

# Edmonton Youth Basketball Association

## 2022 - 2023 Season Rules

### **SECTION 1 - FEES:**

#### **EYBA Registration fees**

- 1.1 Registration fees are determined each year at the EYBA AGM.
- 1.2 The Tier 1/2 (formally A/B) team registration deadline for U13 and U15 categories is September 1<sup>th</sup>, 2022. The community team (Tier 3, 4, 5, etc) registration deadline in the U11, U13, U15 and U18 categories is September 15, 2022. All team payments are due by October 28<sup>th</sup>, 2022. The late player deadline in all categories is January 31<sup>th</sup>, 2023. All players and teams must be assigned and entered using RAMP online registration system by November 6<sup>th</sup>, 2022. Registrations forms and fees not submitted by the registration deadline will be assessed one hundred (\$100.00) dollar late fees. Teams not submitting fees by the appropriate deadline shall not be scheduled for games.
- 1.3 **AGE GROUPS FOR THE VARIOUS CATEGORIES (Year Born):**

Mites – 2014, 2015, 2016 and 2017\*

U11 – 2012 and 2013

U13 – 2010 and 2011

U15 – 2008 and 2009

U18 – 2005, 2006 and 2007

\*Mites program vary by zone. Contact the zone where you live for the specific program details. Mites do not play regularly scheduled games in the league, however the registration of Mites does fall under the EYBA rules for Open Registration (see Rule 5.29.1 – subsection C) EYBA hosts an Annual Mites Tournament with modified rules that are not a part of this rulebook.

- 1.4 **No overage players will be accepted into any category.**
- 1.5 **Bad Weather Policy**

EYBA participants need to consult the EYBA website with respect to game cancellations. If there is nothing on the website with respect to game cancellations then all games shall proceed as scheduled. On a bad weather day the EYBA Executive Director after consultation with the EYBA Executive will post on the EYBA website approximately 2 hours before the 1st game of the day regarding the game status.

### **SECTION 2- DEFINITIONS:**

- 2.11 Apprentice Coach– is an individual who is under 18 years of age and who is registered with the EYBA to act in the capacity as an Apprentice Coach for a specific

team.

- 2.11 Apprentice Manager— is an individual who is under 18 years of age and who is registered with the EYBA to act in the capacity as an Apprentice Manager for a specific team.
- 2.3 U13 – shall mean an age category of competition within the EYBA
- 2.4 By-laws – shall mean the By-laws of the EYBA
- 2.5 Executive – shall mean the elected officers of the EYBA consisting of the President, Vice-President, Secretary, Treasurer and the Commissioner. These officers are elected at the Annual General Meeting in accordance with the By-laws of the EYBA.
- 2.6 EYBA Board of Directors – shall mean the Board of Directors of the EYBA, including the elected members of the Executive and the Zone Directors of the Zones participating in EYBA.
- 2.7 EYBA – the initials EYBA shall mean the Edmonton Youth Basketball Association.
- 2.8 FIBA – the initials FIBA shall mean FIBA International Basketball Federation
- 2.9 Import – shall mean a released player from another zone
- 2.10 Coach – is an individual who is at least 18 years of age and who is registered with the EYBA to act in the capacity as a Coach for a specified team
- 2.11 EYBA Discipline – functions in the capacity of implementing the discipline procedures and rulings pursuant to EYBA rules as contained herein. All issues of discipline are to be forwarded for review. EYBA Discipline can either be made up of a single commissioner or a disciplinary committee.
- 2.12 Executive Director – is an individual appointed by the EYBA Board of Directors to fulfill all duties and obligations as outlined in his contract, and all other duties as assigned to him by the EYBA Board of Directors.
- 2.13 EFCL – means Edmonton Federation of Community Leagues.
- 2.14 U18 – shall mean an age category of competition within the EYBA
- 2.15 Manager – is an individual who is at least 18 years of age and who is registered with the EYBA to act in the capacity as a Manager for a specified team
- 2.16 U15 – shall mean an age category of competition within the EYBA
- 2.17 U11 – shall mean an age category of competition within the EYBA
- 2.18 Minor Officials - Minor Officials are valued volunteers. They include the Timer, Scorekeeper, and any other Minor Officials authorized by the Referees, such as Assistant Timer or Assistant Scorekeeper. They are part of the officiating crew of a game and will be accorded the same respect as the on-court Officials. Each team is required to provide one volunteer to complete the duties needed at the score table (Timer/Scorekeeper).
- 2.19 Player – means a youth participant who is enrolled and playing within one of the

age group categories of EYBA.

- 2.30 Principal Residence – shall refer to the main residence where an individual normally resides, and in the case of a player or parent/guardian shall be the residence that is declared and entered into the EYBA registration system.
- 2.21 Released Player – shall mean a player who has been released by a Zone to play on a team within another Zone, when the player’s primary place of residence lies within the releasing Zone’s residential boundaries
- 2.22 Responsible Adult – is an individual who is at least 18 years of age who acts in the capacity of Coach or Manager for a specific game or series of games.
- 2.23 Suspension – A disciplinary measure that may result from a violation of EYBA League rules, covered in “Section 7 – Discipline”. Suspended Players/Coaches/Members may not attend the EYBA Sanctioned game/s and Events they are suspended from.
- 2.24 Zones – shall mean an association that is duly recognized as a participant in the EYBA and has met the criteria set forth in the EYBA By-laws for participation.
- 2.25 Zone 6– shall mean a geographic boundary (currently the City of Edmonton) as designated by Basketball Alberta rules and regulations.

### **SECTION 3 - GENERAL RULES OF PLAY**

- 3.1 EYBA will be governed by the current FIBA rules, except where noted in Section 4 of this document. If a situation arises during the season that is not covered by FIBA or Section 4 at the next scheduled meeting the Board of Directors a determination will be to address the as required. If the issue is an emergency and a decision needs to be rendered immediately, the Executive of the EYBA may make an interim ruling in consultation with the game officials.

### **SECTION 4 - EXCEPTIONS TO FIBA RULES**

- 4.1 General Exceptions (apply to all division)
- a) Time Outs - Teams are allowed one (1) in the first half and two (2) in the second half. Teams are allowed one (1) additional timeout per overtime quarter. Time outs not used in a half or overtime quarter are not carried over.
  - b) Full Court Press - No team may employ a full court press when they are leading by 20 points or more anytime during the game. Once ahead by 20 points the defense may only play defense in the half court. A warning will be issued for the first violation of this rule and subsequent violations may be penalized with a technical foul, issued to the Head Coach.
  - c) Three Player Attack - Teams shall only be allowed to attack the ball handler with at most two (2) players. If a third player enters the area and pressures the ball handler a warning will be issued for the first violation of this rule and subsequent violations may be penalized with a technical foul, issued to the Head Coach.
  - d) 40 Point Spread - When one team is up by forty (40) points at anytime in a game, the losing team’s coach has the option of ending the game or continuing the

game. If continuing the game, further scoring on the scoreboard will not be displayed. It is understood the proper score shall be reflected on the score sheet at the conclusion of the game.

- e) Uniforms - Tee shirts are allowed underneath a player's uniform. It is encouraged for players to wear tee shirts that match their jerseys; however, no player will be refused play because of their tee shirt color. Teams are required to either have reversible jerseys or two different colored jerseys to avoid games where the two teams are the same color, Pinnies are an acceptable alternative to an alternate colored jersey provided that there are enough pinnies for all the players on the team.
- f) Shoes – Players are allowed to wear two unmatching, different colored shoes if that is their only option.
- g) Warmup Time – A Minimum warmup time of 3 minutes must be given to the teams. There must be at least 3 minutes between the end of the previous game and the beginning of the next game. Teams are encouraged to get ready to warmup as the previous game is ending.

#### 4.2 **Exceptions for U11 Divisions**

- a) Play will consist of a 4 on 4 format.
- b) Ball size will be Size 5.
- c) No three (3) point line.
- d) Game Timing shall be as follows: Four (4), Nine (9) minute stop time quarters with a three (3) minute half time break. The Nine (9) minute quarters will be broken into three (3) – three (3) minute blocks to allow for automatic substitutions. There are no breaks in between quarters, only at half time.
- e) **U11 Automatic Substitutions (effective November 16th, 2019)**
  - U11 games will consist of Four (4), Nine (9) minute stop time quarters with a three (3) minute half time break. Score keepers will put three (3) minutes on the score clock at the start of each shift, then proceed to run the clock as per the existing EYBA rules (stop time for the entire game).
  - The alternating possession rule is in place to settle all jump ball situations. In the U11 Divisions, this now includes the 3-minute substitution changes. Following a 3-minute substitution change the ball should be administered at half court based on alternating possession (same as the standard start of the quarter).
  - At the completion of each three (3) minute shift the game clock horn or the officials whistle will sound to mark the end of the shift. All eight (8) players on the floor will head to their team's bench and four (4) different players from each team will take the floor and start a new three (3) minute shift.
  - **The exception to the above rule is the final three (3) minute shift of the game, which will be at the discretion of the head coach and any four players from the roster, that are still eligible, can play the final three (3) minute shift of the game. During the Final three (3) minute shift, substitutions can be made at any stoppage of play.**
  - At the completion of six (6) three (3) minute shifts the teams will take a two (2) minute half time break. At the completion of the two (2) minute break the

second half will start with another six (6) three (3) minute shifts for the second half of play.

- All players must come off the floor at the end of each shift and four (4) new players from each team must enter the game at the start of each new shift. Exceptions to this rule are allowed if a team has less than eight (8) players available to play, then coaches must substitute all available players on the bench at each shift change. Players can only be on the floor for a maximum of two (2) shifts in a row when teams have less than eight (8) players available to play.
  - Coaches will not be allowed to make any substitutions during dead ball situations unless it is for injury or emergency situations. (In very rare instances coaches can make substitutions to deal with discipline issues with regards to their players.)
  - Coaches May also make a substitution if a player is in “foul trouble”. Foul trouble is defined as 3 fouls in the first half or 4 fouls in the second half. Substitution for a player in foul trouble can be made in dead-ball situations or by calling a timeout.
  - A coach may choose to sit a player for their scheduled shift if they are already in foul trouble, especially in cases where the team has 8 players or less. This means a double shift will be permitted for those not in “foul trouble”
- f) Foul line will measure 12.09 feet.
- g) Basket height will measure 8 ½ feet, where adjustable baskets are available.
- h) A 30-second shot clock will be utilized.
- i) Teams shall have 10-seconds to advance the ball over half court.
- j) Teams are permitted to return the ball to the back court during a front court throw-in.
- k) Teams are not permitted to play half court zone defense at any time during the game, but they are allowed to switch checks on screens. Defensive players are required to play one-on-one defense. Each defensive player must be responsible for guarding one offensive player. No specific distance is stated for the purpose of guarding an offensive player. If an offensive player moves from one ball side to non-ball side, or vice versa, the defensive player must move to the same side of the floor as well. A defensive player must move when the offensive player they are checking makes a legitimate offensive move such as setting a screen. A Player may leave his/her check to help on a player with the ball that is attempting to score and is in the paint/key. If the player who had the ball passes the ball to another offensive player, the defensive player must return to guard his/her offensive player. Two or more defensive players may not double-team an offensive player who is not in possession of the ball. Double teams are only allowed on a player in possession of the ball who is attempting to score and is in the paint/key. A warning will be issued for the first violation of this rule and subsequent violations may be penalized with a technical foul, issued to the Head Coach.
- l) Teams may not employ a full court press. The definition of a full court press is the defensive team attempting to take the ball away from the offense by pressuring the ball once possession has clearly been established. Going for a loose ball or offensive rebound is not a full court press, but once the defense has established possession of the ball the offense, and now the defense as a result of loss of possession, must retreat to half court.

