

## DEVON SOCCER ASSOCIATION (DSA)

PERSONAL INFORMATION PROTECTION POLICY

Devon Soccer Association (DSA) is committed to safeguarding the personal information entrusted to us by our members. This privacy statement outlines the practices we follow in protecting personal information. This privacy statement applies to DSA and to any person providing services on our behalf.

Personal information may include individual's name, home address and phone number, email address, age, sex, marital or family status, an identifying number, financial information, photographs etc.

We collect only the personal information that we need for the purposes of providing services to our clients, including personal information needed to:

- Deliver requested products and services
- Enrol members in a program
- Send out association membership information
- Posting photography for team / individual photos, social media and newsprint

We make every reasonable effort to ensure that personal information is accurate and complete. We rely on individuals to notify us if there is a change to their personal information that may affect their relationship with our organization. If you are aware of an error in our information about you, please let us know and we will correct it on request wherever possible.

We protect personal information in a manner appropriate for the sensitivity of the information. We make every reasonable effort to prevent any loss, misuse, disclosure or modification of personal information, as well as any unauthorized access to person information.

If you have a question or concern about any collection, use or disclosure of personal information by Devon Soccer Association, please contact DSA Administrator at info@devonsoccer.com.

Endorsed by

Warren Hetherington

**Devon Soccer Association President** 

Policy Date January 13, 2019

Personal Information Protection Policy