

DSA EXECUTIVE MEETING MINUTES

Meeting called by: Board of Directors **Type of meeting:** Executive

Facilitator: BRIAN OTT **Note taker:** TAMMY MILLS

Attendees: Tammy Mills, Rebekah Ott, Brian Ott, Linda Garbencius, Latoya Lamb, James Kollmar

Approval of April meeting minutes – First Linda/seconded by Latoya

Approval of September agenda – First Brian/seconded by Linda

OLD BUSINESS:

- Crim Check – Need from Selena and Darryl
- Signing Authority – Dezz to send paperwork tonight and will complete this week
- Government Assistance – Nothing available as admin isn't an employee and we don't have a national sports program
- Safety Deposit Box - \$40 to \$325 depending on size – hold off
- Quickbook Online – not all aspects available and cost is approx. \$10-25/mth – hold off

NEW BUSINESS:

- Financial Report (emailed prior to meeting)
 - Chq account has a current balance of \$13172.66 and the savings is sitting at \$20549.47
 - To finish out the 2020 year there will be expenses of approximately \$45
 - Tammy included September bank statement and reconciliation
 - Tammy to reissue 2 staledated cheques
- Administrators contract renewal for 2020-2021 – Tabled until January meeting due to Covid-19 situation, will evaluate situation, requirements, and pay at that time.
- Policy review – Revised personnel screening policy to move administration and executive members with signing authority to the high-risk positions and protocols. Brian will sign and drop off at Tammy's house.
- Executive positions – president and technical are open, will advertise in the new year.
- Parkland Funball – no update, watch for meeting in new year.

ADJOURNMENT: 7:40 pm

NEXT MEETING: TBD in Mid January