



EFHL Game Day Responsibilities Guide

This guide outlines the responsibilities of **home teams, away teams, and officials** to ensure EFHL games run smoothly and that electronic game sheets are completed correctly.

Home Team Responsibilities

The **Home Team** is responsible for game operations.

Before the Game

- Provide a **timekeeper / scorekeeper** to operate the electronic GameSheet.
- Ensure the **GameSheet app is ready and opened using the GameSheet Code**.
- Confirm **team rosters are loaded** in the game sheet.

During the Game

- Enter **goals, assists, and penalties** as they occur.
- Operate the **game clock**.

After the Game

- Confirm the **final score is correct**.
 - Ensure **all penalties are entered**.
 - Verify the game sheet is **completed and finalized**.
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Away Team Responsibilities

The **Away Team** assists in ensuring game information is accurate.

Before the Game

- Confirm **roster and player numbers are correct** in the GameSheet.



After the Game

- Review the game sheet for accuracy.
 - Ensure **goals, assists, and penalties** are correct.
 - Notify the scorekeeper immediately if corrections are needed.
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Referee / Official Responsibilities

Officials are responsible for reporting penalties and confirming the game sheet.

During the Game

- Communicate **penalties and infractions** to the scorekeeper.

After the Game

- Review the electronic game sheet.
 - Confirm **all penalties are entered correctly**.
 - **Finalize the game** in GameSheet.
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Game Codes vs GameSheet Codes

Teams will see several codes associated with each game.

Code	Purpose
Game ID / Game Code	Identifies the game within the EFHL schedule.
GameSheet Code	Opens the electronic game sheet in the GameSheet app.
Home Code	Used by the home team to access the game sheet.
Visitor Code	Used by the visiting team to access the game sheet.
Officials Code	Used by referees to access and finalize the game sheet.

These codes are available in the **team's RAMP** login under **GameSheet App Codes**.



Before You Leave the Arena ✓

All participants should confirm the electronic game sheet is complete before leaving.

Scorekeeper / Home Team

- Rosters entered
- Goals and assists recorded
- Penalties entered
- Final score confirmed
- Game status shows **Complete**

Away Team

- Review roster and scoring accuracy
- Confirm penalties and player information

Officials

- Confirm penalties entered
- Finalize the game sheet

⚠ Important:

Games must be **completed in GameSheet immediately after the game**, especially during playoffs when standings and advancement depend on accurate results.

Helpful Resources

GameSheet Help Guide
<https://gamesheetinc.com/support/>

Hockey Canada Off-Ice Officials Guide
<https://www.hockeycanada.ca/en-ca/hockey-programs/officiating>

Hockey Canada Rulebook
<https://rulebook.hockeycanada.ca>