#### 4.3 Exceptions for U13 Divisions

- a) Ball size will be Size 6 for U13 Boys divisions.
- b) The three (3) point line shall be played where the line is marked except when play occurs at the Saville Community Sports Centre. In that facility the closest marked three (3) point line shall be the line used.
- c) Game Timing shall be as follows: Four (4), Nine (9) minute stop time quarters with a three (3) minute half time break and a one (1) minute break between quarters.
- d) Foul line will measure 13.09 feet.

#### e) Front Court (Half Court) Defense

- Teams are not permitted to play half court zone defense at any time during the game, but they are allowed to switch checks on screens. Defensive players are required to play one-on-one defense
- Each defensive player must be responsible for guarding one offensive player. No specific distance is stated for guarding an offensive player. If an offensive player moves from one ball side to non-ball side, or vice versa, the defensive player must move to the same side of the floor as well.
- A defensive player must move when the offensive player they are checking makes a legitimate offensive move such as setting a screen.
- A Player may leave his/her check to help on a player with the ball that is attempting to score or has ended his/her dribble **inside the 3-point line** of the opposing team's front court. When the double-teamed player who has the ball passes to another offensive player, the defensive help must return.
- Two or more defensive players may not double-team an offensive player who is not in possession of the ball.
- Double teams are only allowed, in the opposing team's front court, on a player in possession of the ball and who is inside of the 3-point line (or what would be the 3 point line if there is none, ie: within 12-15 feet of the basket, at officials discretion).

A warning will be issued for the first violation of these rules and any subsequent violation may be penalized with a technical foul, issued to the Head Coach.

#### f) Back Court Defensive Rules – Tier 1/2

- May employ a full court press, man to man or zone, in the opposing team's backcourt.
- Double Teams may occur in the opposing team's backcourt. Teams must drop back to man to man defense once the ball crosses into the front court.
- Teams using a full court zone press defense must drop back to man to man defense once the ball crosses into the front court.

#### g) Back Court Defensive Rules – C or Lower

- Teams may only use a full court man to man press in the opposing team's backcourt.
- Double Teaming is not permitted in the backcourt for divisions 3 and lower.
- However, as per section 4.1, No team may employ a full court press when they are leading by 20 points or more anytime during the game.
- Full court zone presses/traps are NOT permitted for divisions 3 and lower.

#### 4.4 Exceptions for U15 Divisions

- a) The three (3) point line shall be played where the line is marked except when play occurs at the Saville Community Sports Centre. In that facility the closest marked three (3) point line shall be the line used.
- b) Game Timing shall be as follows: Four (4), Nine (9) minute stop time quarters with a three (3) minute half time break and a one (1) minute break between quarters.
- c) Teams not permitted to play half court zone defense at any time during the game, but they are allowed to switch checks on screens. Defensive players are required to play one-on-one defense. Each defensive player must be responsible for guarding one offensive player. No specific distance is stated for the purpose of guarding an offensive player. If an offensive player moves from one ball side to non-ball side, or vice versa, the defensive player must move to the same side of the floor as well. A defensive player must move when the offensive player they are checking makes a legitimate offensive move such as setting a screen. A Player may leave his/her check to help on a player with the ball that is attempting to score or has ended his/her dribble, maybe in either the front or back court. If the player who had the ball passes the ball to another offensive player the defensive player must return to guard his/her offensive player. Two or more defensive players may not double-team an offensive player who is not in possession of the ball. Double teams are only allowed on a player in possession of the ball. A warning will be issued for the first violation of this rule and subsequent violations may be penalized with a technical foul, issued to the Head Coach.
- d) Teams using a full court zone press defense must drop back to man to man defense once the ball crosses into the front court.

#### 4.4 Exceptions for U18 Divisions

- a) The three (3) point line shall be played where the line is marked except when play occurs at the Saville Community Sports Centre. In that facility the closest marked three (3) point line shall be the line used.
- b) Game Timing shall be as follows: Four (4), Nine (9) minute stop time quarters with a three (3) minute half time break and a one (1) minute break between quarters.

### **SECTION 5 - Coaching & Team Management Rules**

#### 5. FAIR PLAY

- a) The safety of the player is the first and foremost concern of the EYBA.
  - b) EYBA exists to promote the development of the players in all areas of skill, attitude, and sportsmanship. To ensure this purpose is met every player shall receive reasonable playing time.
  - c) Reasonable playing time is defined as an athlete playing a Minimum of two (2) shifts per half. Exceptions to this requirement are allowed in the event of injury, illness, discipline, disqualification, fatigue, Coach's, Managers, or Responsible Adults discretion or foul trouble. Where possible these exceptions should be noted on the score sheet and reviewed with the referee and opposing coach.
  - d) No player shall play an entire half when substitutes are available.
  - e) The rules contained within clause 10 are applicable in EYBA playoffs.
  - f) Zone Directors are to receive any complaints regarding fair play rules. If necessary, the zone director can forward any such complaints to EYBA discipline.
  - g) Any complaint pursuant to these rules is to be accompanied by an EYBA score sheet that is properly completed. Any complaint not accompanied with a properly filled out score sheet shall not be considered.
  - h) EYBA Discipline or Vice President, upon finding an offence occurred shall do the following:
    - First Offense—issue a warning to the offending coach and Zone director;
    - Second Offense—issue a one (1) game suspension to the offending coach and notify the Zone director of the suspension;
    - Third Offense—issue a three (3) game suspension to the offending coach and notify the Zone director of the suspension; and
    - Fourth Offense—issue a disqualification of the offending coach and team from the remainder of league play inclusive of EYBA playoffs.
  - i) Minor Officials can be of great assistance by filling out the score sheet correctly. Violations of this rule shall not be ruled on by the Referees, Officials or Minor Officials. In the event that a one team believes the other team has not followed this rule, they should inform the other team's coach and minor officials they will be making a written report to EYBA Discipline. The game should continue and be played in its entirety. After the completion of the game, violations will be referred to EYBA Discipline for review and further action.
  - j) Teams are encouraged to monitor their own playing time to ensure they have a written record of their substitutions and playing time for each player.
- 5.1 It is the responsibility of each Coach, Manager or Responsible Adult to be ready to play at the beginning of each scheduled game time. In the event that games are running behind the scheduled time, at the discretion of the referees after consultation and unanimous agreement of the coaches, managers or responsible adults, the times may be altered or running time may be used in order to get games

- to their scheduled time.
- 5.2 No game shall be played by a team which is not accompanied by a coach, manager or responsible adult.
  - 5.3 The Coach, Manager or Responsible Adult shall be responsible for the conduct of all members of the team.
  - 5.4 The Coach, Manager or Responsible Adult shall be at least 18 years of age and cannot be a current player who plays on the team.
  - 5.5 The occupants of a team's bench will be limited to a total of **three** coaches and/or managers and/or responsible adults and the registered members of the team.
  - 5.6 No spectators will be allowed to watch the game from the same side of the gymnasium as the player's benches where facilities allow. The game will not commence until the above rule is complied with.
  - 5.7 All forfeited games will be scored 20-0 in favor of the non-defaulting team. Any team that forfeits two (2) consecutive scheduled games may be withdrawn from league play. The determination of a team being withdrawn from league play can be made by the Executive Director in consultation with the EYBA Executive. Zones with teams who forfeit are debited \$100/forfeit. Zones with teams what are forfeited against are credited \$100/forfeit. Coaches who forfeit or are forfeited against should let their zone director know so they can update the EYBA Executive Director.
  - 5.8 The Home team will have the choice of bench. Teams shall warm up at the end of the playing court farthest from their own bench for the first half. NOTE: You start the offence at the basket you practiced at.
  - 5.9 In the event that a team does not show-up for a scheduled game, the Coach or Manager or Responsible Adult who is present pays the assigned referees for both teams and then advises their Zone Director so the Zone Director can collect the fees from the zone whose team failed to show-up for the game. Payment by the offending Zone must be paid within 30 days of receipt of notice. EYBA is not responsible for resolving these payment issues and they must be worked out between the Zones.
  - 5.10 A Coach, Manager or Responsible Adult who shall not be able to field a team for a game must notify the ir Zone Director of any dates which their team will not be available by the posted Declaration Deadlines of each round. The EYBA Executive Director may attempt to, but is not required to, accommodate these requests whenever possible and reasonable. Teams failing to comply are responsible for both the referee fees and for a fifty dollar (\$50) fine. Failure to pay these assessments before the next scheduled game will result in the team being removed from the schedule until these fees are covered. Note: 5 working days notice is required to cancel practice times. If a team does not supply the Executive Director with the appropriate notice, that Zone will be assessed a \$50 fine.
  - 5.11 The rescheduling of ANY games will not be considered by the EYBA Executive Director. If a team forfeits a game in the playoff round that team may not advance further in the playoffs. Games scheduled against the team that forfeits will not count in determining final placements.

- 5.12 All fouls, including technicals, shall be marked on the game sheet with the time of the technical also included. If an incident report is submitted, a note of the incident shall be written on the back of the game sheet.
- 5.13 Sixteen (16) working days notice is required to cancel practice times. Teams must contact their Zone Directors if they need to cancel practice time. If a team does not supply the Zone Directors with the appropriate notice, the EYBA Executive Director will assess the Zone with a \$50 fine.

### **Player Rules**

- 5.14 All players brought up from a lower level must be clearly indicated on the front of the score sheet by the designation "MU". It is the coach's, managers or responsible adult's responsibility to inform the Minor Officials so that the score sheet can be properly marked.
- 5.15 Every player listed on the score sheet and present at the game must participate in each game in accordance with the rules pertaining to playing time under Section 5. Players must be listed on the score sheet prior to the start of game in order to be eligible.
- 5.16 If a player is not listed on the score sheet prior to the start of the game then the Referees may assess a technical foul. The player may be added to the score sheet and participate in the game with the agreement of the opposing team and the referees.
- 5.17 Each team shall have at least five (5) players dressed and listed on the score sheet five (5) minutes prior to the start of the game. There may be a technical foul charged for non-compliance. Any team failing to provide at least five (5) players ready to play fifteen (15) minutes after the scheduled start will forfeit the game. If a team begins a game with 5 players and a player fouls out, that team will still be allowed to continue the game with as many remaining players as they have.

### **Overtime**

- 5.18 The following outlines when overtime is to be played:
- a) During the seeding round and regular season there shall NOT be any overtime. A game tied at the end of regulation time shall be recorded as a tie.
  - b) Tournament play and EYBA Playoffs may involve either single or double elimination games, or round-robin play followed by Semi-Finals and Finals. The determination of the format of the EYBA Playoffs shall be made by the Executive Director in consultation with the EYBA Executive.
  - c) In round-robin tournament play or the round-robin portion of the City Playoffs there shall NOT be any overtime. A game tied at the end of regulation time shall be recorded as a tie.
  - d) In all Tournament or EYBA Playoff games that are not part of a round-robin, and where a winner must be decided, a tied game shall go into overtime. Overtime period will be 5 minutes. The first 4 minutes of all overtime shall be running time with the

clock stopped only for time-outs or injuries. The last minute of overtime will be stop-time. If the score is tied at the end of the 1<sup>st</sup> overtime, the game shall continue in a second overtime until the tie is broken by the first team to score four (4) points or three (3) minutes stop time, whichever one occurs first. In the event the score is tied at the end of the 2<sup>nd</sup> overtime, the game shall continue in a third overtime until the tie is broken by the first team to score one (1) point.

