

Edmonton Ringette

# ANNUAL GENERAL MEETING



May 6, 2026

7:00 PM



# Treaty Six

## Acknowledgement

Edmonton Federation of Community Leagues Ringette Association would like to acknowledge that we are on the traditional land of Treaty 6 and home of Métis Nation of Alberta Region 4. We also acknowledge the Inuit and all other diverse Indigenous peoples whose ancestors have been on this territory for centuries. This land is now shared and respected by a diverse population of Indigenous and other peoples within Edmonton (Amiskwaciy Waskahikan), where we have the privilege of playing our sport.

# AGENDA

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1. Call Meeting to Order – Dustin Friel
2. President's Welcome – Dustin Friel
3. Approval of Agenda – Dustin Friel
4. Adoption of 2025 AGM Minutes – Dustin Friel
5. President's Report – Dustin Friel
6. Player Registration – Karen Garlitos
7. Treasurer's Report – Jeff Kidd
8. Bylaw Review and Motion to Adopt – Karen Garlitos
9. New Policies Review (Volunteer, Apparel) - Dustin Friel
10. Election of Officers – Call for Nominations – Kyla Amrhein
11. Ice Allocator's Report – Kim Patten
12. Referee-In-Chief Report – Makayla Patten
13. Coaching Report – Marc Martinez
14. Draw for \$250 discount on 2026/27 Registration (Coaches Survey)
15. 2<sup>nd</sup> Call for Nominations – Kyla Amrhein
16. What's Up in the Off-Season – Karen Garlitos
17. 3<sup>rd</sup> Call for Nominations – Election of Officers – Kyla Amrhein
18. Closing Remarks – Dustin Friel
19. Adjourn Meeting

The background of the slide is a faded, grayscale image of four hockey players on an ice rink. They are wearing full protective gear, including helmets and jerseys. The players are in various stances, some appearing to be in motion. The text is overlaid on this background.

# **President's Report**

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**Dustin Friel**

# Season Overview & Highlights

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- Navigated early-season challenges: U14 uncertainty, new RAB coaching requirements, and bringing S1/S2 in-house
- Season stabilized once teams were formed
- U19 athletes supported evaluations with strong leadership and high-quality feedback
- Successful November Silver Ring event
- Added Castledowns Bingo; four bingos completed, generating ~\$12,000
- No penalty warning letters from BGL this season

# Competitive Success & Looking Ahead

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- 8 of 10 U14+ teams qualified for Provincials
  - Results included **1 silver, 1 gold, and U16A advancing to Westerns**
- Recruitment and sponsorship remain key priorities for 2026/2027
- Preparing for new RAB top-down tournament policy
- September casino volunteer opportunity
- Pending approval: hosting **U16A, U19A, and Open A Provincials in 2027**
- Appreciation for Executive, Board, coaches, managers, officials, volunteers, players, and families

The background of the slide is a faded, grayscale image of four ice hockey players on a rink. They are wearing helmets and jerseys, and are in various skating stances. A horizontal yellow line is visible across the middle of the image, behind the text.

# **Player Registration**

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**Karen Garlitos**

# Registration Timeline & Incentives

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Registration for the 2026–2027 season opens **June 1, 2026**. Families attending the AGM in person will receive a **\$50 registration credit**, valid until **June 30**.

A tiered pricing model will be used again this year:

- **July 15:** fees increase by **\$50**
- **August 1:** an additional **\$150** increase
- **Registration closes: August 8, 2026**

New players may register after the deadline and will not be charged late fees.

## Why this approach?

Earlier registrations allow us to plan evaluations, team formation, and ice allocation more effectively

# Fee Comparison

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Division	2026-2027 EFCLRA Fee	2025-2026 EFCLRA Fee	Increase for 2026-2027
Active Start 2022, 2021, 2020	\$225	\$200	\$25
U10 Step 1 2019, 2018, 2017	\$550	\$525	\$25
U10 Step 2 2019, 2018, 2017	\$675	\$550	\$125
U10 Step 3 2018, 2017	\$800	\$700	\$100
U12 2016, 2015	\$925	\$850	\$75
U14 2014, 2013	\$975	\$900	\$75
U16 2012, 2011	\$1,025	\$950	\$75
U19 2008, 2009, 2010	\$1,025	\$950	\$75

\* Planned fee increases: July 15: +\$50; August 1: additional +\$150

# Key Takeaways

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- The tiered pricing model encourages earlier registration, which improves planning and reduces operational pressure.
- The updated fees better reflect actual program costs, especially ice time.
- The structure supports both recruitment and retention.
- Overall, these changes help keep the association financially stable heading into the 2026–2027 season.



The background of the slide is a faded, grayscale image of four ice hockey players on a rink. They are wearing full protective gear, including helmets and jerseys. The players are in various stances, some holding their sticks. The rink's boards and ice surface are visible.

