

**DSA EXECUTIVE MEETING MINUTES**

<b>Meeting called by:</b>	<b>Board of Directors</b>	<b>Type of meeting:</b>	<b>Executive</b>
<b>Facilitator:</b>	BRIAN OTT	<b>Note taker:</b>	TAMMY MILLS
<b>Attendees:</b>	Tammy Mills, Rebekah Ott, Brian Ott, Linda Garbencius, Latoya Lamb, Dezz Illes		

**Approval of April meeting minutes – First Latoya/seconded by Brian****Approval of September agenda – First Brian/seconded by Latoya****OLD BUSINESS:**

- Crim Check – Need from Selena, Darryl, Dezz

**NEW BUSINESS:**

- Parkland Meeting Update – Tammy attended the meeting, Parkland is going ahead with planning for the upcoming outdoor season, follow government/ahs guidelines for safe playing, masks required by all except when on field playing, tentative dates are April 19 -June 24, aiming for 3 weeks practices and 7 weeks of games. The sports weekend is tentatively being planned for June 11-13, 2021. Next meeting March 25, 2021 and wrap up meeting on June 29, 2021.
- 2021 Field/Rental Bookings
  - U4/U6 – Robina Baker
    - Need to check condition of fields in spring, they are deteriorating more each year.
  - U8/U10 – Robina Baker / Community Centre
    - Rec Centre construction will be changing both of these areas into parking lots.
    - Need to find new fields or create fields at JMHS / Riverview
  - U12/U15/ Skills night/Pre-season practices – Riverview / John Maland
    - Tammy emailed regarding books for upcoming season, she will have to follow up
  - Lion's campgroup
    - Possible backup for fields
    - Also Holy Spirit and Gramina fields suggested
- Open Executive Positions
  - President – Tammy to advertise along with registration/AGM information
  - Need to confirm with remainder of coordinators
- Financial Report (emailed prior to meeting)
  - Chq account has a current balance of \$12994.16 and the savings is sitting at \$20622.11
  - Tammy needs to contact Holt accounting for assistance with quickbooks to adjust some of the fixed asset amounts.
  - Two people are needed for review the 2020 financial papers before the AGM
- Upcoming season discussed
  - Rebekah made a motion to plan the season, 2<sup>nd</sup> by Linda. Unanimous.
  - Linda made a motion to refund 50% of fees, if we are shut down for more than 3 weeks due to Covid regulations, 2<sup>nd</sup> by Brian, Unanimous.
  - Brian made a motion to increase late fee to \$50/player, 2<sup>nd</sup> by Latoya, Unanimous.
- Administrators contract renewal for 2020-2021
  - It was suggested to begin monthly pay Feb, with provision that admin fee would stop, and hourly rate would start if season does not go ahead. Tammy did not agree as admin historically is paid monthly although most tasks are completed in just a few months, especially prior to the season beginning.
  - Tammy to provide a detailed outline of the administrator's duties and the time it takes to complete tasks and proposal for admin fee.
  - Executive will meet by special meeting to finalize details of admin contract.
- DSA dates 2021 – tentative list provided for planning purposes only.
  - AGM is to be held Friday, February 19, 2021 @ 7 pm via Zoom. Tammy to provide link by email, facebook, & website.
- Equipment / Jersey Inventory Complete – need to order U8/U10 uniforms by Mar 15<sup>th</sup>
  - Tammy to get pricing and expected delivery date prior to finalizing purchase.
- Leduc County Grant – due Feb 28<sup>th</sup>
  - Not going to apply this year as it is not likely we will be able to have a tournament.
- Timbit Soccer – must connect by Mar 15<sup>th</sup> to ask for sponsorship.
- 2021 Photographer – must contact by Mar 15<sup>th</sup>.

**ADJOURNMENT: 8:08 pm****NEXT MEETING: March 13, 2021 @ 1 pm**