | quote 50 shirts for Rally Cap, Pitching Machine | Sherri | Feb 7 |
| 4 | Quote for sign for AGM announcement | Ward | Feb 7 |
| 5 | Send out member email for AGM, Facebook, Lions Sign | Tara | Feb 7 |
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| Close Meeting: | | | |
| Meeting Closed at: 8:00pm . Next Meeting: Feb. 7, 2024 | | | |

| Supplementary Information |
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| <p>Grant Information: Requirements to Incorporate as a Not for Profit with the Government of Canada: https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html</p> <p>Alberta Community Facility Enhancement Program (CFEP) CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the CFEP Guidelines)</p> <p>Baseball Alberta Facility Grant Program The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.</p> <p>Devon Community Grant Program Application Deadline: October 1st of each year. 10. Applicants may apply for: 10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding</p> |