# Treasurer's Report

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**Jeff Kidd**

# 2025-26 Budget Performance (last season)

## Successes

- registration income ~\$10K under plan but total revenue exceeded by ~\$25K (Bingo, spring camps, SR, fall raffle & ad hoc fundraising - plushies, buttons and S&P)
- excellent discipline in operational expenses (player/goalie dev., Silver Ring, jersey recycle)

## Challenges

- Ice ~\$42K over budget
- Allocation/contract issued after AGM
- City Council increased fees after AGM

	2025-26 ACTUAL	2024-25 ACTUAL	2023-24 ACTUAL
<b>EXPENSES</b>			
<b>Ice Only</b>			
City General	298,206	278,632	263,251
Canadian Athletic Club (CAC)	19,524	19,560	24,649
*New NAIT*	5,418	2,599	
Silver Ring	46,180	37,474	
City 3 v 3	29,197	-	
Other	-	3,711	4,682
<b>Subtotal Ice Expenses</b>	398,525	341,975	292,922
Recovery Ice (ERC, RAB, City Ice Rebate)	(67,722)	(58,375)	(33,779)
<b>Net Ice Expense</b>	<b>330,803</b>	<b>283,600</b>	<b>259,143</b>

	2025-26	2024-25	2023-24
Annual Surplus (Deficit) \$	(10,910)	(8,191)	6,176

# 2025-26 Budget - Financial Position

## Profit and Loss

Edmonton Federation of Community Leagues Ringette Association

May 1-6, 2026

	◇ Total
Income	
Casino	\$40,000.00
Grants	\$2,580.00
<b>Total for Income</b>	<b>\$42,580.00</b>
<b>Gross Profit</b>	<b>\$42,580.00</b>
Expenses	
<b>Profit</b>	<b>\$42,580.00</b>

[Add note](#)

Accrual basis | Wednesday, May 6, 2026 05:08 PM GMT-06:00

## Balance Sheet Comparison

Edmonton Federation of Community Leagues Ringette Association

As of Apr 30, 2026

	TOTAL	
	AS OF APR 30, 2026	AS OF APR 30, 2025 (PY)
<b>Assets</b>		
Current Assets		
Cash and Cash Equivalent		
Bingo Account	\$13,142.37	
Casino Account	\$42,339.57	\$80,005.00
Fundraising Account	\$100.00	\$100.00
General Account	\$94,635.90	\$133,542.71
General Funds - Common Shares	\$2,466.24	\$2,366.15
Silver Ring Account	\$100.00	\$100.00
Undeposited Funds	\$0.00	\$0.00
<b>Total for Cash and Cash Equivalent</b>	<b>\$152,784.08</b>	<b>\$216,113.86</b>
Accounts Receivable (A/R)	\$0.00	\$0.00
Prepaid expenses	\$0.00	\$0.00
Profit Sharing	\$0.00	\$0.00
Uncategorized Asset	\$0.00	\$0.00
<b>Total for Current Assets</b>	<b>\$152,784.08</b>	<b>\$216,113.86</b>
Non-current Assets		
<b>Total for Assets</b>	<b>\$152,784.08</b>	<b>\$216,113.86</b>
<b>Liabilities and Equity</b>		
Liabilities		
Current Liabilities	\$0.00	\$0.00
Non-current Liabilities		
Deferred Income	\$42,580.00	\$95,000.00
<b>Total for Non-current Liabilities</b>	<b>\$42,580.00</b>	<b>\$95,000.00</b>
<b>Total for Liabilities</b>	<b>\$42,580.00</b>	<b>\$95,000.00</b>
Equity		
Retained Earnings	\$121,113.86	\$169,305.32
Net Income	-\$10,909.78	-\$48,191.46
Opening Balance Equity	\$0.00	\$0.00
<b>Total for Equity</b>	<b>\$110,204.08</b>	<b>\$121,113.86</b>
<b>Total for Liabilities and Equity</b>	<b>\$152,784.08</b>	<b>\$216,113.86</b>

# 2026-27 Budget (Revenue)

## EDMONTON FEDERATION OF COMMUNITY LEAGUES RINGETTE ASSOCIATION

	2026-27 PROPOSED BUDGET	2025-26 ACTUAL	2025-26 PROPOSED BUDGET	2024-25 ACTUAL	Treasurer Comments on Proposed 2026-27 Budget
<b>REVENUE</b>					
*New ERC Player Transfers*	(26,000)	(24,763)	(26,000)	(27,462)	2-year average
Registration Fees Collected	296,000	271,711	280,125	287,131	Registration Committee recommendation
Registration for 3v3 (camps)	44,000	53,623	29,000	26,666	Based on PY actuals - greater than related expenses (ice, development, ref, etc.)
<b>REVENUE from Subtotal Player Registration</b>	<b>314,000</b>	<b>300,571</b>	<b>283,125</b>	<b>286,335</b>	
Casino Proceeds (AGLC)	40,000	40,000	40,000	111	Recognized \$40K income May 1, 2026 (from 2024 Casino)
Bingo (AGLC)	44,000	12,147			1st three bingos, averaged
Silver Ring Team Registration	55,000	57,425	54,582	56,400	Maintain PY budget
SR Fundraising and Corporate Sponsorship	15,000	17,977	15,000	15,621	Budget to repeat our performance here (silent auction, sucker pull, etc.)
ERC Player Development support	10,502	5,502	10,000	10,502	ERC split 2026-26 payment April & May (must negotiate future support)
Fundraising/Sponsorship	2,500	4,091	5,000	12,578	Undetermined initiatives - (plushie sales, button sales, ER store)
Grants	17,500	17,819	17,500	17,091	CIOG confirmed + Benevity Donations
Miscellaneous (Volunteer Cheques)	1,300	100	1,000	2,100	3-year average
New Net Raffle Income	12,000	22,201	25,000	20,410	Includes all charitable gaming for Silver Ring (no plan for additional raffles)
Interest Income			100	273	
<b>REVENUE from Subtotal Non-Player Registration</b>	<b>197,802</b>	<b>177,263</b>	<b>168,182</b>	<b>135,085</b>	
<b>TOTAL REVENUE</b>	<b>511,802</b>	<b>477,834</b>	<b>451,307</b>	<b>421,420</b>	