### Tie-Breakers

- 5.19 Tie breaker rules used by the EYBA in determining team placement in tournaments and playoffs are as follows:
- a) Head to head games results and the team with the best record advances.
  - b) The ratio of points for divided by points against using games only between teams involved.
  - c) If still not settled, then the points for / against ratio involving all teams in the division or pool.
  - d) If still not settled, then the most points scored by a team during that specific round of pool play against all teams.
  - e) If still not settled, then the lowest points against by a team during that specific round of pool play against all teams.
  - f) If still not settled a coin toss will be used.
  - g) The above sets out the ways ties are broken in EYBA play. The computer program EYBA uses to facilitate its program is not a deciding factor if it does not comply to the above.

### Team and Player Registration

- 5.20 Teams in all categories must register a minimum of eight (8) players and may register a maximum of fifteen (15). Zones **need to keep in mind that under the Joint Use Agreement, a minimum of 12 players are needed to secure practice space and to maintain practice time.** Any deviation for whatever reason, from the above rules must be approved by the Executive.
- 5.21 Teams may add up to a maximum of three (3) players to their rosters, after the EYBA team registration date, provided that they do so on the proper Late Player Registration form and submit it to the EYBA registrar before January 31 of that particular season of play. Late player registrations will not be accepted after this date.
- 5.22 A player may be registered with only ONE (1) EYBA team at one time.
- 5.23 Each Zone Program is responsible for ensuring that all players on a team meet all eligibility criteria including: they are of the correct age, live within the boundaries of that zone or a eligible imports who are properly released, and do not play on the Senior High School team. Zone Directors shall follow the player release process and complete the necessary player release/transfer forms to ensure players are released properly.

5.24 Players may be moved up from one category to another (Example-U11 to U13) or within the same Category from a lower tier to a higher (Example- 5 to a 3 team but not from higher to lower). The move-up must be only to fill a team roster to a maximum of eight (8) players and must be clearly noted on the game sheet "MU" (See Rule 5.14 under Player Rules). A player may only be moved up 3 times. [The intent of the rule is to avoid the last minute forfeit of games due to lack of players.] **Teams can move up players from within their zone (Northwest, Southeast, Northeast or Southwest). For example Northwest can pick up players from Northwest but they cannot pick up players from Southwest.**

A) Teams **may not** move up players for the EYBA Playoffs.

5.25 Any violation of player registration rules shall result in the team being disqualified from the EYBA playoffs and other EYBA hosted tournaments. The EYBA Executive Director will pass these violations on to the Commissioner for further action and team notification.

5.26 An import who has played with another Zone in the previous years who was properly released at the time of his commencing to play for that Zone shall not require a further release if he continues to play for that Zone. The player shall also not be considered an import for the following season or seasons. This means a team's imports from last season will no longer count as imports for following season provided, they have been released properly.

5.27 Teams from areas which are not current members of the EYBA may be accepted for league play. Preference will be given to teams from areas that have an organization that fosters developmental basketball at all levels.

5.28 Teams may be formed in a variety of ways: Player can join a team by registering with an EYBA zone. There are two types of registrations 1.) Regular Zone Team (Open Registrations) and 2.) "TIER 1/2" Division Tryouts.

#### **5.28.1. Regular Community Teams (Open Registrations):**

a) These are Zone teams formed in all categories. There are no try-outs for these and no players will be cut from these teams.

b) Zones are encouraged to work together to find or form teams so that all who wish to play are accommodated.

c) Players wishing to play for a Zone Team must register with the Individual Zone program in which they live or attend school.

d) Players wishing to try out for "TIER 1/2" Division teams must first still register for the Regular Zone where they live or attend school AND advise the Zone that they are trying out for A division

#### **5.28.2. "TIER 1/2" Division team Tryout**

a) Players wishing to play "TIER 1/2" Division must try out for the "TIER 1/2" Division team in the Zone in which their principal residence is located or attend school. If there is no "TIER 1/2" division team in their Zone, players can try out for

“TIER 1/2” team outside their Zone they must request a formal transfer from their Zone director so they can be properly placed on the new zone team.

b) Players can only try out for one ‘TIER 1/2’ Division team at a time. If a player is cut from the first tryout from their Home Zone team they are still allowed to try out for another Zone’s ‘TIER 1/2’ Division team during the second tryout.

c) Players that do not make an “TIER 1/2” Division team must return back to their Regular Zone team in their respective Zone

d) Players that do not make an “TIER 1/2” Division team but want to play on a community team outside their zone must request a transfer from their Zone Director before they can be declared eligible to play for another community team outside their zone.

e) Zone Teams can elect to play in the “TIER 1/2” Division. This is a decision that is made by each individual Zone Team as to whether they will compete in “TIER 1/2” Division. EYBA shall not require individual Zone teams to play in “TIER 1/2” division. Each Zone Team who desires to play in the “TIER 1/2” Division shall advise the Executive Director of their intentions to play in the “TIER 1/2” Division.

5.29 Any Zone, Coach, Manager or responsible adult which offers cash or other similar benefits to a player to play for them shall be banned from the EYBA for a minimum of two years.

5.30 Senior Varsity High School players are not eligible to participate in the EYBA after November 22.

### Import Regulations & Player Release/Transfer Process

5.31 For purpose of the import rules, all areas outside the City of Edmonton are considered to be a Zone. Any player from the City playing on a team outside of the City or vice versa is considered an import player. Common transfer procedures will be followed regardless of whether the transfer is city-to-city, rural-to-city, city-to-rural, or rural-to rural. Players are free to transfer between teams in a Zone Program (ie Southeast) without requesting a formal transfer.

5.31.1 **Player Release/Transfer Process**- Zone Directors are responsible for completing (approving) Player Release Forms and following the player release/transfer process. Process is as follows:

a.) Parent of player requesting the release must fill out the **EYBA Player Release form** (found on EYBA website) and submit completed form to Director of the zone program they would like to be **released from** for approval.

b.) Director of the **Releasing Zone** approves (signs off) release form and provides approved copy to parent.

c.) Parent provides approved release form to Director of zone program they are transferring to (**the Accepting Zone**).

d.) Both the Releasing Zone and the Accepting Zone shall keep electronic copies of the approved transfer document for their records. Copy of the player

release form can also be uploaded to the player's registration file in RAMP system for future reference.

\*Prior to submitting a request for release, parents are advised to contact the zone program they wish to join to ensure there is a spot for their child to play and that the zone will accept a player transfer for their child.

\*\*As a best practice, Zone Directors should communicate regularly and inform one another when transfer enquiries are being made and releases are being requested.

- 5.32 A player that crosses from one Zone to another Zone shall be considered an import player. Zone boundaries are as defined in the EYBA Bylaws. Any team that wishes to accept a player(s) from another Zone
- 5.33 Any player that lives in one Zone, but goes to school in a second Zone, shall not be considered an import player for either Zone.
- 5.34 No team may register and play more than (3) import players without the written approval of the Board of Directors
- 5.35 Import player(s) not properly released through their Zone Director shall be considered an ineligible player.
- 5.36 Exceptions to the above rule must be submitted in writing to the Board of Directors for consideration and ruling.
- 5.37 All player transfers must be submitted and approved within 4 weeks of the start of the season (November 1st) for the players to be considered eligible to play.

### **League and Tournament Play**

- 5.38 All teams may be divided into divisions according to their skill level and depending on the number of teams in their category. The number and caliber of teams will determine the number of divisions.
- 5.39 Upon completion of Round 1, the EYBA Executive Director in consultation with the EYBA Executive shall place teams into six-team divisions (where mathematically possible) for Round 2 based on the win/loss records of Round 1. If there are ties in Round 1 they will be dealt with in accordance with the tie breaking procedures set out in section 5.19.
- 5.40 Selected Zone teams who have declared their initial intent shall form the Division 1 for the U13 and U15 Boys and U13 and U15 Girls Categories.
- 5.41 Teams will play in their assigned divisions for the remainder of Round 2.
- 5.42 Upon the completion of Round 2, the standings are analyzed to and the EYBA Executive Director, in consultation with the EYBA Executive will re-seed teams as necessary. Usually this means the top teams from a division move up, while the bottom ones move down. However, it is at the EYBA's discretion whether or not to move multiple teams across multiple divisions if needed. The goal of re-seeding is to create the most competitive divisions for the third round moving into the EYBA Playoffs.

Note: The top team in the top division will remain in their division and only the lowest team will be able to move down. Alternatively, the top team of the lowest division will move up a division (or divisions), while the lowest team will remain in their current division. In regard to the TIER 1/2 divisions that play on Weekdays (U13/U15) the bottom Div 2 team may be moved to weekend play and relegate to Div 3. The stronger Div 3 teams in U13/U15 may be moved up to TIER 1/2. This is always at the discretion of the EYBA Executive, as there are more variables to consider when moving teams between 2 and 3.

- 5.43 All teams in each category and division shall participate in the EYBA Playoffs with the format of these playoffs to be determined on a yearly basis by the EYBA Executive Director in consultation with the EYBA Executive. The results of these playoffs will see an EYBA champion determined in each category and division. Awards will be presented to the winner and runner-up of the Division Final and the winner of the Third Place game. The initial pairings will be based on the standings from EYBA league play to determine placement in the pool. The format of the EYBA Playoffs shall depend on the number of teams in each division.
- 5.44 For teams from Zone 6, the top finishers in the Tier 1 or 2 division EYBA Championship tournament may be invited to represent the Edmonton Youth Basketball Association in the Alberta Youth Provincial tournament. The invitations to the Alberta Youth Provincial Tournament are governed by the rules and policies of Basketball Alberta.
- 5.45 Any lower division team may elect to join the Tier 1 or 2 division for the playoffs and the right to represent Edmonton at the Alberta Youth tournament. These lower division teams must apply by January 15<sup>th</sup>, by giving written notice to the EYBA Executive Director of their desire to participate in Tier 1 or 2, and these teams will immediately move to the new division for the playoff round.
- 5.46 The EYBA may interrupt league play to host a community league basketball tournament involving registered EYBA teams and / or teams registered with other basketball centers or leagues.
- 5.47 Teams registered with the EYBA may enter and play in tournaments hosted by centers or leagues other than the EYBA.
- 5.48 The Alberta Youth Provincial tournament will be held each year at some time in March / April and will be on a format as determined by Basketball Alberta.
- 5.49 Games that are unable to be completed due to special circumstances will be handled on a case by case basis.
- 5.50 If a team is not ready to play 15 minutes after the scheduled start time, they will be forced to forfeit the game.

