Edmonton Ringette Club Coach Selection Policy

1. Applications for coaching positions should be submitted to the Technical Director (TD) by **June 1st** of the year of the upcoming season,

2. The form of application and selection criteria will be posted on either ERC website or in the application form, but shall include the following considerations:

A. Past coaching experience;

B. Proper certification or ability to procure same within Ringette Alberta/Ringette Canada time lines.

C. Whether the prospective coach has played ringette and level of play;

D. Whether the prospective coach has a plan for the season with objectives and player development goals identified and an awareness of how that plan enhances the ERC.

E. Past reviews by players, parents, officials, and other coaches and references from within the community.

F. Any disciplinary action by Ringette Alberta or other Ringette or sport association(s);

G. The role the prospective coach can play in the future development of ERC players and the ERC.

H. Whether the prospective coach is willing to take on the head coach position and whether the coach has identified willing and appropriate assistant coaches.

I. Whether, in the case of the head coach, the prospective coach will be free of conflict such that the coach can be available for all or almost all tournaments, provincials, and nationals, as applicable.

J. Such other information as may be received and considered relevant by the TD.

3. The TD shall review the applications and information received. The TD shall interview such prospective candidates as in the opinion of the TD is appropriate. Such interviews will be completed sometime before **July 10th** of the upcoming season. The TD may form a committee for the purposes of selection and interview process.

4. The TD, and committee if applicable, shall select the head coach, which selection shall be subject to the ERC board approval. The Board will ratify coaching selections on or before **July 15th** of the year of the upcoming season.

5. Where the prospective head coach is a parent of a player, that player must first earn a position on the club team her parent seeks to coach as determined by an independent evaluation and the TD. Notwithstanding this requirement, the TD may consider the likelihood of that player earning a position and provisionally identify the head coach subject to evaluations and board approval.

6. The head coach chosen will identify, prior to board approval, a list of willing assistant coaches. The coach should consider the same criteria as above except, in the case of assistant coaches who also play ringette, criteria 2.I. The TD will assist the prospective head coach in identifying suitable assistant coaches and may share information received for that purpose. Subject to paragraph 7, a full coaching slate shall be provided to the board for approval prior to team selection.

7. In the event there is insufficient time for a board meeting to review coach selection, the TD may provide a brief email or teleconference report to ERC Executive with recommendations for head coach (and their assistant coaches) for each of the ERC teams, with brief reasons, and the ERC Executive may ratify the decision of the TD or may determine that the TD must consider other candidates.

8. All coaches are personally responsible for ensuring that she or he has proper and timely certifications according to Ringette Alberta and Ringette Canada (NCCP) requirements and deadlines. Failure to procure such certifications may result in immediate suspension or replacement by the ERC Board.

9. All selected coaches must immediately submit current Edmonton Police Security check certificates or take such steps as are necessary to procure same. Any coach not having supplied a current security check by November 1 of the current seasons is subject to immediate suspension and removal or replacement pending supply of the proper security check.