# 2026-27 Budget (Expense - ice)

	2026-27	2025-26	2025-26	2024-25	Treasurer Comments on Proposed 2026-27 Budget
EXPENSES	PROPOSED BUDGET	ACTUAL	PROPOSED BUDGET	ACTUAL	
<b>Ice Only</b>					
City General	289,000	298,206	289,000	278,632	<i>Assume similar allocation for practice/league ice</i>
Canadian Athletic Club (CAC)	19,500	19,524	20,000	19,560	<i>Assume similar allocation for practice/league ice</i>
*New NAIT*	-	5,418	-	2,599	<i>Assume similar allocation for practice/league ice</i>
Silver Ring	52,000	46,180	37,000	37,474	<i>Assume small increase for larger Fall tournament at Terwilligar</i>
City 3 v 3	30,000	29,197	-	-	<i>Assume similar ice costs covered by supplementary reg. fees</i>
Other	-	-	-	3,711	<i>*Identify net of provincials hosting*</i>
<b>Subtotal Ice Expenses</b>	<b>390,500</b>	<b>398,525</b>	<b>346,000</b>	<b>341,975</b>	
Recovery Ice (ERC, RAB, City Ice Rebate)	(58,000)	(67,722)	(58,000)	(58,375)	<i>PY budget</i>
<b>Net Ice Expense</b>	<b>332,500</b>	<b>330,803</b>	<b>288,000</b>	<b>283,600</b>	

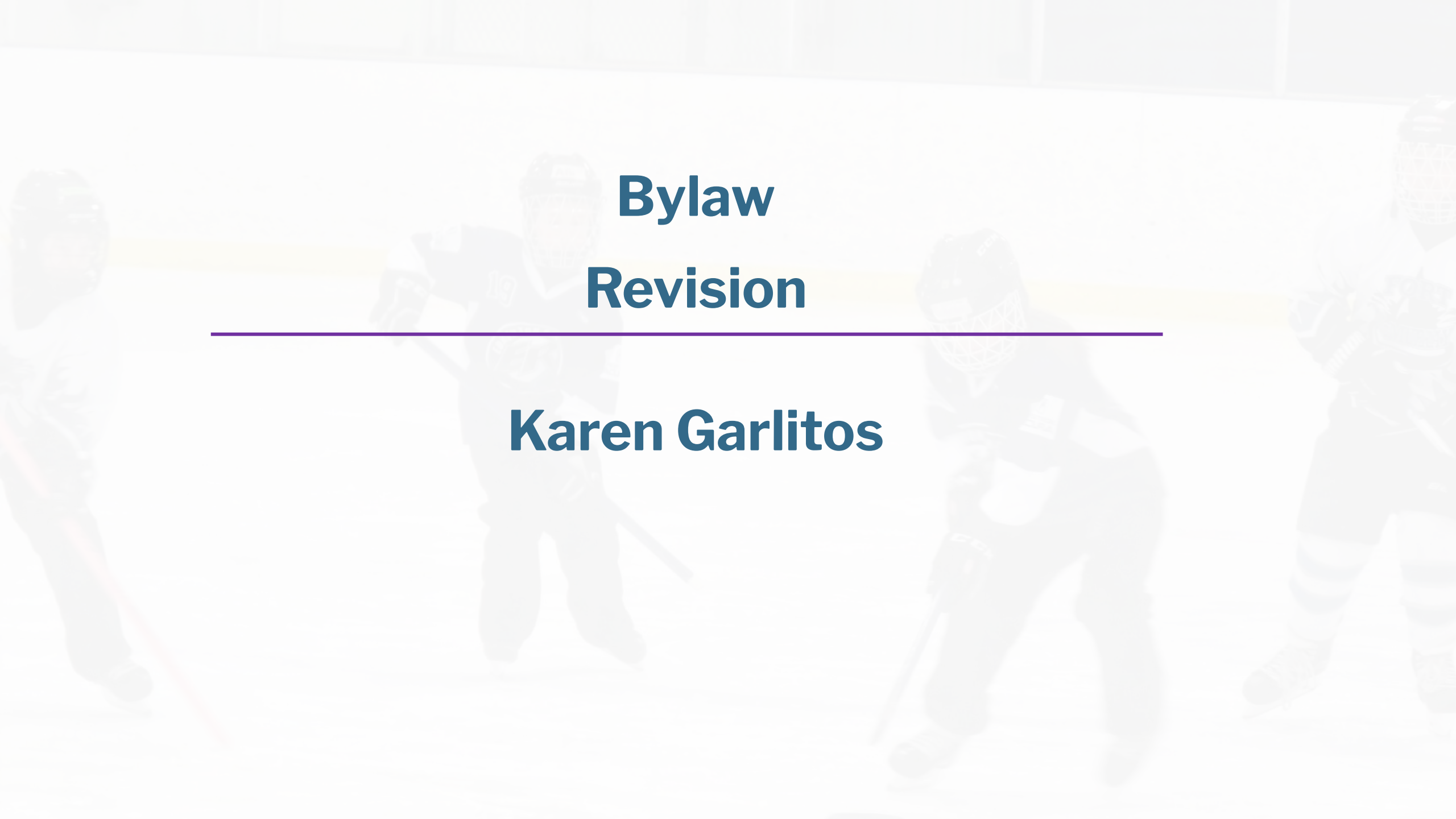
# 2026-27 Budget (Operational Expense)