## Section 6 CODE OF CONDUCT

- 6.0.1 This code of conduct had been developed to protect and support the EYBA, players, coaches, managers, responsible adults, parents, board members and executive

members. This Code is intended to guide the behavior of all players, coaches, managers, responsible adults, parents, board members and executive members in support of the EYBA rules of play, by-laws, policies and procedures and the following values – teamwork, leadership, good sportsmanship, coach and player development and enjoyment

## **6.1 *Player***

**6.1.1.** As a player I will remember that coaches and officials are there to help me and I will show them respect, play by the rules and in the spirit of the game

**6.1.2.** As a player I will not make or communicate (through email or any other social media) offensive, abusive or insulting remarks toward any other persons.

**6.1.3** As a player I will show good sportsmanship, remember that winning isn't everything and I will acknowledge all good plays/performance – those of my team and of my opponents.

**6.1.4.** As a player I will not use illegal substances, tobacco or alcohol products

**6.1.5.** As a player I will control my temper and recognize that fighting and “mouthing off” can spoil the activity for everyone.

**6.1.6.** As a player I will act in a respectful manner and not use bad or vulgar verbal or body language and;

**6.1.7.** Do my best to be a true team player and consistently display high standards of behavior.

## **6.2. *Parent/Guardian***

**6.2.1.** A parent's expectations and attitudes have a significant bearing on a child's attitude towards other players, officials, managers, coaches and other parents.

**6.2.2.** As a parent I will exhibit good sportsmanship at all times, never condone violations of the rules of the game or exhibit behavior contrary to the spirit of the rules of the game.

**6.2.3.** As a parent I will place the well-being and safety of each player above all considerations.

**6.2.4.** As a parent I will not make abusive remarks to any official, player, coach, manager, responsible adult, volunteer or league administrative personnel.

**6.2.5.** As a parent I will respect and show appreciation for the trained volunteers, coaches, officials, managers and trainers and remember that children learn best by example; and

**6.2.6.** Be responsible in ensuring attending guests also abide by the Code of Conduct.

**6.2.7.** As a parent with a complaint I agree

**6.2.7.1** To respect the formal process of submitting complaints; through the appropriate channels, as identified by my respective association; and,

6.2.7.2 That my respective association is the first point of contact regarding any formal complaints.

### **6.3 Coach/Manager/Responsible Adult**

6.3.1. As a Coach, Manager, Responsible Adult, you will be in a position of great responsibility in the development of children and the attitudes and behaviors you exhibit will set the tone for the players and parents you work with.

6.3.2. As a Coach, Manager, Responsible Adult, I will treat other coaches, managers, responsible adults, players and referees and parents with respect and exhibit good sportsmanship at all times

6.3.3. As a Coach, Manager, Responsible Adult, I will place the well-being and safety of each player above all considerations

6.3.4. As a Coach, Manager, Responsible Adult, I will abide by the rules of the game and exhibit appropriate behaviour on the court.

6.3.5. As a Coach, Manager, Responsible Adult, I will respect and show appreciation for the trained volunteers, officials, managers and trainers and remember that children learn best by example

6.3.6. As a Coach, Manager, Responsible Adult, I will strive to take advantage of additional opportunities for training and education to maintain and enhance my skills as a basketball coach.

6.3.7. As a Coach, Manager, Responsible Adult, I will not use any wide-spread social media communication channels to communicate any conflict, debates or confidential issues, recognizing that mass communication methods can detract from EYBA's ability to resolve issues and disputes in a timely, equitable and professional fashion.

### **6.4 EYBA Board Members**

6.4.1. As a EYBA Board Member I commit to not only representing my Zone but also respecting and advancing the league's mandate and maintain the principles, integrity and dignity of the Edmonton Youth Basketball Association (EYBA).

6.4.2. As a board member I will prepare in advance of meetings and be familiar with issues on the agenda.

6.4.3. As a board member I will fully participate in meetings while demonstrating respect, kindness, consideration and courtesy to others.

6.4.4. As a board member I will respect and adhere to the rules, policies, procedures and by-laws of the EYBA.

6.4.5. As a board member I will accept the responsibility to ensure that the association (s) I represent are informed of EYBA activities

6.4.6. As a board member I will not use any wide-spread media communication channels to communicate any conflicts, debates, or confidential issues, recognizing that

mass communication methods can detract from EYBA's ability to resolve issues and disputes in a timely, equitable and professional fashion.

6.4.7. As a board member I will not use my status or position with the EYBA to influence or gain a benefit or advantage for myself, my family or others with whom I have a significant personal or business relationship.

#### ***6.5 EYBA Executive Member***

6.5.1. As an executive member I commit to respecting and advancing the league's mandate and maintain the principles, integrity and dignity of the Edmonton Youth Basketball Association (EYBA)

6.5.2. As an executive member I will strive to be prepared and present for all board and executive meetings, representing the position to which I was elected.

6.5.3. As an executive member I will respect and adhere to the rules, policies, procedures and by-laws of the EYBA.

6.5.4. As an executive member I will show respect for the concerns, opinions, and questions presented to me by board members and do my best to follow-up in a timely manner.

6.5.5. As an executive member I will exhibit a willingness to sit on committees or chair committees that pertain to the responsibilities inherent to my position on the Executive.

6.5.6. As an executive member I will remove any personal bias of personal team affiliation during all board discussions, approach contentious issues with sensitivity and tact and place the interests of the EYBA above my own private interests.

6.5.7. As an executive member I will not use any wide-spread media communication channels to communicate any conflicts, debates or confidential issues, recognizing that mass communication methods can detract from EYBA's ability to resolve issues and disputes in a timely, equitable and professional fashion.

6.5.8. As an executive member I will not use my status or position with the EYBA to influence or gain a benefit or advantage for myself, my family or others with whom I have a significant personal or business relationship.

## **SECTION 7 -DISCIPLINE**

### ***General***

7.1 The following rules regarding disciplinary infractions shall immediately be in effect for all Players, Coaches, Team Officials, Association Officials, Spectators and Parents in the Edmonton Youth Basketball Association. EYBA reserves the right to interpret disciplinary matters in accordance with our philosophy and goals. It is the responsibility of everyone connected with EYBA to abide by these rules in their fullness.

7.2 Coaches, Managers, or Responsible Adults are responsible for the conduct of their

Players and the conduct of Parents and Spectators associated with their team, before, during and after their games.

- 7.3 During the course of the game the Referees are the sole persons responsible for enforcing the current rules of the EYBA and other applicable rules
- 7.4 The Edmonton Youth Basketball Association uses a progressive discipline process that may progress as follows:
- Warning to a Coach, Player, Parent or Spectator.
  - Ejection and suspension of a Coach, Player, Parent or Spectator.
  - Extended suspension of a Coach, Player, Parent or Spectator.
  - Indefinite suspension of a Coach, Player, Parent or Spectator.
- 7.5 If required, any step(s) in the discipline process may be bypassed or eliminated in applying disciplinary action.
- 7.6 In the case of all disciplinary infractions, the EYBA Discipline, or person(s) designated by them, shall assume responsibility for determining necessary additional penalties, enforcing penalties and for any other disciplinary actions.
- 7.7 Depending on the severity, frequency and circumstances related to the infraction, a sequence of progressive discipline may be used at the discretion of the EYBA Discipline.
- 7.8 With the exception of minimum penalties specified in the 'Major Infractions' section, EYBA Discipline may reduce or waive specified penalties at their discretion.
- 7.9 A Parent and/or Guardian as well as all Players and Coaches, Managers, Responsible Adults are required to read and understand the EYBA Code of Conduct contained herein. The commitments in this Code are part of the rules of the Edmonton Youth Basketball Association. Individuals who have not agreed to read and abide by the EYBA Fair Play Code may not be permitted to participate in any Association activity. The EYBA Code of Conduct is posted online at [eyba.goalline.ca](http://eyba.goalline.ca) for players, parents and coaches to refer to.

#### **PROCEDURES REGARDING DISCIPLINE**

- 7.10 Any incidents involving a Player, Coach, Manager, Responsible Adult, Referee or Spectator shall be reported by both Coaches to their respective Zone Directors within twenty-four (24) hours of occurrence and an Incident Report detailing the incident must be provided within forty-eight (48) hours by the Zone Director to the EYBA Executive Director. The EYBA Executive Director will then forward all reports to the EYBA Discipline. Failure to comply may lead to further action by the EYBA. The report may be a hand-delivered hard copy, or electronic communication.
- 7.11 Any Coach/director/volunteer or persons found to be involved in numerous altercations or discipline matters may be subject to a disciplinary review. This review may result in suspension

- 7.12 Discipline may be dealt with by EYBA President and in some instances, as set out by the Discipline sections, the EYBA Disciplinary Committee.
- 7.13 The EYBA Disciplinary Committee will consist of 1 representative from each of the 4 city zones, 1 representative for the out of town teams, and the Vice President of the EYBA. With the exception of the Vice President no member of the EYBA Disciplinary Committee will be involved in a decision where a Player, Coach, Manager, Responsible Adult, Team, or Spectator from his or her Zone is facing disciplinary action.
- 7.14 All Players, Coaches, Managers, Responsible Adults, Minor Officials, Parents and Spectators are expected to abide by the rules of the EYBA and conduct themselves in an appropriate manner in accordance with these rules, and as laid out in the EYBA Code of Conduct regulations, or they may be subject to disciplinary action.
- 7.15 In case of minor offenses and within 48 hours of being notified, if EYBA Discipline is of the opinion that the conduct is deserving of sanction they will:
- (a) Issue a warning; or
  - (b) Impose a suspension of not more than one (1) game; or
- 7.16 A decision by EYBA Discipline to issue a warning is final and not subject to appeal. Any conduct where a warning was issued that is repeated will result in a minimum 1 game suspension.
- 7.17 A decision by EYBA Discipline to impose a suspension may be appealed, in which case the decision would be reviewed by an alternate group of zone representatives.
- 7.18 In considering an appeal, the alternate group shall have the authority to uphold, increase or rescind the suspension.
- 7.19 A decision of the alternate group on appeal from a decision of EYBA Discipline is final and shall not be subject to further appeal or review, except in cases when the penalty specified by EYBA Discipline is a suspension of more than three games. Appeals that relate to the minimum penalties specified regarding 'Major Infractions' will not be considered by the EYBA Disciplinary Committee.
- 7.20 Any suspension of over THREE (3) games in duration imposed by EYBA Discipline may be appealed. Suspensions imposed by EYBA Discipline of Three (3) games or less are final and not subject to appeal. Minimum penalties specified in the 'Major Infractions' portion of the rules are not subject to appeal. All appeals must be made within 24 hours of the notice of suspension and must be submitted in writing. A fee of \$200.00 must accompany the written appeal.
- 7.21 In considering an appeal, the EYBA Disciplinary Committee shall have the authority to uphold, increase or rescind a suspension. Suspensions imposed by EYBA Discipline of Three (3) games or less are final and not subject to appeal. Minimum penalties specified in the 'Major Infractions' portion of the rules are not subject to appeal.
- 7.22 A decision of the EYBA Disciplinary Committee on appeal from a decision of the EYBA Discipline is final and shall not be subject to further appeal or review.

