



Meeting Minutes

Meeting Purpose	Devon Baseball Association	Date:	Feb. 7, 2024
Meeting Reference #	2	Meeting Location:	Marcis
Meeting Chairman:	Ward Westlin	Minute Taker:	Tara Davis

ATTENDEES AND ROLES (NON ATTENDANCE TRACKED WITH STRIKETHROUGH NAME)			
Role	Name	Role	
President	Ward Westlin	Umpire Coordinator	OPEN
Vice President	Chris May	Diamond Coordinator	Sherri Leonhardt
Treasurer	Ward Westlin	Equipment Coordinator	OPEN
Secretary	Tara Davis	Fundraising/Sponsorship	Laura Westlin
Registrar	Tara Davis	Girls/Women's Ball Director	Sherri Leonhardt
Coach Director	Chris May	Past President	N/A

ITEM	TOPICS
1.	Recognize a Quorum, Call the meeting to order.
2.	Approve the Agenda <ol style="list-style-type: none"> 1. Reports 2. New Business 3. Old Business 4. Close Meeting
3.	Approve the Minutes from the previous meeting
4.	Reports
5.	President Report – Ward Westlin <ul style="list-style-type: none"> -Town User Sports meeting is scheduled for Feb, 27, 2024. Ward/Chris to attend -Need to have tentative tournament weekends for meeting: Mid-May/Mid-June -Oilers Entertainment group sent some info on fundraising. Need to contact for more information -Kevin Mills - grassroots - Beaumont is coming in with U9 need possible support
6.	Treasurer Report – Ward Westlin <p>Bank Balance: \$9,952.34</p> <ul style="list-style-type: none"> -Current 2024 proposed budget presented <ul style="list-style-type: none"> • Projected 2024 Income \$37, 755 • Projected 2024 Budget Balance \$13, 482.75 -Registration road sign - \$450



Meeting Minutes

7.	<p>Registration Report - Tara Davis <u>Spordle Data Entry update:</u> -Coach, Volunteer and Umpire registration up an running -Still waiting on Association Waiver from BA to sign for association approval -Paysafe Merchant Account (Spordle payment system) → In order to collect credit card payments, you must first open a Paysafe Merchant account. -Spordle registration can go live once paysafe is confirmed and set up -Rally Cap U5 - Tues/Thursday and U7 - Mon/Wed -Email has been sent to all members about AGM -Set up early bird pricing - Ends Mar. 15, 2024 <u>Open Registration Feb. 23, 2024 Close Apr. 15, 2024</u> All Associations will be required to register all players and finalize registrations by July 1st, 2024</p> <p><u>Volunteer Registration is Open</u> https://page.spordle.com/devon-minor-ball</p>
8.	<p>Diamond Report- Sherri Leonhart -Nothing to Report</p>
9.	<p>Fundraiser Report- Laura Westlin -Nothing to report -Annual poker tournament - Need to choose a date - Chris.M</p>
	<p>Sponsorship Report- Ward Westlin -Got the jerseys for 1960 Lumber - Need to get them on players and get a picture done</p>
10.	<p>Coaching Report – Chris May Coaches Returning:</p> <ul style="list-style-type: none">● Carmen Ressler● John Baker● Joe Reynolds● Brittany ?● Chris Scheele?● Ward Westlin● Anestin● Matt● Les ? - depends on schedule <p>-Plan for coaches meeting for mid/march: March 15/2024 -Coaches need to register - Link is live</p> <p><u>Coach Registration is Open</u> https://page.spordle.com/devon-minor-ball</p>
11.	<p>Umpire Report – Tara (Spordle Update) → All Umpires will be required to register into Spordle ID under Baseball Alberta. → If an Umpire registers for a clinic, they will then be considered registered for the 2024 season. → Umpires clinics and registration will be made available on the Baseball Alberta Spordle Page.</p> <p><u>Umpire registration is open</u> https://page.spordle.com/devon-minor-ball</p>



Meeting Minutes

12.	Equipment Report - Ward Westin -Received quote for hats: <ul style="list-style-type: none"> • Elite promotional - <ul style="list-style-type: none"> ○ Youth hat - mesh back with strap- adjustable - 100 hats, \$1,435 ○ Reg Player Hats flex fit - 100 Hats \$20 = \$1,960 -Pitching Machine - Hack Attack Baseball Pitching Machine: <ul style="list-style-type: none"> • Evolution - \$5,460 • United - \$5,144.99 • All Sports - \$5,426.88 <i>Need to provide specs on machine*</i> -Sea-Can: <ul style="list-style-type: none"> • We have lights to install - Need access - Will do in spring -Need to get an inventory done and supplies list generated - Need to gain access fields closed -Rally Cap jerseys - 50 @ \$15 per jersey - Through Brittany Wright (Local) - Vote Approved		
13.	Town Information – Ward Westlin - Shawn needs town key for town sea-can - with Chris		
14.	Edmonton Rural & Recreational Baseball League (ERRBL) -No Update		
15.	County Union Baseball all (CUB) -No Update		
16.	Leduc League -No Update		
17.	New Business		
	-Need to adjust by-Laws to accommodate for Girls/Womens Baseball Director - Mandatory BA Board Position		
18.	Old Business		
ITEM	ACTION ITEMS	ACTION BY	DUE DATE mm/dd/yyyy
1	By-Laws to be updated to reflect Board position updates	Ward	Feb. 22/2024
2	Meet with Ward to complete paysafe setup	Tara/Ward	Feb. 9/2024
3	Meeting Mar. 15/2024 for Coaches - Let coached know	Chris	Feb.22/2024
4	send pitching quotes to ward	Sherri	Feb. 9/24
5	Make AGM meeting minutes	Ward	Feb. 22/2024
Close Meeting:			
Meeting Closed at: 8:30pm . Next Meeting: Feb. 22, 2024			

Supplementary Information



Meeting Minutes

Grant Information:

Requirements to Incorporate as a Not for Profit with the Government of Canada:

<https://www.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04970.html>

[Alberta Community Facility Enhancement Program \(CFEP\)](#)

CFEP funding provides financial assistance to acquire, build, purchase, repair, renovate, upgrade or expand sports, recreational, cultural or other related public-use community facilities. CFEP Small Funding stream maximum funding request is \$125,000. Organizations may be considered for up to \$10,000 non-matching funding (See section 5.6 of the [CFEP Guidelines](#))

[Baseball Alberta Facility Grant Program](#)

The maximum grant available to any one Association for any one project in a year will be \$15,000 to assist member Associations in having the facilities necessary to support the continued growth and development of baseball across the province.

[Devon Community Grant Program](#)

Application Deadline: October 1st of each year.

10. Applicants may apply for:

10.1. 75% funding for projects that have a budget of \$2,000.00 or less; or for projects with a total cost of more than \$2,000.00, funding