	2026-27 PROPOSED BUDGET	2025-26 ACTUAL	2025-26 PROPOSED BUDGET	2024-25 ACTUAL	Treasurer Comments on Proposed 2026-27 Budget
<b>EXPENSES</b>					
<b>General Operations</b>					
Administration (Dues & Subscriptions)	1,200	1,185	1,243	945	<i>3-year average, small increase for QuickBooks</i>
Bank Charges	55	26	42	30	<i>3-year average, no increase</i>
Contract positions - Admin and Ice Allocator	31,600	31,600	31,600	29,600	<i>Based on prior year actual</i>
Insurance	1,500	1,245	1,500	1,221	<i>Based on prior year budget</i>
Meetings/Socials	750	-	750	608	<i>Based on prior year budget</i>
POS West Fees (Ramp Registrations) site hosting	8,500	7,576	9,214	9,355	<i>2- year average (anticipate lower fees switching to new Merchant Svcs)</i>
Postage, Delivery, Mailbox Rental	231	462	-	-	
Promotion / Advertising / Coach Apparel	5,560	5,560	12,000	1,132	<i>Assume similar spend to wrap-up media project</i>
RAB Fees Paid	5,239	4,978	6,000	5,500	<i>RAB player, coach ~1.5% Ringette CA ~2.8%</i>
Storage (Annual)	4,085	3,755	3,518	3,287	<i>Small monthly Rate increase</i>
Zone 5 (BGL) Fees	4,000	4,121	3,600	(890)	
	<u>62,720</u>	<u>60,508</u>	<u>69,468</u>	<u>50,789</u>	
<b>Other</b>					
Coach/Manager/Ref Development	4,000	5,253	6,067	3,588	<i>Assume less spend with no rule change</i>
Come Try it	750	-	750	420	<i>Assume prior year budget</i>
Development - Goalie	4,226	4,358	4,895	4,095	<i>3-year average</i>
Development - Team Power Skating	10,000	18,338	10,000	30,070	<i>Based on 3-year average (~ half was camp related last season)</i>
Evaluations	10,500	8,513	10,500	10,288	<i>3-year average</i>
Jersey Replacements	25,000	4,119	7,500	25,737	<i>U16 set, additional U19 (if required), AS and 3V3</i>
Provincials Fees / U10 Playoffs / U12 Championships	1,500	2,388	1,500	11,860	<i>Budgeting only \$1.5K for U10S1/2, no funding for U10S3-U19</i>
Referee Fees	22,991	22,204	23,385	23,386	<i>2-year average - no expected increases</i>
Ringette Equipment	5,000	1,127	-	266	<i>up to \$5000 for equipment - Board supervised (don't need to spend it all)</i>
Silver Ring Expenses (Referee, Misc.)	31,000	31,134	26,500	25,513	<i>Assume similar costs to PY</i>
	<u>114,967</u>	<u>97,433</u>	<u>91,097</u>	<u>135,224</u>	
<b>General Operational and Other Expenses</b>	<u>177,687</u>	<u>157,941</u>	<u>160,565</u>	<u>186,012</u>	
<b>TOTAL EXPENSES</b>	<u>510,187</u>	<u>488,743</u>	<u>448,565</u>	<u>469,612</u>	
<b>NET SURPLUS (DEFICIT)</b>	<u>1,615</u>	<u>(10,910)</u>	<u>2,743</u>	<u>(48,191)</u>	

# 2026-27 Budget - What's new?

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- Budget in 3 previous slides would net a modest ~\$1,600 surplus while investing in future
- \$17K for jersey replacement (U16 division and potentially extra U19 team set)
- \$5K budget for essential equipment replacement - board to review before purchasing
- Bingo revenue *should* be similar to Casino
- Seek (2) volunteers to review 2025-26 financials before end of July
- Monthly stewardship meeting for ice subcommittee (balance returns with SoP to deliver reliably in this expense)
- Continue to pause team support for championship/provincials (subsidy would be discretionary after reconciling Q4 accruals in January 2027 similar to SPK)
- Switch Merchant Services provider (May)

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# **Bylaw Revision**

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**Karen Garlitos**

# Bylaw Timeline

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## 2025–2026 Review and Update Process

- May 2025: Bylaws passed by Membership but rejected by Corporate Registry due to compliance issues.
- Fall 2025 – Winter 2026: Board begins a full review to address deficiencies and align with the Societies Act.
- February 2026: A committee of five Members is formed to review the draft bylaws and provide structured feedback prior to finalization.
- April 2026: Committee feedback incorporated; legal and governance alignment confirmed; final draft prepared for Membership.
- April-May 2026: Final bylaw package circulated to Members in advance of the AGM.
- May 6, 2026: Revised bylaws presented at AGM

# Articles 1 & 2

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## **ARTICLE 1: GENERAL**

### 1.1 Compliance with the Societies Act

The Edmonton Federation of Community Leagues Ringette Association (EFCLRA) shall operate in accordance with the Societies Act (Alberta) and these bylaws.