- 7.23 Anyone suspended for one year or more may make an application to the EYBA Disciplinary Committee to be reinstated after one calendar year from the date of the suspension.
- 7.24 Any disciplinary decision that is rendered shall be binding immediately and remains in force unless rescinded or varied on appeal. While under appeal from a suspension a Player, Coach, Manager, Responsible Adult will be allowed to play or coach or manage any game that occurs prior to a final decision being reached.
- 7.25 The consideration of disciplinary matters by EYBA Discipline or the EYBA Disciplinary Committee need not involve an in-person meeting. The individual(s) who are the subject of the disciplinary proceedings must be contacted and be provided with the opportunity to present their version of events to the person or body charged with the responsibility of making a decision concerning discipline. The subject of the disciplinary proceedings may be contacted in person, by telephone or by other means of electronic communication. From the time of the first attempt at contact, the subject individual has seventy two (72) hours to reply, otherwise proceedings may begin in any event.
- 7.26 Written or electronic notice of discipline shall be provided to the Zone Director for the Player, Coach, Manager, Responsible Adult, Spectator involved who shall then be responsible to ensure that notice of the discipline that has been imposed is delivered to the Player and his or her Coach or the Coach, or Manager, or Responsible Adult, or Spectator, as the case may be.
- 7.27 In cases involving an appeal by a Player, Coach, Manager, or Responsible Adult where another Player, Coach, Manager, or Responsible Adult has been disciplined, an appeal by one Player, Coach, Manager, or Responsible Adult shall be considered to be an appeal by all Players or Coaches involved.
- 7.28 Should a disciplinary situation arise which, in the opinion of the Vice President, requires EYBA action but for which no rule specifically exists, the matter shall be referred by the Vice President to EYBA Discipline. EYBA Discipline shall have the authority to rule on the matter and their decision shall have the same authority as if there had been a rule dealing with the matter in question.

### **Rules Regarding Major Infractions**

- 7.29 As major disciplinary infractions are, by definition, serious breaches of the rules, it is anticipated that in all cases these infractions will be sent to EYBA Discipline.
- 7.30 Any Player, Coach, Manager, Responsible Adult or Spectator ejected from a game for a major infraction, as stated below, will not be allowed to play or attend games for the period specified and will be required to immediately leave the gymnasium. Notification will be sent to the individual concerned, informing them of the suspension and the date the suspended individual may return to EYBA activities. Additionally, notification will be sent to the affected Zone.

### **Major Infractions**

- 7.31 Intentional Physical Contact with a Referee or an Official

No Player, Coach, Manager, Responsible Adult, Parent or Spectator shall at any time, in the context of a dispute, lay a hand on, push, or strike an Official or Referee.

PENALTY: Anyone involved in physical abuse of a Referee or Official will be suspended for a Minimum of one calendar year from the date of the offense.

#### 7.32 Intentional Physical Contact In A Dispute (other than Officials)

No Player, Coach, Manager, Responsible Adult or Spectator shall at any time, in the context of a dispute, lay a hand on, push, or strike a Player, Coach, Manager, Responsible Adult, Parent or Spectator.

PENALTY: This violation results in a Minimum FOUR (4) game suspension from EYBA play or sanctioned event. If warranted, this may be increased by EYBA Discipline. Progressive disciplinary action may be applied with repeat offenders.

#### 7.33 Player Abuse- Verbal

No Coach, Manager, Responsible Adult, Player, Parent or Spectator shall use language that will, in any manner, refer to or reflect negatively upon any Referee, Officials, Players, Coaches, Managers, Responsible Adult, Parents and Spectators. For the purposes of this rule 'Verbal Abuse' may include, but not be limited to remarks that are humiliating, degrading, threatening, swearing, name calling, berating or hurtful comments regarding a player or the performance of a player

PENALTY: Verbal abuse against any Referee, Coach, Manager, Responsible Adult, Player, Parent, Official or Spectator results in an automatic THREE (3) game suspension from EYBA play. Progressive disciplinary action may be applied with repeat offenders.

#### 7.34 Player Abuse – Physical

A Coach, Manager, Responsible Adult, Player, Parent or Spectator shall not physically abuse any Player for any reason whatsoever. For the purposes of this rule 'physical abuse' may include, but not be limited to, grabbing, striking, shoving, spanking, shaking, slapping, excessive exercise or denial of water as a means of punishment. It may also include Mental/Emotional Abuse such as placing unrealistic expectations on a child (winning every game, never making mistakes, etc.)

PENALTY: This violation results in an automatic FOUR (4) game suspension from EYBA play. Progressive disciplinary action may be applied with repeat offenders.

#### 7.35 Intimidation

No Coach, Manager, Responsible Adult, Player, Parent or Spectator shall at any time, and in the context of a dispute, make any threatening or offensive gesture, or in any way threaten, or appear to threaten, any Referee, Official, Player, Coach, Manager, Responsible Adult, Parent or Spectator. This activity need not be overt, such as yelling, bullying or obscene gestures. Glaring, occupying the personal space of another person or communicating a threat in any manner that causes anxiety to another person may also be considered intimidation.

PENALTY: This violation results in an automatic TWO (2) game suspension from EYBA

play. Progressive disciplinary action may be applied with repeat offenders.

#### 7.36 Verbal Abuse

A Coach, Manager, Responsible Adult, Player, Parent or Spectator shall not verbally abuse any Referee, Official, Player, Coach or Spectator for any reason.

PENALTY: This violation results in an automatic THREE (3) game suspension from EYBA play. Progressive disciplinary action may be applied with repeat offenders

#### 7.37 Objectionable Demonstrations (Major)

There shall under no circumstances be objectionable demonstrations such as making threatening, offensive or obscene gestures or use profane language at any time and in any manner. Anyone doing so shall be immediately ejected and required to leave the EYBA sanctioned event.

PENALTY: This violation results in an automatic THREE (3) game suspension from EYBA play. Progressive disciplinary action may be applied with repeat offenders.

##### 7.37.1 Objectional Demonstration through Social Media

Any Player(s), Coach(es), Manager(s), Responsible Adult(s), Parent(s) or Spectator(s) found in violation of infraction 7.37 (through email or any other social media), and or in violation of articles 6.1.2 / 6.3.7 under the EYBA Code of Conduct, will be subject to an automatic suspension. PENALTY: This violation results in an automatic TWO (2) game suspension from EYBA play or sanctioned events, however this may be increased if warranted. Progressive disciplinary action may be applied with repeat offenders.

#### 7.38 Failure to Follow the Instructions of an Official

No Coach, Manager, Responsible Adult, Player, Parent or Spectator shall at any time, before, during or after a game, fail to follow - without delay - the direct instructions of the Referee or Official.

PENALTY: This violation results in an automatic TWO (2) game suspension from EYBA play, which will be in addition to any other related imposed penalty. Progressive disciplinary action may be applied with repeat offenders.

#### 7.39 Unnecessary Rough Play

Players shall not use unnecessarily rough play during the game against any other Player. Under no circumstances shall rough play be encouraged by a Coach, Manager, Responsible Adult, Parent or Spectator or tolerated by a Coach, Manager, or Responsible Adult.

PENALTY: This violation results in an automatic TWO (2) game suspension from EYBA play, against the Player or Coach, Manager, Responsible Adult or both. Progressive disciplinary action may be applied with repeat offenders.

#### 7.40 Fighting

Any Player(s), Coach(es), Manager(s), Responsible Adult(s), Parent(s) or Spectator(s)

fighting with, kicking, punching, striking or otherwise assaulting any other person before, during, or after a game will receive an automatic suspension.

PENALTY: This violation results in an automatic FOUR (4) game suspension from EYBA play, however this may be increased if warranted. Progressive disciplinary action may be applied with repeat offenders.

#### 7.40.1 Excessive Force / Aggression

Any Player(s), Coach(es), Manager(s), Responsible Adult(s), Parent(s) or Spectator(s ) found to be demonstrating excessive force, aggression and or a complete disregard for any other person while in violation of 7.40 will receive an automatic increased suspension.

PENALTY: This violation results in an automatic additional TWO (2) game suspension from EYBA play, however this may be increased if warranted. Progressive disciplinary action may be applied with repeat offenders.

#### 7.41 Attempt to Injure

Players are prohibited from intentionally attempting to injure any other Player. For the purpose of the Rule, "intent to injure" shall mean any physical force which a player knew or should have known could reasonably be expected to cause injury.

PENALTY: This violation results in an automatic FOUR (4) game suspension from EYBA play, however this shall be increased if warranted. Progressive disciplinary action may be applied with repeat offenders.

#### 7.42 Spitting

Coaches, Managers, Responsible Adults, Players, Parents and Spectators are prohibited from spitting on any other Player, Coach, Manager, Responsible Adult, Parents, Referee, Official or Spectator.

PENALTY: This violation results in an automatic TWO (2) game suspension from EYBA play. Progressive disciplinary action may be applied with repeat offenders.

#### 7.43 Spectators on Court

Spectators/Parents/Minor Official are prohibited from entering on the court floor at any time during the course of a game. Spectators/Parents/Minor Officials are not allowed on the floor once the game has started and cannot enter the court area until the game has concluded.

PENALTY: This violation results in an automatic TWO (2) game suspension from EYBA play. Progressive disciplinary action may be applied with repeat offenders.

#### 7.44 Disregarding a Suspension (Major)

Any individual who, after receiving notice of a suspension participates in any EYBA activities, or any individual who allows or encourages anyone else to participate in any EYBA activities while under suspension, shall stand suspended for one year from the date of the offense.

### **Major Infraction Appeal Process**

- 7.45 EYBA has declared its total abhorrence of the conduct described in the Major Infractions section. EYBA Officials are instructed that no tolerance whatsoever is to be given to infractions under this section. The existing EYBA appeal process shall apply only in cases when the penalties imposed exceed the Minimum penalties specified for major disciplinary infractions. Minimum specified penalties are not subject to appeal.

### **Rules regarding Minor Infractions**

- 7.46 In the case of minor infractions, EYBA Discipline shall assume responsibility for determining necessary additional penalties, enforcing penalties and for any other disciplinary actions.

### **Minor Infractions**

- 7.47 Game Sheets

All Players who are at the game must be listed on the front of the game sheet in numerical order, with the Player's last name first followed by the given name or initial. Before the start of the game the referees in consultation with the minor officials will check the score sheet is filled out properly.

PENALTY: A technical foul may be assessed for violation.

- 7.48 Notification

The winning coach is responsible to post the game score within 48 hours of the completion of that game by logging into the RAMP Scoring section of the EYBA website. The winning team is not required to fax in the winning game sheet. However, the Coach, Manager, Responsible Adult must be able to produce any score sheets requested by the EYBA Executive Director, EYBA Discipline or the EYBA Executive within 2 business days of the request received. Failure to enter the score within 48 hours and/or produce the game sheet upon request shall result in a loss posted for that team.

- 7.49 For all games, where players are given two technical fouls, ejected, or for games where other disciplinary actions must be reported, copies of the game sheet need to be faxed to the EYBA office for distribution to EYBA Discipline. Additional written reports of the incidents will also be required.

- 7.50 Jewelry

Prior to the commencement of the game the Referees and Coaches will check that Players are not wearing any jewelry and / or watches with the exception of religious medals and/or medic alert medals that must be taped so they remain inside the Player's clothing. Fingernails must be trimmed.

PENALTY:

Players refusing to comply will not be permitted to play.

- 7.50.1 Required / Medical Equipment

Any required external medical equipment such as diabetic pumps, feed tubes etc are permitted to be worn without question as they are essential to the health and well being of the athlete. Equipment must be covered and or taped to ensure the safety of the athlete and their fellow participants.