### 1.2 Non-Profit Status

EFCLRA is a non-profit organization, and no part of its income shall be distributed to its members. Any profits shall be used to further the objectives of the Association.

### 1.3 No Remuneration of Directors

Directors and Officers shall serve without remuneration. They may be reimbursed for reasonable expenses incurred in the performance of their duties.

### 1.4 Dissolution

Upon dissolution, any remaining assets shall be distributed to other non-profit organizations with similar objectives.

## **ARTICLE 2: DEFINITIONS AND INTERPRETATION**

### 2.1 Definitions

“Association” means the Edmonton Federation of Community Leagues Ringette Association (EFCLRA).

“Board” means the Board of Directors of EFCLRA.

“Member” means an individual or family who has met the membership requirements of EFCLRA.

“AGM” means the Annual General Meeting.

“Ringette Alberta” means the provincial sport organization for ringette in Alberta.

### 2.2 Interpretation

These bylaws shall be interpreted in accordance with the laws of Alberta and Canada.

# Article 3

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## ARTICLE 3: MEMBERSHIP

### 3.1 Register

EFCLRA shall maintain a register of its members.

### 3.2 Membership Categories

Active Members are expected to abide by these bylaws and Association policies.

Membership is granted as follows:

- Annually when athletes register and reside within EFCLRA's geographic boundary as defined by Ringette Alberta and the City of Edmonton's ice allocation guidelines.
- Athletes outside these boundaries may be granted membership under Ringette Alberta's residency policy.
- Active Members include parents/guardians of registered athletes and athletes aged 18 or older.
- Membership year is July 1 to June 30.
- Members must be registered with Ringette Alberta unless participating in exempt programs (e.g., Active Start, Ringette for All).

### 3.3 Eligibility and Admission

The Board may welcome additional members who do not meet the above criteria, provided they volunteer and engage in the spirit of EFCLRA's Mission and Core Values.

### 3.4 Membership Fees

Fees are set annually by the Board. Fees must be paid in full unless a payment plan is offered. Members remain responsible for full payment even if suspended, expelled, or withdrawing. Members may be expelled for non-payment after 90 days.

### 3.5 Rights and Privileges

Members in good standing may:

- Attend and participate in meetings
- Vote at the AGM
- Participate in EFCLRA programs and activities

### 3.6 Termination of Membership

Membership may be terminated by resignation, non-payment, or disciplinary action.

Members may also be deemed in poor standing, resulting in loss of rights and privileges.

This process follows the Discipline and Complaint Policy.

# Article 4

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## ARTICLE 4: MEETINGS

### 4.1 General Meeting Provisions

- Notice of all membership meetings (AGM and Special Meetings) shall be provided by email and posted on the EFCLRA website.
- AGM notice: minimum 30 days.
- Special Meeting notice: minimum 14 days.

#### Quorum:

- Board Meetings: 50% of voting Board members (rounded up), including the President or Vice-President.
- Special Meetings for special resolutions: 60% of voting Board members, including the President or Vice-President.

Meeting minutes and agendas shall be maintained.

### 4.2 Annual General Meeting (AGM)

Held annually in May. Agenda must include:

- Election of the Board (>50% vote of Members present)
- Review of financial statements and approval of the budget
- Consideration of bylaw amendments and policy recommendations

### 4.3 Special Meetings

May be called by the Board or by written request of at least 25% of Members. Notice must be provided at least 14 days in advance.

### 4.4 Board Meetings

Held regularly as determined by the Board. Minimum of eight meetings per year plus the AGM.

# Article 5

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## ARTICLE 5: BOARD OF DIRECTORS

### 5.1 Composition and Roles

The Board consists of the Executive Team and Directors.

Duties of Directors and Officers:

- Attend meetings and participate in decision-making
- Oversee assigned portfolios
- Act in the best interests of the Association
- Ensure compliance with bylaws, policies, and legislation

The Executive Team includes: President, Vice-President, 2nd Vice-President, Treasurer, Registrar, and Secretary.

**President:** The President provides overall leadership to the Association, chairs meetings, and ensures the Board fulfills its governance responsibilities.

**Vice-President:** The Vice-President supports the President, assumes their duties when required, and assists with Board coordination and oversight.

**2nd Vice-President:** The 2nd Vice-President supports the Executive Team and may oversee specific portfolios or projects as assigned by the Board.

**Treasurer:** The Treasurer oversees financial management, ensures accurate records are maintained, and reports regularly to the Board and Membership.

**Secretary:** The Secretary maintains official records, ensures accurate minutes are kept, and manages formal correspondence on behalf of the Association.

**Registrar:** The Registrar manages athlete and member registration processes and ensures accurate membership records are maintained.

**Directors:** The Board may include additional Directors responsible for operational portfolios (such as equipment, coaching, or age-division programs). These Directors are appointed by the Executive unless an election is required. Appointed Directors oversee assigned portfolios, support program delivery, and contribute to governance and decision-making as members of the Board.

# Article 5 - Cont'd

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## 5.2 Election and Term of Office

Directors and Executives serve two-year terms. Succession planning for the President, Vice-President, and 2nd Vice-President is encouraged. Candidates must notify the Board at least 7 days before the AGM unless nominations from the floor are required.