**PENALTY:**

Players refusing to comply will not be permitted to play.

#### 7.51 Player Equipment

a) The referee shall not permit any player to wear equipment, or any other item, that in his or her sole judgment is dangerous to other players. In the event of a conflict between the judgment of the referee and the regulations specified in (b) (c) (d) (e) (f) and (g) below the judgment of the referee shall take precedence.

b). Elbow, hand, finger, wrist or forearm guards, casts or braces made of fiberglass, plaster, metal or any other non-pliable substance, shall be prohibited.

c).The prohibition of the use of hard-substance material does not apply to the upper arm, shoulder, thigh or lower leg when the material is SUFFICIENTLY PADDED SO AS NOT TO CREATE A HAZARD TO OTHER PLAYERS.

d) Pliable (flexible or easily bent) material, covered on all exterior sides and edges with no less than 1/2-inch thickness of slow-rebounding foam, may be used to immobilize and/or protect an injury.

e). ANY equipment that could cut or cause an injury to another player shall be prohibited, without respect to whether the equipment is hard or pliable. Excessively long fingernails shall be prohibited.

f). Excessively long fingernails shall be prohibited.

g). Equipment used shall be appropriate for basketball. Basketball knee braces may be worn if they are covered properly. A protector for a broken nose, even though made of hard material, shall be permissible only when it does not endanger other players. Eyeglass protectors are appropriate equipment when they meet the qualifications outlined in this Rule.

**PENALTY:**

Players refusing to remove the offending equipment will not be permitted to play.

#### 7.52 Unsportsmanlike Conduct

Coaches, Managers, Responsible Adults, Players, Parents or Spectators shall not show disrespect to the Referees or Officials, the opposing Coach, Manager, Responsible Adult, Players, Parents or Spectators. They will not make disparaging comments regarding the Referees, Officials or another Player or Team ("trash talk").

**PENALTY:** This violation will be referred to EYBA Discipline for initial processing. Progressive disciplinary action may be applied with repeat offenders.

#### 7.53 Disregarding a Suspension (Minor)

No Coach, Manager, Responsible Adult, Player, Parent, or Spectator, while under suspension, shall enter a gymnasium or other venue to attend an EYBA scheduled or hosted game or event.

PENALTY: The violation will be referred to EYBA Discipline for initial processing. Progressive disciplinary action may be applied with repeat offenders.

#### 7.54 Ineligible Player

Teams that use an ineligible Player(s) will, at a Minimum, lose the game in which the Player participated.

PENALTY: This violation may result in more serious penalties if ordered by EYBA Discipline, up to and including a suspension of the team for the balance of the season. Progressive disciplinary action may be applied with repeat offenders.

#### 7.55 Objectionable Demonstrations (Minor)

There shall under no circumstances be objectionable demonstrations such as taunting another Player / team or to express disapproval of the decision of a Referee. This includes throwing balls or other equipment in a forceful manner.

PENALTY: Anyone doing so will immediately receive a warning from the Referee. A direct technical foul may also be issued against the individual responsible. Continued Objectionable Demonstrations may result in ejection from the gymnasium. The violation may be referred to EYBA Discipline for further processing. Progressive disciplinary action may be applied with repeat offenders

### **Disqualifying Fouls (Ejection)**

7.56 Any team personnel who are ejected from a game by the Referees will receive an automatic one game suspension to be served at the next scheduled game. Depending on the severity of the violation EYBA Discipline may review the matter to determine whether further suspension is warranted. Progressive disciplinary action may be applied with repeat offenders.

#### 7.57 Ejection Due To Direct Technical Fouls

Any Player, Coach, Manager, Responsible Adult who is ejected from the game due to direct technical fouls may receive a further suspension. EYBA Discipline will determine the severity of any further suspension.

### **Rules regarding Venues for Competition**

7.58 The EYBA relies on other to provide space for many of its games. This reality demands impeccable relations with these organizations at all times. Nothing less is acceptable.

#### 7.59 Vandalism

a) Any Team, Coach, Manager, Responsible Adult, Player, Parent or Spectator found to have vandalized school or venue property will cause forfeiture of the game by the

team associated with the person(s) concerned and may result in further disciplinary action against the Team, Coaches, Manager, Responsible Adult, Players or Spectators.

b) Additionally, the person(s) responsible shall receive an automatic FOUR (4) game suspension from EYBA play.

c) The person(s) responsible will not be allowed to resume EYBA play until such time as they have written a letter of apology and delivered the letter in a face-to-face meeting with an Official of the venue. A copy must be submitted to the EYBA Secretary.

d) Progressive disciplinary action may be applied with repeat offenders.

e) At the discretion of the EYBA, the individual concerned may be prohibited from EYBA activity until restitution of damages has been made.

#### 7.60 Relations with Venue Officials

All Coaches, Managers, Responsible Adults, Players, Parents, Spectators and EYBA officials will show respect to and abide by requests made by any venue staff or venue officials.

PENALTY: Failure to do so will result in forfeiture of the game by the team associated with the incident and may result in further disciplinary action against the team, Coach(es), Manager, Responsible Adult, Parents, Spectator(s) or Official(s).

#### 7.61 Game Shoes for Players & Coaches

All of the venues that are used by EYBA require that Players and Coaches, Managers, Responsible Adults, not be on the floor wearing outside shoes. Coaches, Managers, Responsible Adults may wear stocking feet. Any Player who does not have a pair of shoes to put on that have not been worn outside will not be allowed to play. If this is not complied with, EYBA is in danger of losing the venue/school permanently.

PENALTY: Noncompliance will result in forfeiture of the game by the team associated with the individual and may result in further disciplinary action against the Team, Coaches, Managers, Responsible Adult, Players, Parents or Spectators.

#### 7.62 Wearing of Shoes by Parents and Spectators

All Parents and Spectators and EYBA officials will remove outside footwear before entering a gymnasium. The footwear, once removed, must be left outside the gymnasium.

PENALTY: The Parent or Spectator will first be told by the Official or Coach, Manager, Responsible Adult that failure to remove outside footwear may result in forfeiture of the game. Should the Parent or Spectator, knowing this, continue to refuse to remove their footwear and place it outside the gymnasium the game shall be called a forfeit against the team associated with the Parent or Spectator. This may result in further disciplinary action against the team, Coaches, Managers, Responsible Adults, Players, Parents or Spectators.

### 7.63 Use of Tobacco

There will be no use of tobacco by any person at any time in the venue or on the venue grounds while it is under the control of the EYBA.

PENALTY: Failure to comply will result in disciplinary action by EYBA Discipline.

### 7.64 Venue Housekeeping

Each team must clean up their respective benches and vicinity at the end of the game to the condition in which they were found, or better.

PENALTY: Failure to comply will result in disciplinary action against the Coach, Manager, Responsible Adult, who is responsible for the team at the time of the infraction by EYBA Discipline. This action is necessary to maintain our favorable relationship with the schools and other rented facilities.

### 7.65 Distribution of Basketballs

Players are to be given basketballs only in the gymnasium and are not to play with basketballs in hallways or surrounding areas.

PENALTY: Failure to comply may result in disciplinary action by EYBA Discipline.

### 7.66 Food and Drink

Food and drinks (other than water) are not permitted in the gymnasium for Coaches, Managers, Responsible Adults, Players, Parents or Spectators.

### 7.67 Pets

Pets are not permitted in the schools.

## **Rules Regarding Minor Officials**

### 7.68 Duties

Minor Officials must keep in mind that they are a key part of the officiating crew. It is important that they pay attention to the game and carry out their duties in a diligent manner. Timers must be aware of timing rules and stop and start the clock as required. Scorekeepers must ensure the score sheet is filled out accurately; especially ensuring the score of the game is correct. Minor Officials will at all times take their direction from the Referees only.

### 7.69 Spectator Interference with Minor Officials

Spectators will keep in mind that the duties of the Minor Officials require concentration and attention to the game. Spectators will refrain from continually asking for the score or time remaining.

PENALTY: A Spectator, or Spectators, who continually interferes with the duties of the Minor Officials will receive a warning from the Minor Officials. Should the Spectator or Spectators continue this activity they will be reported to the Referee, who may instruct the person(s) concerned to leave the gymnasium.

#### 7.70 Coach or Player Interference with Minor Officials

Coaches, Managers, Responsible Adult or Players will not approach within two (2) meters of the scoring table (where space permits) during the game except in situations where they are assisting the minor officials with their duties. The two (2) meter restriction does not apply to incoming substitute players..

**PENALTY:** A Coach, Manager, Responsible Adult or Player who continually interferes with the duties of the Minor Officials will receive a warning from the Referees or Officials. Should the Coach, Manager, Responsible Adult or Player continue this activity the Referee or Official may issue a technical foul against the Coach of the offending team.

#### 7.71 Excessive Displays of Team Support

Minor officials will keep in mind that they are part of the officiating crew and should remain impartial in the administration of their responsibilities.

**PENALTY:** the Referee may replace a Minor Official.

#### 7.72 Replacing a Minor Official

Should it be necessary to replace a Minor Official the team supplying the removed minor official will be required to supply a replacement.

**PENALTY:** Failure of a team to supply a replacement will result in forfeiture of the game.

#### 7.73 Fouls and Technical Fouls

Minor Officials will mark all fouls, technical fouls, warnings, disqualifications and ejections on the game sheet, and will clearly indicate which player has been charged with the foul(s).

### **Discipline Information**

#### **Process to be followed:**

1. All incidents must be reported to your Zone Director within 24 hours by phone call or email. As well a **written** incident report must be **emailed** to your Zone Director Twenty four (24) hours of occurrence. The Incident Report detailing the incident must be sent to the EYBA Executive Director by the Zone Director within forty eight (48) hours. The EYBA Executive Director will then forward all reports to EYBA Discipline. These time lines are strictly enforced, but the association has some leeway (7.10).
2. Only reports received through the Zone Director and/or EBOA Official will be reviewed. If a parent has a complaint, please direct them to the Registered Coach or to the Zone Director.
3. Within 48 hours of receiving a Written incident report along with a copy of the game sheet, EYBA Discipline shall commence with the investigation.

4. **Incomplete Reports** will not be accepted for review. Please ensure all necessary documentation is provided.
5. For more information refer to the discipline procedures, which within Section 7.
6. Incident reports can be found at our website [www.edmontonyouthbasketball.com](http://www.edmontonyouthbasketball.com), click on “Discipline” and “Incident report.” Please fill out that form and email it to your Zone Director.
7. The EYBA Executive Director will confirm with the Zone Director that he/she has received the information via an email or phone call and has forwarded it to EYBA Discipline.

## **SECTION 8 – CRIMINAL RECORD CHECKS**

**8.1** The EYBA advised every Zone to follow a practice of conducting regular criminal records checks on all volunteers involved with the activities of their association. As a Minimum, the EYBA strongly encourages that all Zones conduct annual criminal records checks for all coaches, managers, trainers and responsible adults.

## **SECTION 9 – PRIVACY**

### **9.1 BACKGROUND AND PURPOSE OF THE PRIVACY POLICY**

The EYBA recognizes the importance of, and is committed to, maintaining the accuracy, confidentiality, and security of personal information. Following the federal Personal Information Protection and Electronic Documents Act (PIPEDA), and Alberta Personal Information and Privacy Act (PIPA), the EYBA developed this Privacy Policy

**9.2** The Personal Information Protection and Electronic Documents Act limits the collection, use, and disclosure of personal information: This Privacy Policy describes the manner in which EYBA shall adhere to all relevant legislative privacy requirements, referencing the 10 Canadian Standards Association (CSA) principles.