## 5.3 Removal of Directors and Officers

A Director or Officer may be removed:

- By special resolution of the Members, or
- By a two-thirds vote of the Board for:
  - Missing three consecutive meetings without cause
  - Failing to perform duties
  - Acting contrary to bylaws, policies, or mission

The individual must receive written notice and an opportunity to speak.

## 5.4 Duties and Powers

The Board manages EFCLRA's affairs. The Executive Team may:

- Appoint Directors to vacant roles
- Set Board meeting agendas
- Pass urgent motions between meetings (50%+ vote)

## 5.5 Operational Roles

The Board may establish and appoint non-voting operational or administrative roles to support the activities of the Association. These individuals are not members of the Board of Directors and may receive reasonable compensation or honoraria as determined and approved by the Board.

Individuals serving in such roles shall not have voting rights and shall not be considered Directors for the purposes of these bylaws.

# Article 6

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## ARTICLE 6: FINANCE AND ADMINISTRATION

### 6.1 Financial Management

EFCLRA shall maintain proper financial records. An annual budget shall be prepared and approved by the Board. Signing authorities include the Treasurer, President, and 1st Vice-President.

### 6.2 Fiscal Year

May 1 to April 30.

### 6.3 Borrowing Powers

The Association may borrow funds only with approval of a special resolution of the Members.

### 6.4 Records and Reporting

Records of meetings, membership, and financial transactions shall be maintained. Minutes shall be posted on the EFCLRA website.

### 6.5 Audit of Books and Records

- Annual review by an independent accountant or two Members appointed at the AGM
- Review completed within 90 days of fiscal year-end
- Reviewed financial statements presented at the AGM

### 6.6 Inspection of Records

Members in good standing may inspect records with 14 days' written notice.

### 6.7 Insurance

EFCLRA shall maintain appropriate insurance coverage.

# Articles 7, 8, & 9

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## **ARTICLE 7: AMENDMENTS**

### 7.1 Amendment Process

Bylaws may only be amended by special resolution. A special resolution requires 21 days' notice of the proposed amendment and approval by at least 75% of the Members present at a general meeting. Quorum for a general meeting is the Members present at a duly called meeting.

## **ARTICLE 8: CODE OF CONDUCT AND DISCIPLINE**

### 8.1 Code of Conduct

Members shall conduct themselves in alignment with EFCLRA's mission and core values.

### 8.2 Discipline Procedures

Violations shall be addressed through the Discipline and Complaints process.

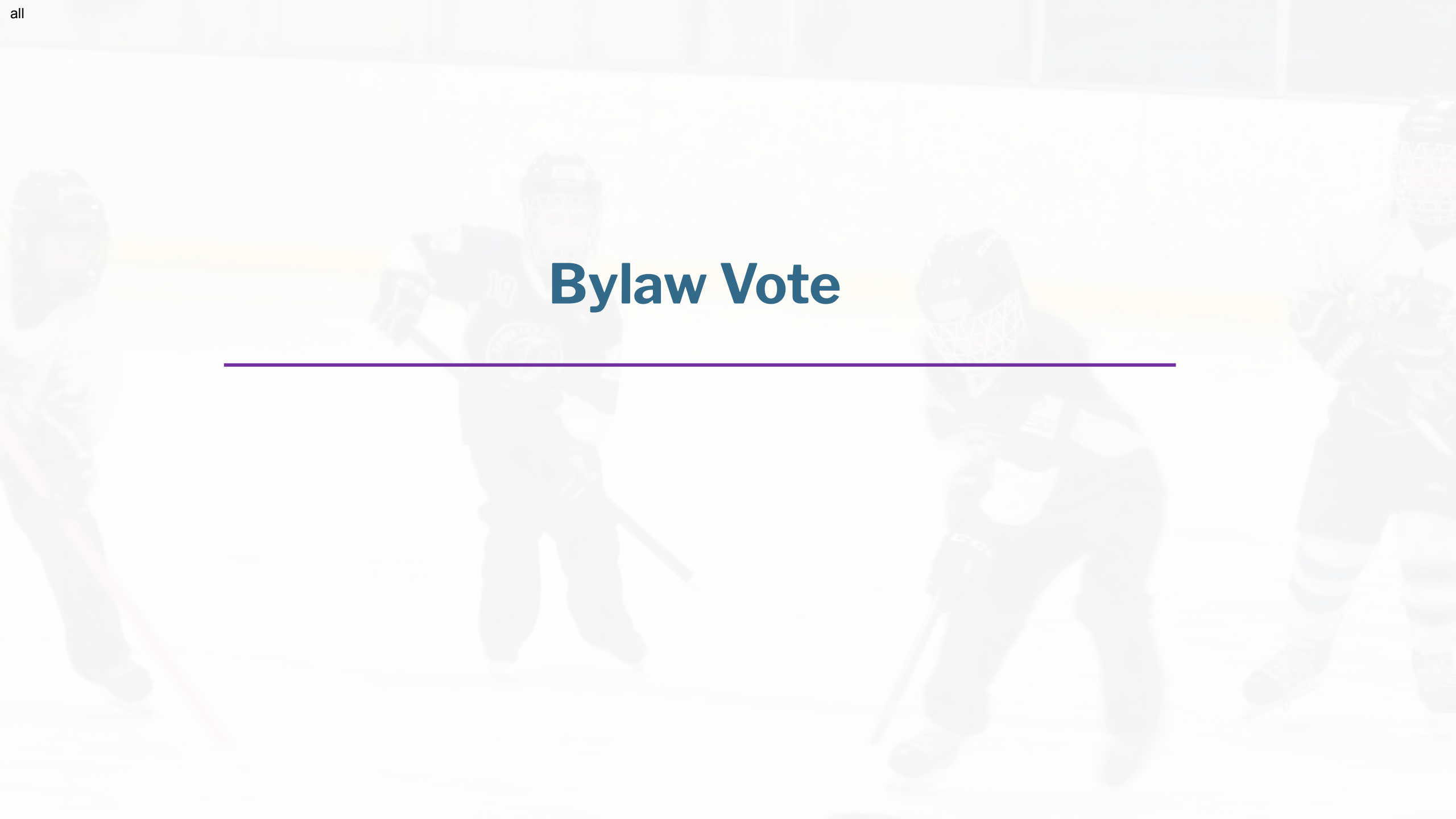
## **ARTICLE 9: ADOPTION AND EFFECTIVE DATE**