### **9.3 PERSONAL INFORMATION**

Personal information is defined as information about an identifiable individual. This information would include age, gender, home address, phone number(s) and/or health conditions. Personal information does not include business information (eg. Business address, business phone)

### **9.4 SCOPE**

The EYBA Privacy Policy sets out the principles and practices regarding the protection of personal information that is collected, used, or disclosed.

### **9.5 PRINCIPLES**

**9.5.1 Accountability.** The EYBA is responsible for personal information under its control. Furthermore, all EYBA employees and volunteers who collect maintain and/or use personal information are responsible for ensuring that the collection, use and disclosure of this information is carried out in accordance with this policy and relevant procedures. The EYBA shall designate a Privacy Officer to be accountable for EYBA compliance. The Privacy Officer

shall ensure adherence to this Policy by training staff, developing critical pathways for complaints and/or inquiries, and designing security measures to protect personal information possessed by the EYBA.

**9.5.2 Identifying Purposes.** The purpose for which personal information is collected shall be identified by the EYBA at or before the time the information is collected. The EYBA shall only collect information pertinent to its Basketball Programming and services.

**9.5.3 Type of Information Collected.** The EYBA collects personal information from interested parties, typically its members, prospective members, coaches, officials, players, administrators, volunteers, contractors, and vendors directly for the purposes of conducting Basketball Programming. This information may be obtained in person, by mail, over the phone, over facsimile or electronically through the EYBA or its member Participating Associations. Individuals provide the necessary information, as requested, based on their personal need. This information may include, but is not limited to:

**9.5.3.1 Names, addresses, phone and fax numbers, and email addresses collected for the purposes of facilitating membership communication related to EYBA upcoming events, programs, and activities.**

**9.5.3.2 Names, addresses, email addresses provided voluntarily by an individual who accesses secure areas of the EYBA website.**

**9.5.3.3 Information pertaining to players.**

**9.5.3.4 Names, addresses, phone and fax numbers, email addresses, dates of birth, and historical information (player biography and statistics) of players may be collected to determine eligibility, geographical , division of play (age group), level of play, and transfer information consistent with EYBA regulations.**

**9.5.3.5 Information concerning an individual's skill level and development, and feedback on programs may be collected to ensure present and future program success.**

**9.5.3.6 Personal health information such as allergies, emergency contact and past medical history for use in the case of medical emergency.**

**9.5.3.7 Player information including height, weight, uniform size, shoe size, feedback from coaches and managers, performance results for player registration forms, outfitting uniforms, media relations, and various components of player and team selection.**

**9.5.3.8 Emergency contact information such as the names, addresses, phone numbers, and email addresses of players' parents, and information regarding educational information, skill levels, ability, and health may be collected to ensure compliance with EYBA residency requirements regulations are that activities are carried out in a safe and secure environment.**

**9.5.3.9 The names, addresses, phone and fax numbers, email addresses of Coaches, Managers, Responsible Adults, Officials and administrators may be collected to determine level of certification and coaching qualifications are consistent with EYBA regulations.**

**9.5.3.10 Personal information collected for the purposes of basketball registrations**

may also be utilized for basketball specific research purposes, including but not necessarily limited to, basketball demographic research.

9.5.3.11 Performance data, typical of basketball, may be collected for the purpose of promoting both the individual and contest.

9.5.3.12 Names, addresses, phone and fax numbers, and email addresses for the purpose of providing insurance coverage, managing insurance claims and conducting insurance investigations.

9.5.3.13 Personal information (such as credit card information) that is required to undertake the supply of services or products and payment for said services or products an individual has requested in compliance with the law and regulatory requirements as part of normal business transactions and record keeping.

9.5.3.14 Personal information required to provide, administer, and manage the service, program, or product requested integral with EYBA products and services.

9.5.3.15 Banking information, social insurance numbers, criminal records checks, personal reference information, and resumes required to administer EYBA hiring policy and payroll.

9.5.3.16 Appeals and regulations challenges as well as information collected to defend EYBA against legal action brought against EYBA.

9.5.4 If a purpose has not been identified herein nor consent given for such purpose, EYBA shall seek consent from individuals. This consent shall be documented as to when and how it was received.

## 9.6 CONSENT

9.6.1 The knowledge and consent of the individual are required for the collection, use or disclosure of personal information. EYBA shall use personal information for only the specified uses. By consenting to provide information to EYBA, the individual is deemed to consent to the use of the information for the purposes of Basketball Programming and to disclosure of the information to other associated organization for the same purpose. In addition to using personal information for Basketball Programming purposes, EYBA may use personal information for the purposes of providing promotion opportunities or basketball specific communications and association updates. EYBA shall provide an opportunity for the member to consent to these opportunities during the registration process.

9.6.2 EYBA believes medical records, medical history and medical forms of the individual may be of assistance in an emergency and therefore EYBA may request them and consider receipt of this information as consent for its subsequent use in an emergency medical situation.

9.6.3 Individuals may decline to have their personal information collected, used, or disclosed for certain purposes. If at any time individuals wish to withdraw consent, they may do so by contacting the Privacy Officer. The Privacy Officer shall explain the impact of withdrawal on any services provided by EYBA.

9.6.4 EYBA may collect personal information without consent where reasonable to do so

and where permitted by law.

## **9.7 LIMITING COLLECTION**

**9.7.1** The collection of personal information shall be limited to that which is necessary for the purposes identified by the organization.

**9.7.2** All information shall be collected by fair and lawful means.

**9.7.3** All documents obtaining personal information shall have a collection, use, and disclosure of personal information statement contained therein.

**9.7.4** EYBA shall not use any form of deception in gaining personal information from its members.

**9.7.5** EYBA shall advise potential registration candidates, through its members or by reference to our web site of the purpose for the collection of the data requested at the time of registration.

**9.7.6** EYBA shall ensure that all collectors of personal information are familiar with the potential use of the personal data.

**9.7.7** All personal data collected by EYBA shall be maintained by EYBA.

**9.7.8** EYBA shall request individual permission for the use of any personal data collected which is extraneous to that which has been identified above unless authorized by law.

## **9.8 LIMITING USE, DISCLOSURE AND RETENTION**

**9.8.1** Personal information shall not be used or disclosed for purposes other than those for which it was collected, except with the consent of the individual or as required by law.

**9.8.2** EYBA shall limit the use of personal information collected to only those purposes identified within this Policy, except with the consent of the individual as legally required.

**9.8.3** EYBA collects, uses, and discloses only such information from individuals as is required for the purpose of providing services or information to them, managing databases, conducting research and such other purposes as described in EYBA's Privacy Policy.

**9.8.4** EYBA does not sell, trade, barter, or exchange for consideration any Personal Information obtained. EYBA's collection, use and disclosure of personal information shall be done in accordance with its Privacy Policy.

**9.8.5** EYBA shall retain personal information in a manner that is consistent with its other statutory and legal requirements. EYBA shall only retain personal information only as long as is reasonably necessary to meet these requirements.

**9.8.6** Registration data and player information shall be retained for a period of three years after an individual has left a program of EYBA, in the event that the individual chooses to return to the program.

**9.8.7** Parental/Family information shall be retained for a period of three years after an individual has left a program of EYBA, in the event that the individual chooses to return to the program.

9.8.8 Information collected by Zones shall be retained for a period of three years after an individual has left a program of EYBA, in the event that the individual chooses to return to the program.

9.8.9 Employee information shall be retained for a period of seven years in accordance with the Canada Customs and Revenue Agency Requirements.

9.8.10 Personal health information shall be immediately destroyed when an individual chooses to leave an EYBA program.

9.8.11 Information pertaining to infractions shall be retained for a period of four years, in the event that the individual chooses to return to the program.

9.8.12 Marketing information shall be immediately destroyed upon compilation and analysis of collected data.

9.8.13 EYBA may from time to time enlist the services of third party vendors in order to provide basketball programs, technical and support services. Prior to enlisting the services of these firms, EYBA shall ensure that treatment of personal information remains consistent with the Privacy Policy of EYBA.

9.8.14 EYBA may disclose to a government authority that has asserted lawful authority to obtain the information or where EYBA has reasonable grounds to believe the information could be useful in the investigation of an unlawful activity or to comply with a subpoena or warrant or an order made by the court or otherwise as permitted by applicable law.

9.8.15 EYBA may at some point be involved in the merger, transfer or reorganization of its activities. EYBA may disclose personal information to the other party in such a transaction. EYBA shall ensure that treatment of personal information remains consistent with the Privacy Policy of EYBA.

9.8.16 EYBA may at its discretion release personal information for the purposes of electing debts which may be owed to EYBA.

9.8.17 Documents shall be destroyed via shredding. Electronic files shall be deleted in their entirety. EYBA shall also ensure that the hard drive is physically destroyed should any hardware be discarded.

## 9.9 ACCURACY

9.9.1 Personal information shall be accurate, complete, and up-to-date as is necessary for the purposes for which it is to be used.

9.9.2 EYBA shall make all efforts to ensure that all entrusted personal information is maintained in an accurate manner.

9.9.3 EYBA shall consider the interests of individuals in decision-making, ensuring that decisions are not based on flawed personal information.

9.9.4 EYBA shall update information upon notification.

## 9.10 SAFEGUARDS

9.10.1 Security safeguards appropriate to the sensitivity of the information shall protect

personal information.

9.10.2 EYBA and its representatives are required to treat all personal information confidentiality

9.10.3 EYBA maintains reasonably available safeguards that comply in all material respects with industry standards to guard personal information against unauthorized access, disclosure, copying, loss, destruction, use, or modification.

9.10.4 Methods of protection and safeguards to be employed shall include but in no way be limited to locked files, offices and storage areas, security clearances, and need-to-know access, as well as technological measures such as passwords, encryption, and firewalls.

9.10.5 The level of safeguards employed by EYBA shall be directly related to the level of sensitivity of the personal information collected.

9.10.6 The following steps shall be taken to ensure sensitivity:

- Paper information is either under supervision or secured in a locked or restricted area.
- Electronic hardware is either under supervision or secured in a locked or restricted area. In addition, passwords are used on computers.
- Paper information is transmitted through sealed, addressed envelopes or in boxes by reputable courier/delivery companies.
- Electronic information is transmitted through a direct line or is encrypted.
- External consultants and agencies with access to personal information shall provide EYBA with appropriate privacy assurances.

## 9.11 OPENESS

9.11.1 An organization shall make readily available to individuals specific information about its policies and practices relating to the management of personal information.

9.11.2 EYBA shall publicly disclose the methods by which EYBA handles personal information.

9.11.3 The information available may include but is not limited to:

- The required forms to access or change personal information.
- A description of the type of personal information held by EYBA and the general uses thereof.

## 9.12 INDIVIDUAL ACCESS

9.12.1 Upon request, individuals shall be informed of the existence, use and disclosure of their personal information and shall be given access to that information.

9.12.2 An individual shall be able to challenge the accuracy and completeness of their information and have it amended as appropriate.

9.12.3 Subject to applicable legislation and upon reasonable notice in writing, EYBA shall allow an individual access and review of their personal information held by EYBA.