### 9.1 Adoption of Bylaws

These bylaws shall be adopted by majority vote of the Members at a general meeting.  
Effective date: May 6, 2026.

# Bylaw Vote

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The background of the slide is a faded, grayscale image of four ice hockey players on a rink. They are wearing helmets, jerseys, and skates, and are in various stances as if during a game. The text is overlaid on this background.

# **Volunteer Policy**

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**Dustin Friel**

# 2026-2027 Volunteer Credit Program: Overview

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## Why the change?

- The Volunteer Committee reviewed the current system and identified areas needing clarity and consistency.
- Goal: create a fair, transparent, and sustainable credit model for all families.
- Updated structure applies for the **2026–2027 season onward**.

## What's new?

- Adjusted credits for certain roles
- Clearer expectations for bingo and casino commitments
- Alignment with team cash call processes

# Volunteer Credit System

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Regular Team / Board Duties						
Role	Current	2026/2027 Onward				
Executive	16	16				
Board	8	8				
Head Coach	16	16				
Manager	16	16				
Assistant Coach	8	8				
Junior Coach	2	2				
Jerseys (per set)	2	4				
Silver Ring Rep	8	4				
Additional Silver Ring Credits	0	4				
<b>Notes</b>						
• Managers may share up to 4 credits with the team treasurer or tournament coordinator.						

# Bingo & Casino Requirements

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## Bingo Commitments (2026–2027)

- Total families (2025/26): 250
- Minus Head Coaches: 20
- Minus Managers: 20
- Minus Board Members: 30
- Families required to work bingos: 180
  - Total bingo shifts needed (next 12 months): 169
  - Fee for not fulfilling commitment: \$200
  - Additional bingo shifts earn a \$ credit

## Casino Credits

- Casino happens once every 2 years
- Starting 2026/27, casino shifts will be paid to teams as part of cash call
  - This allows for a predictable number of volunteer shifts year to year
  - Provides an incentive to help work a casino

Position	Rate
Count Room	\$100
Regular	\$150



# Apparel Policy

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# EFCLRA / Edmonton Ringette

## Branding and Apparel Policy

### Purpose

Edmonton Ringette is committed to presenting a unified, recognizable, and positive image across all teams and levels of play. Consistent branding and standardized apparel help to:

- Create a clear and recognizable identity for Edmonton Ringette at games, tournaments, and community events.
- Support affordability for families by allowing apparel to be reused from season to season.
- Reduce unnecessary duplication and waste.
- Promote pride, belonging, and professionalism within our ringette community.

All members, teams, and affiliates are expected to follow this policy and any related guidelines issued by Edmonton Ringette.

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### Scope

This policy applies to **all Edmonton Ringette players, parents/guardians, coaches, team staff, volunteers, and affiliated parties.**

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# WHY?

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# Key Changes

- Identifies Game Wear and Team Apparel
- Formalizes Coach apparel support, requires HCs and ACs to wear ER jackets
- Requires ER Mosspro pants U14+
- Team logos are not to be used on apparel (only the ER logo)
- Practice jerseys not part of team budgeting but are required (either 1-black and 1-white or reversible)
- Limits team apparel colours to black, grey or purple
- Limits coach jackets to black only



Adult Vault Hoodie +  
Sweatpants Package  
Item #VAULT PCK - L00550+P0595  
\$65.00



Youth Vault Hoodie +  
Sweatpants Package  
Item #VAULT PCK - L0550Y+P0595Y  
\$55.00



Adult Vault Pullover Hoodie  
Item #L00550  
\$38.00



Youth Vault Pullover Hoodie  
Item #L0550Y  
\$32.00



Adult Dash Sweatpants  
Item #P0595  
\$35.00



Youth Dash Sweatpants  
Item #P0595Y  
\$30.00



Adult Vault Pullover Hoodie -  
Left Chest  
Item #L00550-LC  
\$38.00



Youth Vault Pullover Hoodie -  
Left Chest  
Item #L0550Y-LC  
\$32.00



Adult CSW Crewneck  
Sweatshirt  
Item #L00540  
\$33.00



Youth CSW Crewneck  
Sweatshirt  
Item #L0540Y  
\$30.00



Adult CSW Crewneck  
Sweatshirt - Left Chest  
Item #L00540-LC  
\$33.00



Youth CSW Crewneck  
Sweatshirt - Left Chest  
Item #L0540Y-LC  
\$30.00

# NEXT STEPS

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- Enforcement of policy softened for first season
- Off-season opportunity to order practice jerseys and ringette pants with delivery expected by team formation
- Apparel Store order timing and delivery schedule communicated to coaches at team formation (2-week window to order with delivery early November)
- Teams not mandated to order through ER store but must follow guidance on colour and customization requirements
- Sample apparel available for sizing during evals
- Apparel committee to interface with ER store on inventory, ordering windows & delivery schedules