9.12.4 EYBA shall provide the requested information in a timely manner and understandable

format at either no expense or at nominal expense relating to photocopying and shipping expenses.

9.12.5 EYBA shall disclose the source of the information when requested and provide an account of third parties to whom the information may have been disclosed.

9.12.6 Should the individual believe that any personal information is incomplete or incorrect; the individual may advise EYBA to update the information. The information shall be corrected by EYBA in a timely manner. If the information is subject to interpretation or is an opinion, EYBA shall not change the record of information but may annotate the record to indicate the individual's views. Pertinent third parties shall also be made aware of the corrections.

9.12.7 EYBA may request sufficient information to confirm an individual's identity before the release of personal information to the individual.

9.12.8 Individuals may be denied access to their personal information. Upon refusal, EYBA shall inform the individual of the reasons for such actions and the associated provision of PIPEDA and PIPA. The denial of requests may be based upon:

- The information being too prohibitively costly to provide
- The information containing reference to other individuals
- The information being subject to solicitor-client or litigation privilege
- Legal, security, or commercial proprietary reasons

### 9.13 CHALLENGING COMPLIANCE

9.13.1 An individual shall address any challenges concerning compliance with these principles and PIPEDA to the Privacy Officer.

9.13.2 EYBA shall have procedures in place to resolve possible grievances.

9.13.3 Upon receipt of a challenge, EYBA shall acknowledge receipt of the complaint, clarify the nature of the complaint, and make the complaint procedures readily available and accessible.

9.13.4 The Privacy Officer shall promptly review and investigate all allegations of policy violations and/or complaints. The review shall look at practices and procedures which have occurred and determine the appropriate measures to be taken.

9.13.5 The Privacy Officer shall submit a written report to the EYBA within twenty-eight (28) days of receipt of the complaint.

9.13.6 The Privacy Officer shall notify the complainant of the investigation outcome and the measures taken to rectify the challenge within thirty (30) days of the original complaint.

### 9.14 PRIVACY ON THE INTERNET

9.14.1 EYBA respects the privacy of its internet users and shall protect that privacy as vigorously as possible.

9.14.2 EYBA does not collect information that personally identifies individuals except when individuals provide such information on a voluntary basis.

9.14.3 EYBA shall only collect information that is voluntarily provided by the user and undertakes that such information shall be kept strictly confidential. Individual information provided to EYBA to gain access to its web site shall not be sold or made available to a third party.

9.14.4 EYBA reserves the right to perform statistical analyses of user behavior and characteristics in order to measure interest in and use of the web site so as to improve design and navigation. Only aggregated data shall be used for this sole purpose.

9.14.5 Users should also be aware that certain non-personal information and data may be automatically collected by EYBA through the operation of “cookies”. “Cookies” are small text files that identify an individual computer’s browser entering a web site. They allow the site to track that browser’s movement through the site over several sessions. Through cookies, a web site can recognize repeat users. Facilitate the user’s access to and use of the site, and allow a site to track usage behavior that allows content improvements.

9.14.6 If individuals do not want a cookie placed on their computer by EYBA, they may disable cookies altogether by modifying the Preference section of Netscape or Internet Explorer browser.

9.14.7 If individuals wish to be informed of the appearance of cookies, they may turn on a warning prompt by modifying the cookie warning section.

9.14.8 Individuals should be cognizant that other sites linked to the EYBA web site may not share the same policies as EYBA.

## 10. PARTICIPATION IN GAMING EVENTS

10.1 The EYBA may sponsor gaming events such as Casinos under Alberta Liquor and Gaming Commission Licenses to raise money to meet operating expenses in accordance with Alberta Liquor and Gaming Commission Guidelines on Expenditure of Proceeds.

10.2 The EYBA Board of Directors determines EYBA sponsored gaming events.

10.3 The EYBA Board of Directors shall appoint a Casino Coordinator for any gaming events.

## EYBA Frequently Asked Questions

1. Where can I find my team’s schedule?

A. Schedules are posted online at [www.edmontonyouthbasketball.com](http://www.edmontonyouthbasketball.com)

2. Is it possible that the posted game schedule will change?

A. Yes, schedules are subject to change. We try to make Minimal changes; however, unexpected and last-minute gym cancellations do occur. Please double check your schedules after 12:00 pm the day before your game is scheduled to play. (E.G. Friday for Saturday games, Monday for Tuesday games)

3. Who do I contact if we are not going to use our practice gyms?

A. Talk to your Zone Director to see if any other team wants the practice time. The Zone director will then contact EYBA to cancel the practice time. A Minimum of 16 business days prior to practice time is needed to cancel. Any cancellation made after that date will be subject to a \$50 cancellation fee.

4. If I have a concern with my coach or team, who do I call?

A. If you have a concern with your coach/team, please speak with them directly about it. If not resolved, please contact your Zone Director. The emails for the Zone Directors are available on the EYBA Website.

5. What happens if we don't have money to pay the referees prior to the start of the game?

A. All referees MUST be paid prior to the start of the game. In the event that the referees do not receive payment before the game, the game will not be played.

6. What types of awards are presented during the EYBA City playoffs?

A. Gold, Silver and Bronze metals will be presented to the first, second and third place teams in each division during the City Playoffs in March.

7. What should we do if we arrive at the gym for our game and a double booking has occurred? Which teams get to play their games?

A. Although they do not happen frequently, occasionally double bookings do occur. These are two options should this happen:

a). Each game is cut in half and "U11" games are played. If all 4 teams are willing to do this, the referees can determine the game length based on time availability.

b). If the teams involved are not willing to play shortened games, flip a coin to determine which game will take place. If the gym time is available on a different day, a make-up game will be scheduled for the other two teams. If the gym time is not available, the game will be marked on the schedule as a cancelled game.

8. Why can't my team play more games?

A. As available gym time is limited, we create our schedules to optimize the gym time that we do have.

9. Why do we play fewer games than last season?

A. Our gym bookings are not consistent from year to year. If less gym time is available, we are not able to schedule as many games.

10. Why aren't we able to get more gym time?

A. The gym time available to us within Edmonton is distributed to various youth and adult sports, and other community groups (eg. Scouts, Brownies, etc.) through the Joint Use Agreement. The schools submit their available hours to the city of Edmonton and those hours are then divided among the user groups. We are not always able to obtain consistent times from year to year, as some schools may

reduce their availability, another group may get the time, or it may exceed our “allotment” of overall hours.

11. What happens if a player is injured or an incident occurs during my game?

A. If either of those situations occur, an Incident Report is necessary and it must be submitted within 48 hours. The form is available on the EYBA website.

### **CLEAN UP MONITER (PARENT VOLUNTEER)**

**Rationale:** EYBA needs to have someone from each team responsible for the cleanliness of the gyms the EYBA uses for games. Having one person responsible at each game will allow EYBA to “police” the cleanliness of the gyms. This will also help us have a positive personal relation with the schools, custodians, and the schools boards that we take the gyms use serious. This is a major reason as to why EYBA is losing their gyms for games and practices. Please ensure that the practice gyms are given the same respect as a game gym.

**Procedure:** Both Teams team will provide a “Clean-up” moniter. This person will sign the score-sheet confirming that they oversee keeping the facility clean. This person will have to come to the gym 15 minutes early to make sure that they are there before the other game finishes.

#### **Duties:**

1. Make sure that absolutely NO ONE is wearing their outdoor shoes in the gym.
2. Make sure parents from their own team are not bringing in coffee, other beverages (except water), and/or snacks into the gymnasiums.
3. Make sure any trash left behind (coffee cups, water bottles) are collected and put in the garbage cans.
4. Make sure that the team benches are clear of water bottles, tape and any other items that are left behind.
5. The clean-up moniter can be the same as the score keeper, time keeper, team manager or one of the coaches but it must be an adult.

**Sanctions:** If your team has been found in non-compliance of this, we will follow the normal discipline procedure. Sanctions will include a warning for the first offense and may lead to possible forfeit of a game as well as ineligible for the playoffs. Please understand that we will that we will be very strict with the cleanup official as leaving a dirty gym is one of the top reasons as to why we lose gyms which is the reason why we play less games each year.

## Report (Regular Season Game, Playoffs, Exhibition & Tournament Game) Score

Once a game has been played, you'll want to record the game score. This can only be done from the Team menu. If the game has been played against another team in the league (example Tyke House 1 vs. Tyke House 2), the game score needs to be reported by one team. However, if player stats are being tracked, each team will need to enter their own stats. The score will automatically update on the score sheet.

### **HOW TO...REPORT GAME SCORES**

1. To enter the score click login at the top of the website
2. To enter game stats, click "Report [season -schedule]"
3. Choose a date range to view, or select a game already displayed and click Report
4. Enter the Visitor and Home scores
5. When the stats are in, click Enter to submit them

## EYBA Spring League

### Rules and Regulations

(Modifications of FIBA/EYBA hand book for spring league only)

1. Coaches are required to ensure fair playing time for all participants. The goal of the league is to offer a positive skill development opportunity for all participants.
2. Four 9-minute quarters (stopped time) per game. Teams must have a Minimum of five players present at the start of each game or game will be forfeited.
3. **All games will be played on 10-foot hoops and all teams will play 5 on 5.**
4. Wide key will be used (where available)
5. One full timeout in first half. Two full timeouts in the second half.
6. End of regulation play is the final outcome (no overtime—except for playoffs).
  - A. Playoff OT will be 3 minute OT periods until a winner is decided
7. Only players on the official team roster as of April 1 are allowed to play—no substitutions unless cleared by the league commissioner
8. Teams must supply their own basketballs.
9. The league has the right to suspend any players or coach for any misconduct or inappropriate behavior. The decisions of EYBA Discipline are Final.
10. All teams are guaranteed 10 games.
11. Carded officials will be used for all games.
12. Each team is responsible to provide one minor official and one clean up official.
13. Any inappropriate behaviour by fans/parents could result in immediate expulsion of the team from the league.
14. All concerns or complaints should be addressed to the EYBA Executive Director to be then forwarded to EYBA Discipline.
15. The boys divisions for U15/U17 will use the size 7 basketball.
16. U17/U15 Girls and U 13 Boys and Girls divisions will use the size 6 basketballs.
17. U11 will be use the size 5 basketball.
18. Zone Defense is permitted in the U17 league only.
19. U13 / U15 may deploy man-to-man full Court Pressure and double team the ball, players must drop back to man-to-man defense when the ball crosses half court.
20. U11 teams must return to half court after they score and **may only play man to man defence.**

21. U18 teams may deploy all FIBA recognized defensive systems in both the front and back court.

20. All team members must meet the age restrictions for their division of play. No overage players will be allowed.

21. The foul line for the U11/U13 boys and girls division will be moved in 2 feet from the 15' line.

22. There will be no refunds to any team, for any reason, after the first game day.

23. Any EXHIBITION game will NOT count in the standings.

**PLAYOFF ADVANCES / TIE GAMES:**

1. Head to head game results and the team with best record advances.

2. The ratio of points for divided by points against using games only between teams involved. Our association uses a point spread of 20 points to discourage teams from running up the score.

3. If still not settled, then the points for/against ratio involving all teams in division or pool.

4. If still not settled, a coin toss will be used.

5. Any team that forfeits, or fails to show up for a playoff game, may be subject to a fine, up to a maximum of \$500.00.