# **Election of Officers**

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## **Call for Nominations**

# Open Board Positions

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## Executive- Voted in Tonight

- Treasurer

## Other Vacancies- to be filled

- Bingo Coordinator
- Casino Director
- Fundraising Coordinator
- Recruitment Coordinator
- Division Co-Director -U10 (someone with a 2018/2019 child)

# Filled Board Positions

Last Name	First Name	Position on EFCLRA Board of Directors
Friel	Dustin	President
Amrhein	Kyla	1st Vice President
Vigen	Katie	2nd Vice President
MacDonald	Erin	Secretary
Steadman	Carla	Registrar
Garlitos	Karen	Internal Director
Patten	Kim	Ice Allocator
Martinez	Marc	Coaching Director
Egger	Jessie	Player Dev. Director
Patten	Kim	Division Director-Open
Klatt	Erin	Division Director- AS
Cameron	Tracy	Social Media Coordinator

Last Name	First Name	Position on EFCLRA Board of Directors
Amrhein	Steve	Division Director-U10
Spannenberg-Geise	Keith	Division Director-U12
Brown Vigen	Keely Katie	Division Director-U14
Bousslama	Karime	Division Director-U16
Dansereau	Jody	Division Director-U19
Mullen	Tim	Equipment Director
Wicentowich	Sonja	Goalie Director
MacDonald	Kelly	Inclusion Director
Patten	Makayla	Referee-in-Chief
Babiuk Geiger	Pam Kristy	Silver Ring Co-Directors
Mullins	Ruth	Volunteer Coordinator

# Ice Allocator Report

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**Kim Patten**

# Season Operations & Ice Overview

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- First year managing ice allocation; appreciation for patience and support
- Weekly AAC Sub-Committee meetings + monthly AAC meetings with COE
- Total ice secured: ~1350 hours + ~100 hours outside COE
- Average weekly ice: 67.75 hours (includes ERC ice)
- 39.75 hours of dark ice — mainly due to tournament weekends and late-season downtime
- Significant learning curve with improved understanding of COE processes

# Improvements, Events & Planning Ahead

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- Secured 9 additional ice slots (~12 hours/year), mostly 8:30–10:15 pm
- Exploring mock schedules to reduce reliance on 6:30 AM ice
- Future planning dependent on CAC contract renewal
- Silver Ring (Nov): 56 teams, including home teams
- January event: 28 U10 teams + 4 Open teams
- Summer planning underway: 3 CTR ice times booked + August pre-tryout skates

The background of the slide is a faded, grayscale image of an ice hockey game. Several players in full gear, including helmets, jerseys, and skates, are visible on the ice. They are in various positions, some appearing to be in motion or preparing for a play. The lighting is soft, and the overall tone is muted, making the text stand out prominently.

# **Officials Report**

## **Makayla Patten**

# Officials Program Overview

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- Strong year for officials in Edmonton Ringette
- Welcomed 8 new officials
- 4 began as First Stripes
- 4 moved directly to Level 1 due to U10-2 division needs
- Introduction of Makayla Patten as new Referee-in-Chief
- Assigned officials for U14B and below
- Completed evaluator course and mentored new referees
- Two additional officials also completed evaluator training

# Development, Recruitment & Appreciation

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- Expanded evaluator group strengthens feedback and development pathways
- August review will determine number of officials needed for next season
- Recruitment formula: 1.5 officials per team
- Interested individuals should check the Edmonton Ringette website early–mid August
- Thank you to all officials, evaluators, mentors, and assignors for their commitment and impact



# Coaching Report

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**Marc Martinez**

# 2025/26 Coaching Staff Volunteers

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- Head Coaches - 26
  - Assistant Coaches - 85
  - Ice Assistants - 30
  - Junior Coaches - 21
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- 2026/27 Coaching Applications Opens June 1
  - Will be sharing Coach course requirements prior to season start.

## **Coach Survey: Live Draw**

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**\$250 Discount on Registration Draw**

**Winner: Clara H.**

# Election of Officers

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**2<sup>nd</sup> Call for Nominations**

# What's Up in the Off Season

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- Come Try Ringette events will happen May 9 and June 7, 2026
- Evaluations have been scheduled with Prep Skates and UAA's taking place August 29 and 30, 2026. Mark your calendars
- Bingos taking place May 12, June 20, July 18, July 25 and Sept 4. In total we will have 13 Bingos a year. Watch for the Sign Up information for June-Sept in the coming weeks!
- 2026 is a Casino year! Mark Sept 22-23, 2026 in your calendar
- Silver Ring: planning will begin in June. We are moving to ONE TOURNAMENT in November 2026! U10-U19 and Open C. Active Start will have a small Silver Ring Jamboree the third weekend in January

# **3<sup>rd</sup> Call for Nominations**

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## **Election of Officers**



**THANK YOU**

For Attending